

## **Council Meeting 02/16/2021**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm Presiding officer: Mayor John Ryan

Council present: Ryan, Seals, Shreve, Moore, Sitz & Lister

Council Absent: none

Atty DeVoe present

Employees: S Seals, Colahan & Tryon

Visitors: Kelli Moore

### **Call to Order**

The meeting was called to order @ 7:00pm by Mayor John Ryan.

### **Reading of Minutes**

The minutes for the council meeting on 2/1/2021 were read for council approval.

💡 Motion by Seals, 2<sup>nd</sup> by Sitz to approve the minutes as corrected, motion carried.

The minutes for the Special council meeting on 2/8/2021 were read for council approval.

💡 Motion by Shreve, 2<sup>nd</sup> by Sitz to approve as read. Motion carried.

### **Bids for Rip Rap @ City Lake dam**

Five bids were received

- Schmidtlein \$40,600
- RDR Excavating \$50,000
- Pagel Dozer \$35,000 purchase and delivery only
- Bettis Asphalt & Const \$49,610
- Hamms \$55,898.57

💡 Motion by Sitz, 2<sup>nd</sup> by Lister to accept the bid from Schmidtlein for \$40,600. Motion carried.

### **City Hall floor plan**

Changes to current layout

- Council meetings will be held in community room
- Old council room to be used for storage for city office/ possibly some office space
- Use part of the counter in old council room for police entry in the old library space
- All newly constructed storage will be for Police department

💡 Motion by Sitz, 2<sup>nd</sup> by Shreve, motion carried

### **Library Lease agreement**

The lease should be signed before the Library moves in. A final walk-through and punch list check should be completed before that time. Shelving still needs to be ordered and installed. Lonnie Hinck is having a problem with wording in the agreement; Mayor Ryan has not heard from him.

### **Police Dept**

Chief Seals reported.

The vests have been ordered, the outer shells will cost approximately \$195.00 each and will take 6-8 weeks to deliver.

The Facebook page is getting messages

### **Maintenance Dept**

Gail Colahan reported.

The City lake dam will need to be inspected after the riprap work is complete.

The bid for the water tower inspection is \$600.00 from the vendor used for the two previous inspections.

The excavator needs to be repaired it does not run.

The yellow tractor, the bed to the 2010 Silverado, turbidimeters & pumps will all be posted on Purple Wave to sell. Purple Wave will keep 10% of the proceeds as their fee.

The maintenance dept has responded to multiple calls about frozen meters.

“Warming Centers” for citizens with no heat are not available at this time, it would possibly be an option if the local churches could open.

The installation of the new flooring at City Hall will start on Wed 2/17/21.

### **Executive Session**

The City Council meeting was recessed for an executive session.

💡 Motion by Sitz, 2<sup>nd</sup> by Shreve to enter into an executive session @ 8:13pm for 15 minutes for personnel matters of non-elected personnel, discussion on specific personnel matters, not general personnel policies. Motion carried.

Mayor Ryan declared the executive session out at 8:28 pm.

💡 Motion by Sitz to offer Interim chief Seals the position of Chief of Police permanently at a salary of \$52,650 per year effective the next pay period. Shreve 2<sup>nd</sup> the motion. Shannon Seals accepted the offer, motion carried. K Seals abstained.

💡 Motion by Sitz to add the City Clerk, Assistant City Clerk and City Treasurer to the salary scale as follows: The City Clerk will be added to the Maintenance 1 scale, Assistant City Clerk will be added to the Maintenance II scale and City Treasurer will be added to the Police Officers (full-time) scale. Shreve 2<sup>nd</sup>, motion carried.

💡 Motion by Sitz, 2<sup>nd</sup> by Shreve as follows:

Clerk Tryon pay rate will be changed to \$24.00 per hour effective immediately.

Treasurer Reynolds pay rate will change to \$21.50 effective immediately.

Motion carried.

### **Annexation**

A meeting was held with Ben Kramer of Kramer Consulting LLC on 2/16/2021.

Kramer will have copies of the plan printed for the council meeting on 3/1/2021. He will review the options with the council at that time. The fee for all properties suggested is \$662,600.

Combining all the projects rather than doing separately would save the City some money.

The City area would change from 480 acres to 592 acres if all options were completed.

### **Other**

The Library annual report was included in the council packet.

💡 Motion by Sitz to accept the changes in total to the employee handbook. Changes were discussed in detail at the Special council meeting on 2/8/2021. There will be no change to the health insurance probation period after seeing a response from BCBS of KS. Shreve 2<sup>nd</sup>, motion carried.

Paula was asked to have updated copies printed for the council and employees.

The updated leave slip that includes the supervisor’s signature was in the council packet.

### **Extension Requests**

There were no extension requests to approve.

### **Motion for paying approved bills**

💡 Motion by Sitz, 2<sup>nd</sup> by Lister to pay all approved bills, motion carried.

### **Adjournment**

💡 Motion by Sitz, 2<sup>nd</sup> by Seals to adjourn at 8:39 pm, motion carried.