

## **Council Meeting 04-18-2022**

Minutes taken by Trisha Breese, City Treasurer

**Meeting:** Time: 7:00 pm Presiding officer: Mayor John Ryan

Council present: Ryan, Lister, Moore, Sitz

Atty Vignery: Present

Employees: T. Breese, J. Kreshel


Visitors: Kelli Moore, Bruce Overturf, Robert Disberger, Brett Wagner, Paula Godsey

### **Call to Order**

The meeting was called to order @ 7:00pm by Mayor John Ryan.

### **Reading of Minutes**

The minutes for the council meeting on 04/04/2022 were read for council approval.

 Motion by Moore, 2<sup>nd</sup> by Sitz to approve the minutes with corrections, motion carried.

GOVBuilt- Robert Disberger presented information regarding options for a new city website designed by GOVBuilt. The new website could benefit residents, code enforcement, zoning and the city office. A quote was provided to include the total implementation cost of \$7,500 for the first year, an annual subscription of \$4,000 and an extra technology fee increase of 5% beginning the 3<sup>rd</sup> year. Council will review the proposal.

CDBG CV3 Grant- Motion by Lister, 2<sup>nd</sup> by Sitz to recess the council meeting at 7:47pm and open a public hearing to discuss closing out the CDBG CV3 Grant, motion carried. Brett Wagner with Governmental Assistance Services attended to assist with any inquiries. Lister clarified this grant provided \$137,000 to local businesses and \$13,000 to cover the fee to Brett's company. All funds have been disbursed to the local businesses and the remaining balance of \$2,000 will be used to pay Governmental Assistance Services. The CV3 paperwork should be retained in office until notified otherwise, possibly 8-9 years. A copy will be emailed to Brett after the meeting. No comments received from the public. Mayor Ryan closed the public hearing and reopened the council meeting at 7:53pm.

422 S 3<sup>rd</sup>- Paula Godsey requested to remove the sidewalk on her property from the alley to her driveway at her own expense. Ms. Godsey stated she has someone who can remove it and fill in with dirt to plant grass. Council verified a resolution was not needed since the walkway is not being replaced. Motion by Sitz, 2<sup>nd</sup> by Lister to allow Paula Godsey to remove the sidewalk on her property from the alley to the driveway at her own expense, motion carried.

Carbondale 150<sup>th</sup> Celebration- Kelli Moore reported for the Lion's Club. The Carbondale Historical Society has agreed to let the Lion's Club take over everything for the celebration except the historical information. It was confirmed that the city has donated a total of \$7,500 to the Historical Society. The Lions Club will not be asking for any part of those funds as some of it has already been spent. The next Historical Society meeting is scheduled for June 12 and Sitz plans to attend to get information on use of the city donation. Motion by Sitz, 2<sup>nd</sup> by Lister to hold the Carbondale 150<sup>th</sup> Celebration on Saturday, October 1<sup>st</sup> from 2<sup>nd</sup> to 3<sup>rd</sup> St on Main with times to be determined at a later date, motion carried.

Facebook Page- Mayor Ryan advised nothing was found in the previous meetings stating the city could or could not start the Facebook page. Lister stated there was discussion on the topic but no motion was made to begin a Facebook page and it was not approved by council. Parks Bathroom Caretaker Bid form and newspaper ad- Council reviewed the bid sheet for the Bathroom Caretaker contract. It was noted that trash removal was left off of the job description. Motion by Sitz, 2<sup>nd</sup> by Lister to adopt the new Parks Bathroom Caretaker bid with the addition of trash removal included in the job description, motion carried. Motion by Sitz, 2<sup>nd</sup> by Lister to approve the newspaper ad listing the request for caretaker bids to run in the local paper on April 21<sup>st</sup> and 28<sup>th</sup> with completed bid sheets returned to the city office by 2:00pm on May 2<sup>nd</sup>, motion carried.

Park Bathrooms- Council agreed a new bid sheet would be needed from Brian Hinck to include the new damage to the park bathroom windows. Moore suggested and Sgt Kreshel agreed the windows should be removed and replaced with brick to prevent further vandalism. Motion by Moore, 2<sup>nd</sup> by Sitz to remove the glass blocks on the East side of the Fairground bathrooms and replace with like-colored bricks, motion carried.

Bruce Overturf- Mr. Overturf requested to have the Fairground bathrooms open on May 8<sup>th</sup> to host a meeting for the Abate District 4 group he is a member of. He stated he would clean the bathrooms and remove any trash from the event. Sgt Kreshel offered to unlock/lock the bathrooms that day. Motion by Sitz, 2<sup>nd</sup> by Lister to unlock the Fairground bathrooms on May 8<sup>th</sup> from 10:00am to 4:00pm, motion carried.

### **Police**

Sgt Kreshel reported for the Police Department.

Park Bathrooms- The council discussed installing Smart Deadbolt Locks on the park bathrooms. These would allow the Police or Maintenance Department to lock the bathrooms remotely if needed. Sgt Kreshel clarified the smart locks would still be able to be unlocked manually from the inside if anyone was in them at the time, eliminating the possibility of trapping a person inside. The council requested pricing, pictures of the current bathroom setup and verification from Kwikom that Wi-Fi is in range. It was brought up that the Wi-Fi may be shutoff at 10:00pm daily to encourage young people not to stay out passed curfew. After more information is gathered, the smart lock options will be visited again.

150<sup>th</sup> Celebration badges- Sgt Kreshel provided multiple examples of badge options for the council to review. Motion by Sitz, 2<sup>nd</sup> by Lister to purchase 5 badges under item# S527AUSE for \$176.00 each, motion carried.

### **Maintenance**

Mayor Ryan reported for maintenance as no one from maintenance attended.

Lagoons- Mayor Ryan was advised by Dustin that a pump was running at the lagoons because a pipe was plugged. Dustin removed the plug. The pump is no longer running and the water is receding. KDHE has already been notified of the incident.

Dam Inspection- Jordan and Josh walked the dam with the person performing the inspection. Dustin and Mayor Ryan were also present. They have 60 days to submit the report to KDHE.

Swimming Pool- The turtle from the city pool was moved to the maintenance building for painting and should be installed again this week.

Outstanding Work Orders- Lister inquired if maintenance still used work orders and why they haven't received them in their information packets. Mayor Ryan requested outstanding work orders be presented at the next council meeting.

City and Road signs- Lister stated the railroad sign heading west on main street and the one-way sign on the north end for parking at the park are missing. Kelli commented that approximately \$300 is still left to raise to cover the cost of the new city park signs. The sign by the bank is still up and a no parking sign by City Hall has been replaced. Mayor Ryan told Jordan and Josh to straighten any signs they find leaning. Kelli Moore advised the Lions Club will be refreshing their signs as well. Kelli commented that approximately \$300 is still left to raise to cover the cost of the new city park signs.

Pothole at Main and Topeka- Complaints from citizens have been observed regarding the large pothole at Main St and Topeka. The county is responsible for these roads and will need to make the repairs. Mayor Ryan has contacted the county and advised that citizens should call as well but nothing has been fixed yet.

### **Other Departments**

County-Wide Connecting Link- Mayor Ryan said we've never signed one of these before. Council decided they would not sign the agreement.

Rec Department- No applications for the Pool Manager position have been received.

Municipal Services 2022 Budget Workshop- The City Clerk and Treasurer requested to attend the Municipal Services 2022 Budget Workshop. Motion by Lister, 2<sup>nd</sup> by Sitz to have one attend the May 16<sup>th</sup> webinar and one attend the May 17<sup>th</sup> webinar, motion carried.

122 W Ridgeway St- No bids for demolition were received. Sitz asked if the clerk called any companies. T. Breese stated she didn't believe companies were called but 25 letters were mailed out for bids. The council also asked if information on the properties back taxes was located. The City may be able to add demo charges to the tax bill which may or may not be collected. Atty Vignery suggested Eldon Wright with Wrights Truck Service may be interested. T. Breese will contact Mr. Wright to inquire.

Road Bids-Mayor Ryan open three sealed bids for road work. Vance Brothers provided a bid for Option B at \$50,750 for triple seal, \$37,120 for double seal and a scrub & seal bid totaling \$118,431.15 for all roads listed. Sunflower Paving provided a bid for Option A, asphalt only totaling \$141,142.50. Bettis Asphalt provided a bid for Option A, asphalt only totaling \$161,240.00. Sitz recommended to table discussion until next meeting when budget information and maintenance department will be available to discuss.

Cooper Malone and McClain, Inc- Mayor Ryan informed the council that this invoice is for assistance consolidating the bonds in 2015 and is paid yearly. Motion by Sitz, 2<sup>nd</sup> by Lister to approve payment of \$1,500 to Cooper Malone and McClain, Inc, motion carried.

Motion by Sitz, 2<sup>nd</sup> by Lister to approve all utility extension requests, motion carried.

After a short discussion, motion to pay all approved bills by Sitz, 2<sup>nd</sup> by Lister, motion carried.

Motion to adjourn at 9:25pm by Sitz, 2<sup>nd</sup> by Moore, motion carried.