

February 6, 2012

The regular meeting of the Carbondale City Council was called to order at 7 PM by Mayor Towne.

Council present: M Reynolds, Reed, Traphagan, Zerbe.

Employees & visitors: Richardson, Sherwood, Kane, K Reynolds, Attorney DeVoe; Arnold Billbe, Marvin Stevens, Lee Curtis, Randy Piper, Ron & Cheryl Lister, Paula Tryon, Pat Kuney, Kandy Hinck, Brian Hinck, Lance Quilling, Susie Whalen, Jan Olgeby.

Minutes:

- Regular meeting on 01-16-2012 read. Motion by M Reynolds, second by Reed to accept as read. Motion carried.
- Special meeting on 01-23-2012 read. Motion by Traphagan, second by Zerbe to accept as read. Motion carried.
- Special meeting on 01-24-2012 read. Motion by Zerbe, second by Reed to accept as read. Motion carried.

Council: Mayor Towne

- Announced the resignation of Mike Fulton, effective Jan 27, 2012. Motion by Reed, second by Traphagan to accept the resignation of council member Mike Fulton. Motion carried.
- Appointed Cheryl Lister to the vacant council position. Motion by Reed, second by Zerbe to accept the appointment of Cheryl Lister to the council. Motion carried.
- Lister was sworn in and took her place with the council.

Compliance officer:

- Mayor Towne announced the resignation of Kevin Richardson as compliance officer. Motion by Traphagan, second by Reed to accept Richardson's resignation as compliance officer. Motion carried.
- Mayor Towne suggested hiring Arnold Billbe to the position. Motion by Reed, second by Traphagan to hire Billbe as compliance officer at \$15 an hour, maximum 20 hours a month, effective immediately. Motion carried.

Code of procedure: Reed

- Stated the meetings have been getting out of hand and the meeting procedures would be enforced.
- Copies of the code were made available for all in attendance.

Council: Mayor Towne

- Suggested Mike Reynolds be appointed President of the Council
- Motion by Traphagan, second by Zerbe to appoint Reynolds as President of the Council. 4 in favor. M Reynolds abstained. Motion carried.

Police: Kane

- Officer Blanchard did not accept the full-time position.
- Requested advertising for the 3<sup>rd</sup> full-time officer position
- Verbal report on vehicles
- Submitted bids from Office Depot & Best Buy for 2 new laptops. M Reynolds stated the original request was for 2 new towers. Discussion of laptops.
- Motion by M Reynolds, second by Traphagan to have the office staff get bids on laptops and towers for the next meeting. Motion carried.
- Motion by Reed, second by Zerbe to run an ad for police officer, certified full-time at \$12.50 per hour. Motion carried

Maintenance: Richardson

- Contacted BG Consultants on the beacon light on the water tower; if the tower was designed with a light, it is necessary. Motion by Traphagan, second by Zerbe to accept the bid from Ace Electric \$3630. 4 in favor, M Reynolds abstained, due to a relative being employed by Ace Electric. Motion carried.
- No information on changing the logo on the water tower.

- Culvert ordinance was reviewed and discussed for clarification of responsibilities. Motion by Reed, second by Traphagan to have the Maintenance Dept identify problem ditches and the City Office will notify the residents by letter. Motion carried.
- A letter from the State on Dam Safety for East Lake was reviewed & discussed. A bid of \$3500 from BG Consultants to do the dam inspection was discussed. Motion by M Reynolds, second by Reed to accept the bid from BG Consultants. Motion carried
- The police building stoop is completed, except for the handrail need to be ADA compliant.
- Ditch work continues
- Requested permission to purchase a new trash pump for \$861 from USA Bluebook. Motion by Reed, second by Zerbe to purchase the pump. Motion carried.
- Street signs were vandalized; approximate cost to replace \$1200-\$1500. Motion by M Reynolds, second by Traphagan to replace the signs. Motion carried.

Lance Quilling, SFT Band Director:

- Requested a donation to help with transportation cost of the band trip to New York.
- Offered the SFT Band and Jazz Band to perform at any future events.
- Motion by M Reynolds, second by Traphagan to donate \$200 to the SFT band. Motion carried.

City Attorney: DeVoe

Court

- Presented court reports for 2010 & 2011, which were reviewed & discussed.
- Explained court procedures.
- Requested the police dept. issue warning tickets for first time violations. Kane stated that would be a lot of paperwork, but he will discuss the policy with the City Attorney.

Ordinances/Codification:

- Proposed ordinances Rec Comm., Work-site Utility Vehicles, Junk Vehicles, City Parks
- Suggested the new council member be allowed to review the proposed ordinances and the codification before any action was taken. Motion by M Reynolds, second by Traphagan to table the issue until the next meeting. Motion carried.

Dangerous Structure:

- Documents on a possible dangerous structure were reviewed & discussed. The City has tried to work with the resident for several years without success.
- A resolution was presented for the dangerous structure, a garage at 113 N 4<sup>th</sup> St. Motion by Traphagan, second by Zerbe to proceed and sign the resolution. Motion carried. (Resolution 2012-03)

Court Clerk Conference: K Reynolds

- Requested permission to attend the Municipal Court Clerk Conference March 30<sup>th</sup> in Topeka. There are no registration fees. Motion by Reed, second by Zerbe to allow K Reynolds to attend the conference. 4 in favor, M Reynolds abstained. Motion carried.

Water & Sewer Rates: M Reynolds

- Need to look into increasing rates due to increase in operational costs, suggested a 3% increase for both water & sewer rates. Discussion.
- Requested rate studies be done & ready for Council review by the first meeting in March. Clerk stated she will try to have the studies completed by that time.

KDOT grant: Safe Routes to School Program

- Information on the grant was available for review
- Workshop Feb 22 in Bonner Springs; Clerk requested permission for one office staff & one maintenance staff to attend. Motion by M Reynolds, second by Traphagan to allow staff to attend the workshop. Motion carried.

## Economic Development: Zerbe

- Verbal information on Osage County Economic Development “Public Square Committee” meeting on Feb 27, 2012, 6:30 PM at Carbondale City Hall.
- Recap of the council’s planning meeting in Jan.
- Requested permission to contact Kansas Pride & colleges about having a free analysis & report on sidewalks & lighting. Motion by Zerbe, second by Reed to contact Kansas Pride. Motion carried.
- Suggested working with the Maintenance Dept to do an in-house study on the cost to develop West Lake. Motion by Zerbe, second by Reed for Richardson to do the cost study. Motion carried.
- Include in the next newsletter information on land selling and development, PRIDE, website. Motion by Zerbe, second by Lister. Motion carried.

## Recess:

- Motion by M Reynolds, second by Traphagan to recess for 10 minutes at 8:19 PM. Motion carried.
- Called back to order at 8:29 PM

## Letter: Lions Club

- Meeting on Feb 29, 2012, 7 PM at the ELM Building for all organizations to discuss the Fall Celebration
- Traphagan & Zerbe will attend & represent the City.

## Osage County Herald-Chronicle: Jan Ogleby

- Informed the council a new publication of the Osage County Guide
- Motion by Reed, second by Zerbe to participate at the cost of \$870. Motion carried.
- Ogleby will contact the City Clerk on changes and updates

## Fireworks Stand application:

- Reviewed application
- Motion by M Reynolds, second by Traphagan to approve the Fireworks Stand license for Starkebaums. Motion carried.

## Osage County Connecting Link:

- Agreement was reviewed & discussed
- No action was taken & the agreement will be returned to the county unsigned.

## Vacation of Alley: Lee Curtis

- Motion by M Reynolds, second by Traphagan to close the regular meeting at 8:43 PM and open the public hearing.
- Curtis requested the alley in the Block 22 of the Original Town be vacated and the utility easement be moved 80 ft south. Discussion.
- Motion by Reed, second by Lister to approve the vacation of the alley and move the easement as stated. 4 in favor, M Reynolds opposed. Motion carried.
- Motion by Reed, second by Traphagan to approve an ordinance vacating the alley. 4 in favor, M Reynolds opposed. Motion carried.
- Motion by Traphagan, second by Reynolds to close the public hearing and re-open the regular meeting. Motion carried.

## Executive session: Personnel

- Motion by Reynolds, second by Traphagan to go into executive session until 8:59 PM to discuss personnel with Richardson, Schiffelbein, Attorney DeVoe in attendance. Motion carried.
- An extension of time was requested until 9:34 PM.
- Back to order at 9:34 PM.
- Reynolds stated the executive session was for 45 minutes with no decisions made.

Bills:

- Motion by Reynolds, second by Reed to pay all approved bills. Motion carried.

There being no further business to come before the council, motion by M Reynolds, second by Traphagan to adjourn at 9:36 PM. Motion carried.

Sandra Schiffelbein, City Clerk