

August 20, 2012

The regular meeting of the Carbondale City Council was called to order at 7 pm by Mayor Towne.

Council present: Reynolds, Zerbe, Lister. Absent: Reed, Traphagan

Employees & visitors: Richardson, Sherwood, Reynolds, Thoman, Attorney DeVoe; Marvin Stevens, Lee Curtis, Nancy Fike, Shellanne Thompson, Mary Burgett, Larry & Kandy Hinck, Randy Piper.

The minutes of 08-06-12 were read. Motion by Reynolds, second by Zerbe to approve the minutes as corrected. Motion carried.

2013 Budget Public Hearing:

- Motion by Zerbe, second by Reynolds to close the regular meeting and open the public hearing at 7:07 pm. Motion carried.
- Copies of the budget were available for the public to view.
- Motion by Zerbe, second by Lister to accept the 2013 Budget as presented. Motion carried.
- Motion by Reynolds, second by Lister to close the public hearing and open the regular meeting at 7:12 pm. Motion carried.

Fund Raising Event: Fike

- Informed council a 5K run and softball tournament for Eric Hudgens 08-25-12
- Police are helping with traffic control

Fall Celebration: Burgett

- She had received a couple of quotes for insurance for the beer garden. The City has not received a quote as of today.
- City attorney stated an ordinance allowing CMB special event license would need to be approved.

CMB Special Event Ordinance:

- Ordinance was reviewed & discussed.
- Motion by Zerbe, second by Reynolds to adopt the Ord 467-2012, with the fee of \$50 and waive the time period for submitting the application, this time only; future fee of \$75 with 14 days before the event. Motion carried.

Police: Thoman

- Verbal department report
- A letter of accommodation for Officer Thoman was read by Reynolds.
- Reynolds asked about the transmission of the 2010 Charger being locked. Thoman stated the transmission can be locked so the car cannot be taken.

Maintenance: Richardson

Tent:

- Reported the large tent was loaned out & is set up east of the swimming pool. Mayor stated the Chief had called her about the tent & she said it was up to the Chief to decide to loan it out. Reynolds stated it was not up to the Chief, it was a decision for the council. No one contacted the maintenance dept, so they would have had to break into the yard to get to the tent. The tent has not been returned & someone was sleeping there this morning.
- Need to set a policy for use of the tent. A use agreement form & liability waiver should be used. Rental fee & deposit was discussed. Deposit \$75 & \$25/day rental fee for Carbondale civic & non-profit groups, to be used within the city limits or on city property, with 5 business days notice prior to the event.
- City attorney is to draw up the paperwork

Vehicle maintenance:

- Richardson asked for clarification on servicing the police vehicles. They are no longer getting weekly vehicle reports, the 2010 Charger was taken to Kansas City for warranty work, which could have been done in Topeka. He asked for direction of the council. Reynolds stated this will be discussed with the Chief at the next meeting.

Other items:

- Sweet Country Home, still waiting on the meter

- New water service was installed at 4th & Ridgeway
- Submitted an estimate on a street crack sealing machine, used between \$14,000-23,000. Reynolds asked if a machine could be rented. Discussion.
- Water conservation measures were discussed. Motion by Lister, second by Reynolds to send out notification of water situation and include suggestions for conservation to all water users. Motion carried.
- Sewer Certification; Richardson stated he missed the testing date and was unable to get his high school transcript in time. Motion by Reynolds, second by Zerbe to table the certification until the first meeting in April 2013. Motion carried.

City Attorney: DeVoe

- STO & UPOC ordinances were submitted for approval. Discussion. Motion by Reynolds, second by Zerbe to adopt Ord 465-2012 the 2012 STO. Motion carried. Motion by Zerbe, second by Lister to adopt Ord 466-2012 2012 UPOC. Motion carried.
- Court report was submitted for the council's review.

Casey's: Alley

- Casey's has requested approval in writing to pave & maintain the alley at the new site. Discussion. Motion by Lister, second by Zerbe to have the City Attorney draw up something with the help of the Maint. dept. Motion carried.

Open Burning/burn permits:

- Discussion on open burning due to the dry weather. Motion by Reynolds, second by Zerbe for the City to not issue burning permits at this time. Motion carried.

Training: City Clerk

- Requested permission to attend two training sessions.
- Motion by Reynolds, second by Lister to allow the clerk to attend a free KRWA workshop at the Mayetta Conference Center, on City time, including milage. Motion carried.
- Motion by Zerbe, second by Reynolds to allow the clerk to attend the LKM Conference in Topeka, pay registration of \$200 and milage. Motion carried.

Economic Development: Zerbe

- Met with employees on the emergency response plan. Richardson is getting a cost of supplies
- Still getting calls on rental and for sale property; will get a master list to the City Office

Audit & Water rate study

- Council agreed to a meeting with Auditor Steve Connelly on Oct 15, 2012 to discuss the audits and water rate study.

Financial reports

- Financial reports through Aug 8, 2012 were given to the council.

Extension request:

- Requests were received from accts 0118, 0298, 0222, 0714. Motion by Lister, second by Reynolds to approve all extensions. Motion carried.

Kansas Open Records Act: City Attorney

- The attorney submitted a list of issues concerning KORA and informed the council it was a policy decision as to who is responsible for official records. Issue was tabled until Sept 4 when the Chief will be in attendance.

Special meeting

- Motion by Reynolds, second by Zerbe to hold a special council meeting on Aug 27, 2012 at 7 pm to review the codification of ordinances and an executive session on contractual & pending litigation with the City Attorney. Motion carried.

Bills:

- Motion by Reynolds, second by Zerbe to pay all approved bills. Motion carried.

There being no further business to come before the council, motion by Zerbe, second by Lister to adjourn at 8:56 pm. Motion carried.

Sandra Schifflbein, City Clerk