

Meeting of September 03, 2013 was called to order at 7pm by Mayor Towne.

Members present: Ryan, Curtis, Lister, Hudson and Attorney DeVoe. Reed absent

Visitors and employees: Larry McCormick, Kandy and Larry Hinck, Alice Smith, Pat Kuney, Kevin Richardson, Frank Keller, Randy Boudeman, Marvin Stevens, Randy Piper, Ed McMillian, Marty Kane, Kevin Thoman, Sandy Duncan, Joan Craig.

Minutes from August 19, 2013, were read. Motion by Lister, second by Hudson to approve minutes as read. Motion carried.

Minutes from August 26, 2013, were read. Motion by Ryan, second by Lister to accept minutes as corrected. Motion carried.

Frank from System Manufacturing Inc., gave a report on the upgrades needed at Water Plant.

- Current system won't run with Windows 7 and Windows XP is now obsolete
- 1 year warranty
- Total cost \$39,100.00
- Curtis stated he would prefer additional bids.
- Kevin has tried to get other bids, so far hasn't been able to get anyone else to bid.

Motion by Ryan, second by Hudson to go forward with the Water Plant upgrade. Motion carried. Curtis opposed.

Motion by Ryan, second by Lister to leave regular council meeting and go into Public Hearing on Sewer System Upgrade. Motion carried

Garrett Nordstrom of Governmental Assistance and Sam Johnson of B&G Consultants, gave an update on procedure and resolutions that needed passed to go forward with Sewer upgrade

Discussion:

- LMI study is 95% completed. City already qualifies at 51% so far. Will continue study for another 2 weeks, hopefully will come in higher.
- Applying for \$500,000 CDBG grant, this will be applied toward construction cost.
- Average sewer bill will be \$42.00
- Needed to pass a resolution for operation and maintenance of improvements to the sewer system
- Resolution certifying legal authority to apply for the 2014 Kansas Small Cities Community Development Block Grant program.
- Contract for Administration services

Motion by Ryan, second by Lister to resume regular Council meeting at 8:06 pm. Motion carried.

Motion by Ryan, 2nd by Lister, to approve Resolution 2013-03; Resolution certifying legal authority to apply for the 2014 Kansas small cities community development block grant program and authorizing the Mayor/Commissioner to sign and submit such an application. Motion Carried. Curtis opposed.

Motion by Ryan, 2nd by Hudson to approve Resolution 2013-04; A Resolution assuring the a Kansas Department of Commerce that funds will be continually provided for the operation and maintenance of improvement to the sewer system. Motion carried. Curtis opposed.

Randy Boudeman discussion on making Wells and one-way street between 3rd and 4th Street.

- Would rather road stay a 2 way street
- Maybe make a loading and unload zone
- Doesn't see that there is a huge problem
- School will abide by the Council's decision

Larry McCormick brought up handicapped parking: Discussion

Motion by Curtis, second by Ryan to leave Wells Street the way it is. Motion carried.

Police: Kane gave a report.

- 16 speeding tickets, 4 stop sign, 3 no proof of insurance, 1 DWS, 17 warnings and 3 criminal damage to property.
- Completed new Police Manual other than that I need 15 minutes in executive session for non elected personnel.
- City Attorney stated "she has provided a copy of the Old Manual which records indicate is still in effect and was approved by the Council in 2009, the last are additional information from the AG's office". The AG recommends that all Police Department include these in their Policy.
- The new manual wasn't taken from previous manual. It is completely new. Council should go through and make and index and compare it to the existing manual. There are a lot of changes here.
- Suggest setting some time to go over this page by page and maybe confer with the Chief
- We also have an employee handbook, so the two cannot conflict with each other.
- Chief would like to have this go into effect by the next meeting.
- City Attorney suggested some group discussion or maybe a work session.
- Ryan suggested review the new manual by the next meeting. Discuss it at that meeting and maybe setting up a time for a work session on Sept 30, 2013. Council will need copies of the personnel manual. This will give us time to consider what we want to do by the next meeting.

Discussion on making a City policy for towing vehicle after a traffic stop.

- Impound Lot was confused about policy. This has been cleared up
- City Attorney, no lawful reason an individual cannot have vehicle towed from lot

Discussion on outstanding invoices for police department.

Kane requested if items pertaining to his department are on the agenda, that he gets a copy of the agenda.

Reynolds stated, I gave you a copy of all this last Monday and informed you that this would be given to Council if it wasn't taken care of. Kane stated this was taken care of. Reynolds stated apparently not and she thought the Council should be informed of what was going on. I feel it is my responsibility to make sure the City has no outstanding invoice. I found these invoices left from January, with notes on them of days they were discussed with you. If council chooses to make a motion for me to ignore these, I will. Further discussion on OMB invoices. Kane stated if he was informed of this, he could have been prepared. If paper work was submitted at the time, this wouldn't be happening. Kane requested another 20 minute executive session for non-elected personnel. Reynolds stated she wanted to be there.

Ryan suggested Reynolds and Kane work together on getting these invoice cleared up. Maybe calling OMB on speaker phone.

Discussion on updating the city office with current certifications for police department.

Ed McMillian discussion on stop sign at Topeka and Main.

Ryan stated he has already talked to Marty and will get with a Commissioner (there is a dispute from when the Chief of Police and when the maintenance supervisor talked to them). I will discuss this with them and try to get things straighten out.

Maintenance: Discussion on sidewalk

- Only one contractor willing to bid
- Pat Cox is hoping to have contract and total amount this week
- Rough grade is almost complete

Discussion on parking on Main Street, no decisions made.

Motion by Ryan, second by Lister for Maintenance to get bids from excavating companies on leveling the terraces on the property north of the city park and to get estimates for renting equipment and costs for the maintenance department to do this. Motion carried.

Library: Alice Smith gave a report

- It is Carbondale's turn to have the SFT homecoming celebration once again.
- Request \$100.00 donation to cover expenses.

Motion by Hudson, second by Lister to donate \$100.00 to the Library for expenses of the SFT homecoming. Motion carried.

Rebecca Allison requested that 4th Street from Main south to alley be closed on September 29, 2013 between 4:30 pm and 7:30 pm to hold an Ice Cream Social. Motion by Lister, second by Ryan to allow for the street closing. Motion carried

Discussion on problems with 4-wheelers at West Lake-no action taken.

Discussion on City sign at East Lake. Motion by Lister, second by Hudson to allow the changes to the sign. Motion carried.

Motion by Ryan, second by Lister to allow the City Attorney to attend Annual Conference at a cost of \$65.00. Motion carried.

Motion by Lister, second by Hudson to waive the waiting period on insurance for new City Clerk. Motion carried

Motion by Ryan, second by Hudson to take a 10 min break at 9:35 pm. Motion carried

Motion by Ryan, second by Lister, to go into executive session at 9:45 pm for 30 minutes for non-elected personnel. Motion carried

10:15 pm a 10 min extension was requested.

At 10:25 Ryan stated we were in executive session for 40 minutes with no decisions made.

Kandy Hinck brought up linebackers insurance for the Library. Kim will call Bolz to get more information.

Motion by Ryan, second by Lister to pay all approved bills. Motion carried

There being no further business to come before the City Council. Motion by Ryan, second by Lister, to adjourn at 10:30 pm. Motion carried

Kim Reynolds
City Treasurer

Summary of Motions

Motion by Ryan, second by Hudson to go forward with the Water Plant upgrade. Motion carried. Curtis opposed.

Motion by Ryan, 2nd by Lister, to approve Resolution 2013-03; Resolution certifying legal authority to apply for the 2014 Kansas small cities community development block grant program and authorizing the Mayor/Commissioner to sign and submit such an application. Motion Carried. Curtis opposed.

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Motion by Curtis, second by Ryan to leave Wells Street the way it is. Motion carried.

Motion by Ryan, second by Lister for Maintenance to get bids from excavating companies on leveling the terraces on the property North of City Park. Also to get estimates for renting equipment and cost for maintenance department to do this. Motion carried.

Change sign at East Lake

Waive waiting period on BC/BS for new city Clerk.