

Council Meeting 06/21/2021

Minutes taken by Paula Tryon, City Clerk

Meeting: Time 7:00pm Presiding officer: Mayor John Ryan

Council present: Ryan, Moore, Shreve, Seals, Sitz & Lister (7:18)

Council absent: none

Atty DeVoe present

Employees present: S Seals, Poley, Hill, & Tryon

Guests in attendance: Kelli Moore, Mark & Rebecca Sinclair, Greg & Mary Burgett, Ashton & Talisha Traphagen, Leo DaPrato, Sheila & Carly Cox, Gary Rush (OCHC).

Call to Order

The meeting was called to order @ 7:00 pm by Mayor John Ryan.

Reading of Minutes

The minutes for the council meeting on 6/7/21 were read for council approval.

◆ Motion by Sitz, 2nd by Lister to approve as corrected, motion carried.

The minutes for the Special Council Meeting on 6/14/21 were read for council approval

◆ Motion by Sitz to approve the minutes as read, Seals 2nd, motion carried.

Leo DaPrato spoke to the council about the problem he is having with the water in his pool. Dustin has been there multiple times, and he has been to Swims & Sweeps three times.

◆ Motion by Sitz, 2nd by Shreve to table until 7/6/21 meeting, need a history report. Motion carried.

Ashton Traphagen spoke to the council requesting that angle parking be allowed on the east side of his business on Main. State regulations will need to be checked and measurements made to confirm that. His goal is to have a grand opening in September. This will be revisited on 7/6/2021.

Lions Club- The Lions club will be retiring the flags due to lack of volunteers; they are asking the City if they would go into a partnership with them to have city maintenance employees hang the flags on the light poles along Main St. The Lions would donate the standards & flags and possibly store the flags. Other flags for other occasions could be flown as well.

The fall festival is scheduled for Sept 25, 2021 from noon – 11pm

A request for a donation for the festival was made.

◆ Motion by Sitz, 2nd by Shreve to donate \$1,000.00 for this year's fall festival.

Motion carried.

KDHE Well monitoring @ 432 Main St, Larsen & Assoc sent a letter notifying the City of an environmental investigation at this address due to previous underground petroleum storage

tanks in the area. The work is required by KDHE and is being paid for by funding from the Kansas Petroleum Storage Tank Trust Fund.

◆ Motion by Sitz, 2nd by Shreve to approve signing of the agreement by Mayor Ryan for work at the location of MW8 as shown on the map. Motion carried.

Old Business

Zoning members need sworn in and terms determined- next meeting is 6/24/21. Mayor Ryan will swear in new members.

There was discussion about whether the zoning administrator is paid or not. Need wording for any updates to the zoning manual/regulations, Atty DeVoe will get the wording for the meeting on 7/6/2021. Previous administrators received \$200.00 per month and a 1099N was turned into IRS.

Fireworks stands

The fireworks stand for Garretts was revisited; the \$40.00 inspection fee was paid.

◆ Motion by Sitz, 2nd by Seals to approve the application, motion carried.

The fireworks stand for Sinclair was revisited, discussion regarding location of building next door. This stand is located inside of a building in the center section.

◆ Motion by Sitz, 2nd by Shreve to approve the application, motion carried.

Police

Tim will be training at KLETC for "Internet Crimes Against Children" Thurs-Fri (6/24 & 6/25). He will be taking a police vehicle and staying overnight. Expenses would be for registration, room & fuel expense.

◆ Motion by Sitz, 2nd by Shreve to approve the training, no more than \$200.00 in expenses. Motion carried.

Maintenance

Jordan Hill reported.

The upper lift is running correctly now.

The motor & gear box are running constantly on the carbon feeder @ the water plant. They will be calling Davin Electric to get it repaired.

They will need to get a list of street signs to be replaced. The new signs will be blue & white. A list of guide signs also needs created with locations, and which sign located at the site. This was tabled until the 7/6/21 meeting.

Lister noted that a street roller has been sitting on Jones drive for quite a while.

Sitz asked how "on-call" worked for the maintenance dept & if there was a response time limit.

Other Departments

Chief Seals presented a citizen action award to Carly Cox for helping a citizen in need.

Address numbers for the Library, Justin Shreve will get size and color, he will need to check code.

The occupational use permit for **Sowers Designs, LLC** was discussed.

◆ Motion by Sitz, 2nd by Lister to approve the request, motion carried. Mayor Ryan signed the form for approval.

JCS annual contract for court – this was \$650.00 due to additional person added.

◆ Motion by Sitz, 2nd by Shreve to approve the contract as presented. Motion carried.

A building permit application from **Power Home Solar** was reviewed by the council since the zoning board does not have a full board now. This is for work at 322 Lyter court for solar panels to be installed.

◆ Motion by Seals, 2nd by Sitz to approve the application, motion carried.

An estimate created by Dustin was reviewed for the installation of a hydrant for the community garden. Total expense would be approximately \$430.00.

◆ Motion by Sitz, 2nd by Seals to approve the installation up to \$500.00. Motion carried. Shreve abstained.

A complaint form from Falicity Garner about a fall she had at the pool ramp to the parking was discussed. Mayor Ryan said there was already asphalt there to meet the concrete, he will ask the maintenance dept to fill in the gap so there are no more accidents. Ron Fike knows about the accident.

◆ Motion by Sitz, 2nd by Shreve to close the regular meeting and enter into an executive session at 8:55 pm for 15 minutes for personnel matters of non-elected personnel, discussion on specific personnel matters, not general personnel policies. Motion carried.

At 9:10 an extension was requested for 10 minutes.

AT 9:20 a 10-minute extension was requested.

Mayor Ryan declared the executive session out at 9:30pm.

Sitz noted that they were in executive session for 35 minutes with no decisions made.

Mayor requested that the ad for the maintenance position be republished in OCHC for two weeks, three if it will get in this week's edition. Applications will be due 7/9/21 @ 4pm. A special meeting will be held on 7/15/21.

◆ Motion by Sitz, 2nd by Lister to hire Autumn Shreve as City Treasurer, motion carried. Shreve abstained.

She will give a 2-week notice, starting pay is \$15.00 per hour. Call her Tuesday to confirm start date.

Engie Request to waive all late fees.

◆ Motion by Sitz, 2nd by Shreve to deny this request. Motion carried.

Extension Requests

◆ Motion by Sitz, 2nd by Lister to approve all extension requests. Motion carried.

Motion for paying approved bills

◆ Motion by Sitz, 2nd by Lister to pay all approved bills, motion carried.

◆ Motion by Sitz, 2nd by Lister to approve contacting John Walsh about reviewing the budget since there are new policies this year. Motion carried.

Adjournment

◆ Motion by Sitz, 2nd by Shreve to adjourn at 9:45 pm, motion carried.