

February 4, 2013

The regular meeting of the Carbondale City Council was called to order at 7 pm by Mayor Towne.

Council present: Reynolds, Reed, Zerbe, Lister. Absent: Traphagan

Employees & visitors: Richardson, Sherwood, Vandevord, Kane, K Reynolds, Attorney DeVoe; Marvin Stevens, Kandy Hinck, Lee Curtis, Shellanne Thompson.

Minutes:

- 01-21-2013 read. Motion by Zerbe, second by Reed to accept as corrected. Motion carried.

Library:

- Hinck gave a report on library activities
- Handed out brochures on E-books. Library purchased a Nook to assist patrons with e-readers.
- Reynolds asked if the Library Board turned down a donation of the Casey's building. Hinck stated that is just a rumor. The Library Board has not been approached at all about buying or donation of the building.

Police: Kane

- Verbal department report
- Presented a bid from TBS for 4 radios as needed for the Disaster Plan. Vertex \$872, Motorola \$1400. Discussion. Motion by Zerbe, second by Reed to purchase 4 Vertex radios at a cost of \$872. Motion carried. Looking into radios for Maintenance Dept.
- Tornado siren still waiting on parts. Battery charger is bad and may have been struck by lightning. Discussion.
- Two officers to talk to the council about employment in executive session.
- Council reviewed Court Procedures and Guidelines which were signed by the Mayor and given to the Chief.
- A meeting with a company on a digital ticket program is on Feb 20th. The Chief, City Attorney and Court clerk will be present.

Maintenance: Richardson

- City Hall men's restroom is almost finished
- Worked on the boat ramp at East Lake
- Variable Frequency Drive for RWD 5 sent in for repairs.
- Clarify from last meeting, we are not planning on shutting down water to RWD 5.
- Conservation measures and alternate water sources were discussed.
- Motion by Reed, second by Lister to enact a "Water Watch" with the attorney drafting the resolution and authorizing the Mayor to sign. Motion carried.
- Uniforms: There are ongoing problems with the current company. Richardson proposed buying out the contract, which would include the purchase of 33 sets of uniforms at a cost of \$450. Being next year, give the Maintenance Dept a clothing allowance of \$600 per year; shirts will be the same and jeans will be employee's preference. Discussion. Motion by Zerbe, second by Reed to buyout the contract and have a clothing allowance starting next year. Motion carried.
- Request to attend training, AM Kan Work, Feb. 26 for Richardson & Sherwood. Motion by Reed, second by Reynolds to send both to the training. Motion carried.

Atrazine settlement:

- Motion by Reed, second by Lister to publicize the Atrazine settlement in the newspaper and on the website. Motion carried.
- Lister read the press release aloud. The City received \$156,384.96 in the class action suit. The clerk stated the funds have been placed in the Water Reserve Account.

Training: Schiffelbein

- Request to attend LKM training on Personnel Management. Motion by Reynolds, second by Zerbe to allow the Clerk to attend training, pay registration of \$75 and mileage. Motion carried.

Financial report:

- 2012 Yearend figures were given to the council. Discussion.

Economic Development: Zerbe

- Starting to see more seminars on funding and grants.
- Town hall meeting on Feb 25th was discussed. Notifications will be done through flyers and posters.

LMI Survey:

- A contract from Governmental Assistance Services for the LMI Survey, at a cost of \$7800 was reviewed and discussed. Motion by Reynolds, second by Zerbe to enter into an agreement with GAS in order to do an LMI Survey of the City of Carbondale. Motion carried.
- Clerk to ask Crawford to attend the Town Hall Meeting

Extension Request:

- Reviewed an extension request from account 0007. Discussion. Motion by Reynolds, second by Lister to grant the extension. Motion carried.

Recess:

- Motion by Reed, second by Reynolds to recess at 8:18 pm for 10 minutes. Motion carried.
- Back to order at 8:30 pm.

Executive session:

- Motion by Reed, second by Reynolds to go into executive session until 9:11 pm to discuss personnel and contractual with the attorney and clerk present. Motion carried.
- An extension of time was requested until 9:30 pm.
- Back to order at 9:31 pm. Reynolds stated the executive session was for 1 hour with no decisions reached.

Legal:

- Motion by Reynolds, second by Reed to owner of property reconstitution, allow the mayor to sign the appropriate paperwork. Motion carried. (Property north of City Park)

Personnel:

- Motion by Reynolds, second by Reed, Vandevord has completed probationary period, salary increase to \$12.50 per hour starting the next pay period. Motion carried.
- Motion by Reynolds, second by Zerbe to hire Debra Klenda as full-time police officer, salary \$12.70 per hour to be re-evaluated after her probationary period (90 days). Motion carried. Start date to be determine, but within 21 days.
- Motion by Reynolds, second by Reed to hire Lee Vogal as a part-time officer, salary \$10.50 per hour to be re-evaluated after his probationary period, with proviso that when we send him to Part-time Academy, he sign papers that he will stay employed with the City of Carbondale for a minimum of one year. Motion carried.

Maintenance: Richardson

- Casey's wants 2 meters, service meter and irrigation meter at the new location. The irrigation meter will be a standard meter installed in an existing pit. The service meter will be 1 ½ inch meter, which Casey's will pay the cost over a standard meter.

Bills:

- Motion by Reynolds, second by Zerbe to pay all approved bills. Motion carried.

There being no further business to come before the council, motion by Reed, second by Lister to adjourn at 9:37 pm. Motion carried.

Sandra Schiffelbein, City Clerk