

Council Meeting 06/07/2021

Minutes taken by Paula Tryon, City Clerk

Meeting: Time 7:00pm Presiding officer: Mayor John Ryan

Council present: Ryan, Moore, Shreve, Seals, Sitz & Lister

Council absent: none

Atty DeVoe present

Employees present: S Seals, Poley, Colahan, Schuetz & Tryon

Guests in attendance: Bruce Overturf, Jared & Michelle Abendroth, Kelli Moore, Dillon Fleming, Rebecca Sinclair, Lisa Hatfield. CJ, Ashley & Liam Stark, Traci Smith, & Justin Ramsdell

Call to Order

The meeting was called to order @ 7:00 pm by Mayor John Ryan.

Reading of Minutes

The minutes for the council meeting on 5/17/21 were read for council approval.

■ Motion by Sitz, 2nd by Lister to approve as read, motion carried.

Update on **424 Main St.**- Jared and Michelle Abendroth were in attendance to give an update, they hope to start on the project later in the summer with completion 6 months after. Their plan is to add a laundry, gut the kitchen and repair/replace roof.

■ Motion by Sitz to revisit on 9/20/21, Shreve 2nd. Motion carried.

122 W Ridgeway, Atty DeVoe will send a notice to owner's son. Would like follow-up on 7/6/2021.

Zoning board applicants.

- Dillon Fleming lives on 125th St he is a former field engineer
- Lisa Hatfield lives in town
- CJ Stark will be moving out of the area

■ Motion by Sitz, 2nd by Shreve to accept the appointment of Fleming and Hatfield on to the zoning board, motion carried.

Justin Ramsdell entered the meeting, he is applying for zoning board also as an out-of-town member.

■ Moton by Sitz, 2nd by Lister to approve appointment of Ramsdell to the zoning board, motion carried.

Shreve noted that the board needs four more citizens to fill all positions. The administrator position is separate from the zoning board. Will need manuals for the new members. The next meeting is Thurs 6/10/21.

A zoning permit was discussed by the council since the Zoning Board wasn't able to review.

■ Motion by Sitz to approve the permit, Shreve 2nd, motion carried.

■ Motion by Sitz, 2nd by Shreve to waive the fee since this is the third try to complete this project, motion carried.

Annual Public Building Commission meeting.

■ Motion by Sitz to recess from the regular meeting and enter into the Annual PBC meeting @ 7:35 pm. Shreve 2nd, motion carried.

Ryan called the meeting to order.

The minutes for the meeting on 6/1/2020 were read for approval.

■ Motion by Sitz, 2nd by Lister to approve the minutes as read. Motion carried.

The minutes for the PBC meeting held on 12/21/20 were read for approval.

■ Motion by Sitz, 2nd by Lister to approve as read, motion carried.

The minutes for the PBC meeting on 2/1/2021 were read for approval.

■ Motion by Sitz, 2nd by Lister to approve as read. Motion carried.

Business report:

The CDBG monitoring for the Library building is Tues 6/8/2021.

The CDBG grant for the Library project will close on 6/14/2021.

The Library board plans to have a soft opening, they are weeding books before the move.

Appointment of Officers:

PBC Pres John Ryan

PBC Sec Dawn Sitz

PBC Treas Cheryl Lister

■ Motion by Shreve, 2nd by Seals to approve all suggested appointments, motion carried.

■ Motion by Sitz to close the PBC meeting and reopen the council meeting at 7:44 pm, Lister 2nd. Motion carried.

Police

The Stalker Lidar Unit is not working. The repair estimate is \$370.00. The quote for a new replacement is \$1,795.00. The salesman actually thought the unit needing repairs would last a few more years after it's fixed.

■ Motion by Sitz to approve getting the unit repaired for \$370.00. Shreve 2nd, motion carried.

Request from the city clerk about the use of funds collected for fingerprint fees, VIN inspections and skateboard fines.

■ Motion by Sitz, 2nd by Lister that funds be put in the PD Equipment Reserve account. Motion carried

Sign regarding skateboard ordinance, council suggested that the police dept send a letter to parents of kids.

Request from Officer Kreshel to reimburse him for his lunch due to one day training.

■ Motion by Shreve, 2nd by Sitz to approve the request, motion carried.

Chief Seals would like to start a "Gotcha doing something good" program to give away ice cream treats or popsicles when they catch a youth committing a "positive activity". The treats would be available @ MSB. Prizes would be rewarded with a laminated notice handed out by the officers and turned in to MSB for a treat. Tim will start the project by purchasing two boxes of treats.

Shreve asked Chief Seals about using a compliance code enforcement program, she stated maybe later but not right now.

Library

Kelli Moore reported that they are having a problem with loitering and use of electricity. Same problem at the city park.

Need to talk to Lonnie about Library electricity use and maintenance about park electricity use.

Maintenance

Gail reported for maintenance department.

Gail notified the council that her last day will be 7/17/2021.

The Police Dept is filing a report regarding the firehose connection to a fire hydrant to fill a pool.

The roofer will be about three weeks yet to fix the city hall roof.

The upper lift station is still not fixed, they found out there is a problem with a switch.

The pool is open and in good shape.

The carbon feeder has not been working since 4/20/21- it should be fixed by this Wed. they are currently hand-feeding the carbon.

Jordon will be attending Water treatment schooling Aug3-6 and taking the test that week in Topeka.

When the rip rap is done on the dam, we will need a dam inspection.

The ad is running for the maintenance position that will open when Gail is gone.

Other

Kelli Moore spoke to the council about the **street signage proofs and pledges**.

Posts were donated but they may need help with installation. Prefers that the signs are installed by the fall festival. Council requested that she come back with a final plan.

Also, maintenance should get a list of street signs that need replaced, many are faded and bent.

The Library needs address numbers.

A special meeting will be held for **interviews for City Treasurer and Court/Compliance Clerk** positions on 6/14/2021 @ 7pm.

Fireworks stand applications

Two applications were reviewed for the sale of fireworks this year.

One needed a required diagram, the other needs to pay a \$40.00 inspection fee. Justin will call the people that need to pay the inspection fee, the other applicant was in attendance. Both were tabled until the 6/21/21 meeting.

Ryan noted that Jim Koger (Overbrook City Clerk) has helped the City with court and thought we should give him something in appreciation.

There was discussion concerning property lines at the city maintenance building, city hall and zoning of the CAC property. Clerk Tryon spoke to the owners of the car wash about the property line shared with the maintenance building, Justin will check on the zoning of the CAC property.

Council was notified that the bond coverage for the City clerk and City Treasurer was less than required for the payments.

Motion by Shreve to raise the insurance coverage, Sitz 2nd, motion carried.

Osage County Highway Dept Connecting Links Agreement

No action taken.

Motion by Sitz, 2nd by Shreve to recess from the regular meeting @ 9:09 pm for 10 minutes and enter into an executive session for personnel matters on non-elected personnel, discussion on specific personnel matters, not general policies. Motion carried.

Mayor Ryan declared the executive session out @ 9:19 pm.

Sitz noted they were in executive session for 10 minutes with no decisions made.

Motion by Sitz to allow Officer Schuetz the time off as requested, Seals 2nd, motion carried.

The monitoring for the Library CDBG grant is Tues 6/8/2021.

The city-wide clean-up is 6/12/2021.

Bill payment

Motion by Seals, 2nd by Shreve to pay all approved bills, motion carried.

Adjournment

Motion by Sitz, 2nd by Shreve to adjourn @ 9:20 pm, motion carried.