

## **Council Meeting 03/15/2021**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm Presiding officer: Mayor John Ryan

Council present: Ryan, Moore, Shreve, Seals, Sitz & Lister

Council Absent: none

Atty DeVoe present

Employees: Bretsnyder, Kreshel, Reynolds, Seals, & Tryon

Visitors: Kelli Moore, Gary Rush (OCHC), Pat Barr, Ron Fike, Terry and Tommi Poley, Terri Ramsdell, Heather Garrison, Ben Kramer, Terri Boggs, Traci Cashier, Lonnie Hinck, Tanya Brown, Doreen Weekley, Jessica Rosine.

### **Call to Order**

The meeting was called to order @ 7:00pm by Mayor John Ryan.


### **Reading of Minutes**

The minutes for the council meeting on 3/1/2021 were read for council approval.

 Motion by Sitz, 2<sup>nd</sup> by Lister to approve the minutes as read, motion carried.

Ben Kramer reviewed the Annexation proposal from **Kramer Consulting**, the council had no comments or questions at this time, no action was taken.

The city will need to confirm the water pressure at the annexation sites. The next step will be to decide if they are moving forward with the annexation. Atty DeVoe was asked to get the steps for the annexation process.

 Motion by Lister, 2<sup>nd</sup> by Seals to have a special meeting on 4/22/21 with the city council and zoning board @ 7pm to discuss a plan.

**Friends of the Library** Heather Garrison spoke to the council regarding the need to get funding to purchase furniture for the Library building.

The bid presented was from Demco for \$59,630.15. Their hope is to have a grand opening on 6/1/2021.

Mayor Ryan suggested that the outstanding bills be estimated as much as possible to make an informed decision. Need to make sure that donated funds are allowed to be used for furnishings.

 Motion by Sitz, 2<sup>nd</sup> by Seals to table until 4/5/21 meeting.

**Recreation Dept** Ron Fike reported. The league meeting will be held 4/18/2021. The league plans on having the full baseball and softball seasons this summer. The SFT season will start on 3/23/21, they will have seven home games at Fike field. Ball forms will be delivered to the schools on Wed 3/17/21. The new score boards still need to be installed.

The Rec Easter Egg hunt will be held 4/3/2021 they will throw candy out and "special" eggs with a prize. An egg will be given to each child.

The plan is to open the swimming pool on Memorial Day Weekend, one application has been received for the manager position.

● Motion by Sitz, 2<sup>nd</sup> by Lister to recess from the council meeting and enter into an executive session at 8:09 pm for 45 minutes to discuss personnel matters of non-elected personnel, discussion on specific personnel matters, not general personnel policies. Motion carried.

At 8:54 pm a 10-minute extension was requested.

At 9:04 pm a 5-minute extension was requested.

At 9:09 pm Mayor Ryan declared the executive session out. Mayor Ryan noted that they met in executive session for one hour with no decisions made.

● Motion by Sitz, 2<sup>nd</sup> by Shreve to hire Tommi Poley for the Assistant City Clerk position. She would start at \$15.50 per hour, Tommi accepted the position, she asked to give her current employer two weeks' notice. Council agreed, she will start on 3/30/2021.

### **Maintenance Dept**

Dustin Bretsnyder reported.

The HAB monitoring season runs from May- Nov. the testing is cheaper if the city signs up for the program rather than wait until the blue algae is in the lake.

● Motion by Seals, 2<sup>nd</sup> by Sitz to approve the contract, motion carried.

The water plant is running well.

The turbidimeter bench needs repaired, it is operational but not at top performance.

Mayor Ryan and Dustin visited with Pat Cox about the KDOT grant.

Mayor Ryan will meet with RWD #8 on 4/13/21. He has requested that the maintenance department test the chlorine level on North Kansas to get an average level for the meeting. He thought a 6" line on the east side of Kansas from Osborn St to the city limits would be needed, possibly cost \$51,000.00. We will wait for an actual contract before doing anything.

Dustin suggested that the city purchase a mixer for the water tower to keep water quality equal from top to bottom this will be especially needed if RWD#8 decides to purchase water from the city.

The street bid contract was included in the council packet, bids will be opened at the council meeting on 4/19/21 at 7PM. The ad for the OCHC was reviewed by the council members.

● Motion by Shreve, 2<sup>nd</sup> by Sitz to approve publication for one time in the Mar 25<sup>th</sup> edition. Motion carried.

The budget for street repairs for 2021 is \$208,449. This includes Special Highway funds.

### **Police Dept**

Shannon Seals reported.

They have not received any new information regarding the VIN inspections.

The fee for fingerprints will be \$10.00 the person will pay at City Hall first.

Shannon and Mayor Ryan will meet on Tuesday regarding the code compliance process for the city. She will report at the April 5<sup>th</sup> meeting.

The form for temporary ATV permits for the events at the strip pits will need some adjustments, chief Seals will meet with Josh McCain on Tuesday.

### **Other Business**

The **position descriptions** were given to the council for review to finish the employee handbook updates.

**First Impressions** follow-up- the video released to the participants will be forwarded to the council members for any ideas to improve the city.

Shannon and Paula will have training with **KWIKOM** on Tuesday 3/16/21 for some changes coming.

Council was asked if they wanted to advertise in the 2021-2022 Osage County Tourism and Living Guide. A full-page ad is \$695.00, the publication will be used for two years.

● Motion by Seals, 2<sup>nd</sup> by Lister to approve the ad as presented. Motion carried.

Tyler Beckman was contacted regarding the fish feeder position this summer, he will submit a bid.

The **City-Wide cleanup** will be 6/12/2021, have all items at the curb at 8:00am. There will be three trucks at \$550.00 each.

**Lowe's Main Street Money** Program is an opportunity for citizens to apply for funding to make improvements in the city.

Have the applicant for the pool manager come to the 4/5/20210 council meeting.

### **Extension Requests**

None received

### **Paying approved bills**

● Motion by Sitz, 2<sup>nd</sup> by Lister to pay all approved bills, motion carried.

### **Motion to adjourn**

● Motion by Lister, 2<sup>nd</sup> by Sitz to adjourn at 10:38pm, motion carried.