

## **Council Meeting 06/19/2023**

Minutes taken by Autumn Shreve, City Clerk

**Meeting:** Time: 7:00 pm      Presiding officer: Mayor John Ryan

Council present: Moore, Seals, Lister, Shreve, Sitz

Atty Vignery: Absent

Employees: D. Bretsynder, A. Shreve, S. Seals

Visitors: per registry

### **Call to Order**

The meeting was called to order @ 7:00pm by Mayor John Ryan.

### **Reading of Minutes**

The minutes for the council meeting on 05/15/2023 were read for council approval.

 Motion by Sitz, 2<sup>nd</sup> by Shreve to accept minutes with corrections, motion carried.

Sitz stated that she did say she wanted Shreve to resign from the Zoning Board or off the Council.

### **Pat Cox/Sidewalk Project**

Pat Cox spoke to the council regarding the status of the sidewalk project. He advised the council that he feels that it has been a successful project. Sunflower Paving guarantees the sidewalk on Main Street from almost 3<sup>rd</sup> St to Topeka Blvd. with a 5-year warranty.

Pat Cox advised the council that he spoke with Jamie at Sunflower Paving, and they agreed to re-do the corner of 3<sup>rd</sup> and Main St by Down Home Auto at no additional cost to the City.

There will be a final walk through the following week or two.

Seals requested Pat to keep an eye open for a grant to put sidewalk on Topeka Blvd. to the apartments.

### **Sinclair Fireworks Stand Application:**

Motion to approve the Sinclair Fireworks stand by Seals, 2<sup>nd</sup> by Sitz, Motion carried.

### **LIBRARY**

Heather updated the council on the numbers compared to last year.

She updated the council on the First Friday and that there was a BBQ food truck.

The Summer Reading program will kick off Wednesday with Kona Ice.

### **Annual Public Building Commission Meeting**

Motion to recess the council meeting for the PBC meeting by Sitz, 2<sup>nd</sup> by Shreve, Motion carried. Mayor Ryan called the PBC meeting to order.

The meeting minutes for the PBC meeting on 06/06/2022 were read for council's approval. Motion to accept the minutes as read by Sitz, 2<sup>nd</sup> by Seals, Motion carried.

Motion to appoint John Ryan as PBC President, Dawn Sitz as Secretary and Cheryl Lister as PBC Treasurer by Seals, 2<sup>nd</sup> by Moore, Motion carried, Sitz and Lister abstain from their own appointments.

No new business.

Motion to adjourn the PBC meeting at 7:35pm by Seals, 2<sup>nd</sup> by Moore, Motion carried.

Mayor Ryan called the council meeting back to order.

### **Police Department**

Detailed information as request for the new computers was presented to the council. Seals stated that the price went up from \$874 to \$809 due to needing one with bigger space.

Motion to purchase the OptiPlex Micro for \$874.20 by Shreve, 2<sup>nd</sup> by Sitz, to be paid from the Police Equipment Reserve Account, Motion carried.

Reimbursement for Kreshel was requested. He took a juvenile to Andover and purchased a drink and snack for himself and the juvenile. Motion to reimburse Kreshel \$9.08 by Sitz, 2<sup>nd</sup> by Shreve, motion carried. Sitz requested the Chief tell Kreshel thank you for doing that.

Chief Seals informed the council of the results of the traffic enforcement check lane, she stated she would rather Kampsen speak on it as he was there. She stated that it went well.

### **Maintenance**

Dustin was present for maintenance.

The clarifiers are being worked on.

He updated the council on the status of Alliance pumps and the sewer lift station. He stated the floats have been replaced and he is waiting to hear when they will come do the complete rehab.

### **Open Maintenance Position**

The council was presented with the job description/ad for review and the letter of resignation. Sitz requested to remove the 3% increase and health coverage information from the ad. Motion to publish the ad with corrections by Sitz, 2<sup>nd</sup> by Shreve there was discussion on due date. Due date of Noon on July 3<sup>rd</sup>, 2023. Motion carried.

### **Bids for AC/Furnaces**

Mark Sinclair was present from SnS Services to explain his bid and answer any questions the council might have.

The council tabled the bids until the next meeting, so they have time to review the bids.

Mayor Ryan informed the council that the guttering on the back of City Hall needs to be replaced/repared.

**Open Treasurer position:**

The council was presented with the job description/ad for review and the letter of resignation. There was discussion on the position, inability to keep the position filed, and possibility of part time.

Applications being accepted until noon on July 3<sup>rd</sup>, 2023.

**Other Business**

Motion to reimburse Autumn \$38.15 from Budget training by Sitz, 2<sup>nd</sup> by Lister, Motion carried, Shreve abstained.

Mayor Ryan informed the council of the upcoming League KORA and KOMA training available online. Price was confirmed at \$50 per person.

The City wide clean up is Saturday with the Limb clean up on Sunday.

Mayor requested an executive session.

Motion to go into executive session for 20 minutes at 8:14pm by Sitz, 2<sup>nd</sup> by Shreve, motion carried.

Sitz requested 10 more minutes at 8:34pm.

Mayor called the meeting back into session at 8:44pm.

Sitz notified they were in executive session for 30 minutes with no decisions made.

Motion to approve all paid bills by Sitz, 2<sup>nd</sup> by Lister,

There was a question on the NSF check in the bill folder. The clerk advised that was for the returned checks and the reason we write them is to remove them from the quick books as they were included in the deposit.

Motion carried.

Motion to adjourn at 8:50pm by Sitz, 2<sup>nd</sup> by Lister, motion carried.