

## **Council Meeting 08/02/2021**

Minutes taken by Autumn Shreve, Assistant City Clerk

**Meeting:** Time: 7:00 pm      Presiding officer: Mayor John Ryan

Council present: Ryan, Moore, Shreve, Seals, & Sitz

Council Absent: Lister

Atty DeVoe: Absent

Employees: Bretsnyder, Seals, A Shreve & Tryon

Visitors: Kelli Moore, Brenda Grimmert, Emily Gorman, Christin Cross & Holly Hinck

### **Call to Order**

The meeting was called to order @ 7:00pm by Mayor John Ryan.

### **Reading of Minutes**

The minutes for the council meeting on 7/19/2021 were read for council approval.

☞ Motion by Sitz, 2<sup>nd</sup> by Shreve to approve the minutes as read, motion carried.

The minutes for the Special council meeting on 7/26/21 were read for council approval

☞ Motion by Sitz, 2<sup>nd</sup> by Shreve to approve the minutes as read, motion carried.

### **Old Business**

122 W Ridgeway- Atty DeVoe was unavailable, no letter of condemnation has been presented for Mayor Ryan to sign. Tabled to 8-16-2021 meeting

Brenda Grimmert: requested use, donation or sale of a set of bleachers. It was agreed that there would be no liability on the City if the council sold a set to the B&C Equine Rescue. A motion was made to sell a set of wood bleachers to the B&C Equine Rescue for \$1. To be paid at City Hall. Motion by Sitz, 2<sup>nd</sup> by Moore, motion carried.

811 call system- Tabled from 07-19-21 meeting, Atty DeVoe was not present. Motion was made to get the city included in the 811-call system. Motion by Shreve, second by Seals, motion carried.

Expanded liquor store hours ordinance- Was tabled to 8-16-2021 meeting.

Revisit Shively bill to mow the dam bill was received 12 hours \$150 per hour totaling \$1800. Motion by Shreve 2<sup>nd</sup> by Sitz, motion carried.

Holly Hinck appeared to find out what information was available from Atty DeVoe, she informed the council that she was looking to be working with American Ramp Company. The American Ramp Company would speak to the council only after she has \$7000-\$8000 available to give to them. She does not know the size but informed it would not take half the land. Councilman

Moore voiced concern over the future and overview of the park. Atty DeVoe was unavailable so this has been tabled until August 16<sup>th</sup> meeting.

### **Library**

Ferris Resignation letter accepted by council, Motion by Sitz, second by Shreve, motion carried.

Council was informed that a final walk through was completed by Shirley construction.

Kelli Moore informed the council that ribbon cutting day will be September 11, the new director is Heather Garrison.

### **Police**

Chief Seals reported for the Police Department.

Motion made to allow Officer Kampsen to continue to reside in Silver Lake. Motion by Sitz, second by Moore, motion carried.

Mayor Ryan suggested to review the residency for officers on a case-by-case situation.

Chief Seals requested change to the Uniforms in the employee handbooks to change for Full-time officers 1 pair of boots, 3 summer polos, 3 winter polos, 1 uniform short sleeve shirt, and 1 uniform long sleeve, and 4 pair of uniform pants and for part time officers 1 summer polo, 1 short sleeve uniform shirt, 1 long sleeve uniform shirt and 1 pair of pants. Motion by Sitz, second by Shreve, motion carried.

Chief Seals asked the council opinion on how to sell the Charger. Motion made to sell the Charger on Purple wave with a reserve of \$1800. Motion by Sitz, second by Shreve, motion carried.

Chief Seals also informed the Council that Cage has contacts who would be willing to buy the other items from the Charger and the cage from the inside. A motion was made for to sell the other charger equipment. Motion by Shreve, 2<sup>nd</sup> by Sitz motion Carried.

616 First St.- Chief will have a letter sent to the new owners to come to council meeting to inform council of intentions for house.

### **Maintenance**

Street sign replacement- Dustin informed the council that he thought the signs were \$27.50 per sign and \$37.50 for the longer signs. He thought the estimate was for \$3700. Dustin was informed that some documentation was needed for this. Mayor Ryan asked for the council to approve for him for that he approves the purchase of signs as long as it is no more than \$4000. Motion made for Mayor to approve purchase of blue signs with white lettering (lettering is all caps with small St.) as long as they are no more than \$4000 to be approved by Mayor Ryan. Motion by Shreve, 2<sup>nd</sup> by Seals, motion carried.

Dustin asked about old street signs- suggestion was made to sell them back to the community as momentos. Ideas were thrown around but no motion made.

Question brought up about the grass on the business district on the street and who deals with it. Dustin stated that the businesses should be dealing with that grass in the cracks and on the sidewalks. Mayor Ryan said for maintenance to go ahead and spray the street to the sidewalk in the business district.

Mike Fenton started Wednesday August 4.

Parking spots for Traphagen garage- Suggested that there is not enough room to do diagonal spaces, Mayor Ryan will tell Traphagen that he can only parallel park on that side of the street. Need to check the KSA for distance from corner and alley regulations (Main Street to the alley) for parallel parking.

### **New Business**

Change in Residency Policy: Motion made to change employee handbook not the ordinance to state that the City Court Clerk, Assistant City Clerk and City Treasurer may live within 20 minutes of the city limits. Motion by Sitz, second by Shreve, motion carried.

City Treasurer position: Motion made to offer pending results of a background check the City Treasurer position to Trisha Breese. Motion by Sitz, second by Shreve, motion carried.

Beer Garden: Emily Gorman informed the council of her plan for beer garden and wanting to cover all of main street, it was suggested by council that she contain it to a smaller area where she could police it better. Hours of operation for beer garden will start at 1:00pm. She is requesting a resolution so she can send it to the State with her application for vendor license. She was asked to bring information and plan back to August 16 meeting.

Clarification for Court Clerk position/bank accounts- Council stated Court Clerk should be reporting to the mayor and that the mayor will sign off on time sheet. If Mayor is unavailable the President of the council will be next. The Court Bond Account will be split off to its own company and Court clerk will handle writing checks and making deposits. while the city treasurer will reconcile the account. Clerk should be working no more than 20-32 hours a week.

Fitlot Fitness Park information was presented to the council to review.

Facebook Record Retention information was presented, all information must be kept on the Facebook page per KORA. Autumn would email the League to see about setting up training or see if there is video training available.

Map Rack- Information regarding the map rack was presented to the council to find a better way or storing the maps and blueprints sitting in multiple locations of city hall. Suggestion was made by councilman Moore to think about purchasing a Map Table later down the road. Motion made to purchase the rack and 12 bars was made by Sitz, second by Moore, Shreve abstained, motion carried.

Budget meeting work session is scheduled for August 19<sup>th</sup> at 7pm. Motion by Sitz, second by Seals, motion carried.

J. Shreve mentioned about water being shut off at one of the businesses and how the city should try to work more with those businesses as they bring people into the community, other members think that if we make one exception then everyone will expect an exception.

### **Motion for Paying Approved Bills**

🕒 Motion by Sitz, 2<sup>nd</sup> by Moore to pay all approved bills, motion carried.

## Adjournment

🗨 Moton by Sitz, 2<sup>nd</sup> by Shreve to adjourn at 9:56pm, motion carried.