

November 21, 2011

Regular meeting of the Carbondale City Council was called to order at 7:00 PM by Mayor Towne.

Council Present: Fulton, M Reynolds, Reed, Traphagan and Zerbe

Employees & visitors: Richardson, Sherwood, Kane and City Attorney Sue DeVoe; Marvin Stevens, Larry Hinck, Randy Piper, Joanna Sherwood, Susie Whalen, Lee Curtis, Talisha Traphagan, Lonnie and Lisa Wallace, Deb Zerbe.

Minutes:

- November 7, 2011 minutes read. Motion by Fulton, second by Traphagan to approve as read. Motion carried.
- November 14, 2011 Special meeting minutes read. Motion by M Reynolds, second by Reed to approve as read. Motion carried.

BG Consultants: Pat Cox & Sam Johnson; Sewer CCTV scan

- City attorney has reviewed the documents
- Motion by Fulton, second by Reed to include in the bid documents a charge of \$5/1000 gallons of water used by the CCTV contractor. Motion carried.
- Motion by Reed, second by Traphagan, the project completion date must be within 90 days from the Notice to Proceed. Motion carried
- Motion by Fulton, second by M Reynolds to have BG Consultants handle & open the bids, then make a recommendation to the council. Motion carried.
- Questions from the audience were answered and discussed.

Executive session: Traphagan

- Motion by Traphagan, second by Zerbe to go into executive session to discuss non-elected personnel until 7:43 PM. Motion carried.
- The meeting was called back to order at 7:55 PM.
- Fulton stated the executive session was for 27 minutes with no decisions made.

Police: Blanchard

- Winkleman graduated from the academy & is back to regular duty
- Vehicles running well
- Fulton stated the impounded vehicles were to be released per the County Attorney. Blanchard is to inform Chief Kane of this decision.
- Questions and discussion of impounding vehicles

Maintenance: Richardson

- Sewer blockage behind 112 S Topeka was discovered while locating manholes.
- Contacted BG Consultants, who contacted a contractor to remove the grease & tree roots
- Further discussion of the problem
- City attorney suggested the discussion be continued in executive session due to possible litigation. M Reynolds stated an executive session will be held at the end of the meeting
- Cleared two sewer lines over the weekend. W Main & W North a diaper was pulled from the line. East side of Norris roots were removed.
- Alliance Pump inspected the problem valves at the water plant. The valves are working properly, just stiff. Handles were replaced & the valves need to be exercised. There was no charge for the service call.

City Attorney DeVoe

- Presented information on CMB special permits for the council to consider. This was brought up during the codification meeting.

- Presented information on Conflict of Interest during voting by council members, citing the Code of Conduct & information from LKM. Conflict occurs when there is a possible financial gain or interest.
- Employee breaks are not required by federal or state law.
- Motion by Fulton, second by Traphagan to have a special meeting on Dec. 7, 2011 on personnel. The meeting is mandatory for all employees. The meeting will begin at 7 PM, and employees are to be here at 7:30 PM. Motion carried. Motion by Fulton, second by Traphagan to amend the motion and change the date to Dec. 6, 2011. Motion carried.

#### Licenses renewals:

- Motion by Reed, second Zerbe to approve the Mobile Home Park License renewal for Buchholz. Motion carried.
- Casey's CMB license renewal; a background check must be done first. Information will be given the Chief Kane to run the background check.

#### Eco. Development: Zerbe

- Stephanie Watson with OCED is gathering tax information, rebates
- Zerbe & Reed attended the SFT school board meeting and asked for suggestion on city planning items
- Need to set another work session for city planning

#### Zoning: Hinck

- A public hearing was held on re-zoning 334 W Main St to multi-family. Approximately 20 people were in attendance and spoke out against the re-zoning. The Zoning Board denied the application. The decision can be appealed to the Zoning Board of Appeals

#### Extension request:

- Accounts 0029, 0644, 0688, 0817, 0355. Motion by Fulton, second by M Reynolds to grant the extensions. Motion carried.

#### Recess:

- Motion by Fulton, second by M Reynolds to take a 10 min break at 8:36 PM. Motion carried.
- Meeting called back to order at 8:46 PM.

#### Logo/Tagline contest:

- 2-logo submissions
- 15-slogan/tagline submissions
- Council reviewed the submissions. Copies were also given to the audience for review & discussion.
- Council selected Logo #2 and the slogan "Small town comforts, big city connections" Both were submitted by Shellane Thompson and Alice Smith, each winning \$100 in City Bucks.
- Richardson requested permission order magnets for the trucks displaying the new logo. Motion by Fulton, second by Zerbe to order the new magnets. Motion carried.

#### Executive Session:

- Motion by Fulton, second by M Reynolds to go into executive session until 9:20 PM, to discuss possible litigation with the City Attorney present. Motion carried.
- Meeting called back to order at 9:27 PM.
- Fulton stated the executive session was for 10 minutes with no decisions made.

#### Bills:

- Motion by Fulton, second by Traphagan to pay all approved bills. Motion carried.

There being no further business to come before the council, motion by M Reynolds, second by Traphagan to adjourn at 9:28 PM. Motion carried.

Sandra Schiffelbein, City Clerk