

Council Meeting 04/05/2021

Minutes taken by Paula Tryon, City Clerk

Meeting: Time: 7:00 pm Presiding officer: Mayor John Ryan

Council present: Ryan, Moore, Seals, Sitz & Lister

Council Absent: Shreve

Atty DeVoe present

Employees: Bretsnyder, Kampsen, Seals, T Poley & Tryon

Visitors: Kelli Moore, Gary Rush (OCHC), Heather Garrison, members of the Friends of the Library.

Call to Order

The meeting was called to order @ 7:00pm by Mayor John Ryan.

Reading of Minutes

The minutes for the council meeting on 3/15/2021 were read for council approval.

● Motion by Sitz, 2nd by Lister to approve the minutes as read, motion carried.

Property @ 105 S Second- follow up. No real progress

● Motion by Sitz, 2nd by Seals to move to the next step, citation written, case to be sent to the court. Motion carried.

Property at 222 Main St

Madison Sowers has purchased 224 Main and would like to purchase the city property at 222 Main. She does not want to pay the county appraised price, when asked she stated that her max price is \$1,000.00.

● Motion by Sitz to table this until the meeting on 4/19/21, Lister 2nd, motion carried.

Request for forgiveness on water bill:

Acct #0286 bill for \$175.89- bill \$100.00 above normal bill. Letter from citizen requesting some forgiveness.

● Motion by Sitz, 2nd by Seals to cut water and sewer charges in ½, balance of charges stay the same for a total of \$98.42. Motion carried.

Acct #0323 bill citizen had a water line break.

● Motion by Sitz, 2nd by Seals to forgive ½ of water and sewer charges, for a total bill of \$240.98 or \$40.16 per month plus the current bill. Motion carried.

Motion by Sitz, 2nd by Seals to recess from the council meeting and enter into an executive session at 7:24pm for 15 minutes for consultation with an attorney on matters that would be deemed privileged in an attorney-client relationship, such as litigation or claims against the city. Motion carried. Atty DeVoe was in attendance.

At 7:39pm Mayor Ryan declared the executive session out. Sitz noted that the council was in executive session for 15 minutes with no decisions made.

Library

Friends of the Library representative Heather Garrison requested an update from the council regarding funding for the purchase of the furniture for the Library.

● Motion by Sitz, to designate \$51, 990.69 from the Library building fund for the purchase of furniture, with Library making up any overage. Moore 2nd. Mayor asked for a vote by the raising of hands, all present raised their hands. Motion carried.

● Motion by Sitz to choose Knox bid 3B for the lettering on the outside of the building. For \$1,250.46. Moore 2nd, then it was stated that this amount did not include the labor. This motion was withdrawn.

● Motion by Sitz, to accept Knox bid 3B for the lettering on the outside of the Library building for \$1850.46 includes labor. Seals 2nd. Mayor asked for a raise of hands to vote, all council members raised their hands. Motion carried.

Kelli Moore reported for the Library board.

A copy of the Library Board meeting minutes was included in the council packet.

Discussion developed regarding the City/Library Lease Agreement

● Motion by Sitz, 2nd by Seals to hold a special meeting on Thurs 4/15/21 @ 7pm with City Council members and Library board members in attendance to discuss the Lease agreement. Motion carried.

Police

Shannon Seals reported.

A police activity log was included in the council packet.

Discussion about the police dept handling funds for VIN inspections, fingerprinting and ATV licenses- Clerk is to check about getting officers bonded.

The police dept will be taking over the compliance code enforcement work soon.

A new form has been created for temporary licenses for ATV's. They will be sold by Josh McCain at the events at the strip pits.

Shannon requested permission to purchase 1,000 shield shaped stickers for \$250.00 since it was above her spending limit.

● Motion by Lister to approve the purchase, Sitz 2nd. Motion carried.

Maintenance

Dustin Bretsnyder reported.

The CFAP grant application is due 6/1/2021.

The parts for the skid loader repairs @ White Star are ordered the estimate is \$5,126.23.

Dustin spoke to Appelhanz Roofing they referred him to another roofing company. They should get a bid for repair or replacement. The antenna should be removed.

Dustin was notified of a BOD failure for the sewer ponds, Dustin will be in contact with KDHE.

The turbidimeter for the water plant has been shipped, flow meters are on their way. The clarifier needs a gear replaced again, 6 teeth were broken off, CAS will need to come out to work on it.

Some of the items put on the Purple Wave auction site have sold.

Pat Cox from BG Consultants

Pat spoke to the council about a new KDOT Cost Share Program – Spring 2021

The city could put in new sidewalk from the Library property north to Wells St and from Library property east to the old highway 75 less the area in front of the old Casey's building, plus a small area on the south side of Main across from the city hall. The City would be responsible for administration and engineering and the share % we choose. Pat suggested that we go more than the 10% suggested in the paperwork. Total project estimated cost for project \$256,506.81. Does not include prelim engineering design or construction/engineering /inspection fees.

● Motion by Sitz to hire BG Consultants to apply for the Cost Share Program Spring 2021 Grant for sidewalk replacement project. City share of approximately \$60,000.00 (11% share) as marked on the map provided. With discussion following the motion was then withdrawn.

● Motion by Sitz, 2nd by Seals to hire BG consultants for the Share Program – Spring 2021 for sidewalk replacement as shown on the map provided for no more than \$61,000.00 (12% cost share). Mayor asked for vote by raising of hands. All hands raised; motion carried.

Pat also stated that the program may come around again in the fall.

Other

Request to waive waiting period for Tommi Poley

■ Motion by Sitz, 2nd by Lister to approve the request to waive the waiting period, motion carried.

Request was received from SFTHS for suggestions for **community service work** for the students. Two suggestions were made:

Finish painting the mural at Running with Scissors or just repaint the whole side
Possibly help senior citizens with clean-up around home.

The **fish feeder contract** was reviewed for 2021 summer. Tyler Beckmon requested \$125.00 per week and \$13.00 per hour for hourly rate for repair and maintenance on the fish feeders, any expenses will be reimbursed with receipts. This will last for 18 feedings starting 5/17/21.

■ Motion by Sitz, 2nd by Lister to approve the contract. Motion carried.

Atty DeVoe noted that the property at **113 N Fourth** is coming up for a tax sale, no date has been set at this time. Table until 4/19/21.

Sue Raby was approved for hiring by Recreation Director Ron Fike. Sue was asked if she was informed of salary, she was.

■ Motion by Sitz to approve the director's decision to hire her as manager of the pool for the 2021season, Lister 2nd. Motion carried.

■ Motion by Sitz, 2nd by Seals to recess from the council meeting and enter into an executive session at 9:41 for 10 minutes. Motion carried.

Mayor Ryan closed the executive session at 9:51pm. Council Pres Sitz noted that the council was in executive session for 10 minutes with no decisions made.

A letter from the Hinck family was acknowledged, Brian noted that the family wanted the council to know that they were adamantly opposed to the annexation of the properties at 00000 S Topeka Blvd or 00000 E 137th St. Mayor Ryan acknowledged the request and asked that the item be tabled until 5/3/21 council meeting after the city council/zoning board special meeting on 4/22/21.

Motion to pay approved bills

■ Motion by Sitz, 2nd by Lister to pay all approved bills, motion carried.

Motion to adjourn

■ Motion by Lister to adjourn at 9:56, Sitz 2nd, motion carried

Special Council Meeting 4/15/21

Minutes taken by Paula Tryon, City Clerk

Meeting Time 7:00 pm Presiding officer: Mayor John Ryan

Council present: Ryan, Moore, Shreve Seals, Sitz & Lister

Atty DeVoe was present

Employees present: Poley and Tryon

Library board present: Kelli Moore, Lonnie Hinck, Pat Barr, Michelle Ferris, Chris Aspegren, Chris Courtwright, Jessica Rosine

Also present: Traci Smith & Heather Garrison

Mayor Ryan called the meeting to order at 7:00pm.

Discussion followed regarding the proposed lease agreement between the Library and City.

The goal is to get the new Library building open.

Chris Courtwright explained some changes coming to the 2022 budgeting process. City Clerk Tryon and Asst City Clerk Poley will be attending a webinar about this Friday morning.

Multiple versions of questioned wording were discussed with one seeming to be agreeable to all.

City council will vote on the issue at the meeting on Monday 4/19/21. The Library board will meet on Tuesday 4/20/21 for the same.

- Motion by Sitz, 2nd by Lister to adjourn at 8:50 pm. Motion carried