

**Meeting Date** 2/18/14

**Minutes taken** by Paula Tryon

**Time:** 7:00PM

**Presiding Officer:** Ruth Towne, Mayor

**Council present:** Ryan, Curtis, Lister

**Employees present:** Richardson, Sherwood, Kane, K Reynolds, DeVoe, CA

**Visitors:** L Hinck, M Stevens, P Kuneey, R Piper

**Minutes read:** for meeting of 2/3/14.

→ Motion by Ryan, second by Curtis, to approve minutes as read. Motion carried.

**Police Dept:** Chief Kane reported activities of the past two weeks.

**Maintenance Dept:** Kevin Richardson reported.

Kevin received a call 2 weeks ago Sunday at 11pm from a lake resident that they saw excessive water around the water buildings. He found that the Small Basin was overflowing due to a frozen line. The line is exposed to the cold for approximately 2 feet. Maintenance Dept got this line thawed out on Friday 2/14/14.

Maintenance Dept has received one proposal for the repairs to the heating system at the plant. Two others should be available for the March 3, 2014 meeting. He will also have three proposals for mower replacement at this meeting.

Lister thanked the Maintenance Department for their early start last Tuesday with the snow removal.

#### **Other Departments:**

A Technical Assistance meeting has been scheduled for 2/26/14 in Chanute. The meeting should last from 10am to 1pm. This is for CDBG grant recipients. Will need LMI contract. Councilman Ryan volunteered to attend.

#### **New Business:**

An application and payment for a firework stand license from Charles and Hellen Starkebaum was discussed.

→ Motion by Ryan, second by Lister to approve the application. Motion carried.

The Compliance Officer has notified the city office that he will work until the city has found a replacement for the position. Discussion about replacement with a part-time officer from the police department. Chief Kane said he would talk with the part-time officers to see if there is an interest. Atty Sue DeVoe mentioned that the good neighbor letters have a much more positive response for the public compared to the previous process.

→ Motion by Ryan to run an ad for the compliance officer position for 20-25 hours per month at the current pay rate given to current officer. Second by Curtis, motion carried.

#### **Other Business:**

A Secondary Employment form for the Employee Handbook was presented to the City Council for approval

→ Motion by Lister to add to the Employee Handbook and to be filled out monthly, Second by Curtis, Motion carried.

→ Motion by Lister, second by Ryan, to approve all extension requests, motion carried.

→ Approved bills: Motion by Curtis, second by Lister, to pay all approved bills, motion carried.

→ Motion by Ryan, second by Lister to adjourn at 7:23pm. Motion carried.