

December 17, 2012

The regular meeting of the Carbondale City Council was called to order at 7 pm by Mayor Towne.

Council present: Reynolds, Reed, Traphagan, Zerbe, Lister

Employees & visitors: Richardson, Sherwood, Kane, K Reynolds, Attorney DeVoe; Lynne Keefover, Randy Piper, Mickey & Michelle Young, Shellane Thompson, Larry & Kandy Hinck, Dawn Bombardier, Pat Kuney, Marvin Stevens, Lee Curtis.

Minutes:

- 12-03-2012 read. Motion by Traphagan, second by Reynolds to accept as corrected. Motion carried.

Public Hearing: 2012 Budget Amendment

- Motion by Reynolds, second by Traphagan to close the meeting and open the public hearing at 7:07 pm. Motion carried.
- The budget amendment was presented & discussed. Motion by Reynolds, second by Lister to accept the 2012 Budget Amendment. Motion carried.
- Motion by Traphagan, second by Reed to close the public hearing and reopen the regular meeting at 7:12 pm. Motion carried.

Police: Kane

- Gave verbal dept report
- Council reviewed bids from TBS, Topeka, \$3505 & BVPS, Grain Valley, MO, \$3018.28 on the siren controller. Discussion. Motion by Traphagan, second by Zerbe to accept the bid from TBS to replace the siren controller at \$3505. Motion carried.
- Kane requested an executive session on personnel, with the attorney present.

Executive session:

- Motion by Traphagan, second by Reed to go into executive session until 7:40 pm on personnel, with Attorney DeVoe, Kane, and Richardson present. Motion carried.
- Schiffelbein was called into the meeting.
- Meeting called back to order at 8:11 pm. Reynolds stated the executive session was for 53 minutes with no decisions made.

Maintenance: Richardson

- Cut-off saw bids; Salsbury \$1029.99, Tarwater \$926.99, Napa \$875.49. Motion by Reed, second by Lister to purchase the saw from Napa for \$875.49. Motion carried.

Library: Keefover

- Gave a report on Library activities; Christmas Open House with bake off, Santa and SFT FBLA elves helping with letters. Approximately 100 people attended.

Zoning: Hinck

- Informed the council the runoff water from the new Casey's store will be routed down Main St. He suggested the council take proactive measures. Richardson will contact BG Consultants to after the first of the year review the drainage. Motion by Traphagan, second by Reed to consult BG Consultants about the drainage. Motion carried.

Court Report: DeVoe

- Presented and reviewed the monthly court report with the council.

Christmas holiday:

- Discussion of closing at noon on Christmas Eve, Dec. 24<sup>th</sup>, which has been done the past few years. Motion by Lister, second by Reed to close at noon on Christmas Eve, Dec. 24<sup>th</sup>. 4 in favor, Reynolds abstained. Motion carried.

Economic Development: Zerbe

- Recovery Plan: Met with Kane and Richardson on changes. The updates should be ready for the next meeting.
- Nothing to report on grant funding.

Employee Handbook:

- Motion by Zerbe, second by Reed to amend the employee handbook and make changes with police dept job duties as determined by the Police Chief. Motion carried.
- Uniforms, Reynolds requested this be tabled until Jan 7<sup>th</sup> meeting when a police officer is present.
- Motion by Lister, second by Traphagan to add to the employee handbook, "The City of Carbondale discourages excessive personal use of the city provided cell phones." Motion carried.

Extension request:

- Requests were reviewed. Motion by Reynolds, second by Traphagan to grant extensions to accts 0158, 0718, 0647, 0293. Motion carried. Motion by Reynolds, second by Reed to grant an extension to acct 0007. 4 in favor, Traphagan abstained. Motion carried.

Public comment: Curtis

- Curtis stated the dollar amount of the traffic citations issued should not be put in the minutes. The police dept is not a revenue generating dept. He will bring the subject up again when the Chief is present.

Bills:

- Motion by Traphagan, second by Reynolds to pay all approved bills. Motion carried.

There being no further business to come before the council, motion by Traphagan, second by Lister to adjourn at 8:35 pm. Motion carried.

Sandra Schiffelbein, City Clerk