

Meeting 10/06/14

Taken by Paula Tryon, City Clerk

Time: 7:00 pm

Presiding officer: Mayor Towne

Council present: Reed, Ryan, Hudson, Curtis, Lister

Employee: Sherwood, DeVoe-CA, Edin

Absent: none

Visitors: Randy Piper, Larry & Kandy Hinck, Pat Kuney, Jordan Herrick from Os Co Herald-Chronicle, Tom Stocker, Lynne Keefover, Amy Craig, Monica Conlin, Talisha and Ashton Traphagen, Rebecca and Mark Sinclair

**Meeting called to order by Mayor Towne at 7pm.**

**Reading of the minutes** for 9/2/14 meeting were approved as read by City Clerk,

☐ Motion by Ryan, 2<sup>nd</sup> by Reed, motion carried.

**Reading of minutes** for 9/24/14 special meeting by Paula Tryon, city clerk.

☐ Motion by Ryan, 2<sup>nd</sup> by Hudson to approve minutes as read. Motion carried.

**Police:**

Chief Edin requested permission for officers McNary and Williams and himself to attend the Crisis Intervention Team training in Topeka on Dec 1<sup>st</sup>-5<sup>th</sup>, 2014 @ Topeka Police Dept Law Enforcement Center. This will count for 40 hours training each. The fee is \$25.00 per participant. Osage Co Sheriff Dept will help cover the city during this time, and one officer will be on call.

☐ Motion by Ryan, 2<sup>nd</sup> by Reed to allow our officers to attend this training. Motion carried.

Council also confirmed that Officer McNary will work 43 hours per week- the regular full time officer hours.

A report of department activities was given to the council covering time period from 8/19/14 to 10/3/14. The grant information was turned in on time to receive the funds; the equipment is on the way but will not be used until the proper training is received.

**Maintenance:**

Albert Sherwood reported for the Maintenance Dept.

Discussion regarding the purchase of a second Handheld Meter Reader for the maintenance dept was discussed. The price for a new reader is \$2506.00.

☐ Motion by Ryan, 2<sup>nd</sup> by Reed to purchase a new reader for use by two at one time or for one to use two separate days.

KRWA master meter testing revealed that the meter that supplies water to the City of Carbondale failed all three tests. The maintenance department will clean the meter a second time and have it retested. This meter was purchased new in 2007.

☐ Motion by Ryan, 2<sup>nd</sup> by Reed to have meter for the City retested, if the meter fails again the meter should be replaced. Motion carried.

A quote from Tarwater Farm and Home Supply was provided to the council for discussion on replacement parts for snow removal equipment.

☐ Motion by Lister, 2<sup>nd</sup> by Ryan to purchase chain assembly, cutting edges for two blades and lights for the 2004 Chevy. Motion carried.

The maintenance department will be ordering sand soon for the winter snow removal.

Tom Stocker spoke to the council concerning a sewer blockage that backed up all lines in his home. Albert confirmed a blockage in the city sewer line and unusual debris in the line. The plumber bill was \$257.66.

☐ Motion by Ryan, 2<sup>nd</sup> by Reed to reimburse Mr. Stocker \$130.00. Motion carried.

Lee Curtis requested that the maintenance department recheck the alley behind the old Casey's building on Main St., the drainage in the alley needs some work.

#### **Other Departments:**

Lynne Keefover reported for the **City Library**. They had new carpet installed on 9/4/14. The Book Sale was on 9/13/14 and the NEKLS Bus tour came on 9/24/14. The annual Ladies Day Out will be Nov 8<sup>th</sup> at the ELM building from 8am-4pm.

The **Compliance Officer** requested that he do the paperwork himself. After discussion it was determined that he should turn all paperwork in to the City Office so his time, 20 hours per month, could be spend on actual compliance enforcement and inspections.

Bury Creek cleanout was discussed and determined that the creek does need cleaned out but that the city does not currently have funding of \$140,000.00 for this project.

☐ Motion by Curtis, 2<sup>nd</sup> by Ryan that this project will not happen this year. Motion carried.

The railing to the **sidewalk on Main St** is still not complete. Mayor Towne will contact Fannin Fabrication to see when that will be completed.

A request from the **Harmonettes** for a donation for the Harmonette Halloween Contest on Thurs 10/30/14 was discussed. Last year's donation was \$50.00.

☐ Motion by Reed, 2<sup>nd</sup> by Lister to donate \$50.00 this year. Motion carried.

**Trunk or Treat-** a request was made to close Main St from 2<sup>nd</sup> to 3<sup>rd</sup> on Halloween night, Friday 10/31/14 from 6pm to 8:30pm.

☐ Motion by Curtis, 2<sup>nd</sup> by Lister. Motion carried.

Amy Craig spoke to the council regarding the **2015 Fall Festival**. There is an opportunity to have a carnival for the next event but will need to extend the period to three days (Thurs-Sat) to have the carnival. They would also like to move the event to the new city park location for the carnival to spread out. The carnival requires water and electricity for the carnival employee's campers. There was a general consensus to allow the use of the city park property but will need updates as the plans progress with the carnival company and further plans. The community was invited to attend the planning meeting on 11/5/14 at the ELM building at 6:30pm.

Monica Conlin addressed concerns to the council concerning the **2014 Fall Festival**. She felt there was a need for more security, improper conduct was a problem for her and thought it would be good if the event was moved to the City Park.

Ordinance 474-2014 regulating traffic within the corporate limits of the City of Carbondale (STO 2014) and repealing 471-2013

☐ Motion by Ryan, 2<sup>nd</sup> by Lister to approve. Motion carried.

Ordinance 475-2014 regulating public offenses within the corporate limits of the City of Carbondale (UPOC 2014) and repealing 472-2013

☐ Motion by Ryan, 2<sup>nd</sup> by Lister to approve. Motion carried.

The **Municipal Derivatives Antitrust Litigation** was tabled until 11/3/14.

☐ Motion by Ryan, 2<sup>nd</sup> by Reed to break for Executive Session @ 8:00 pm for one hour. Motion carried.

8:10 pm Edin In

8:30 pm Edin out

8:30 pm Tryon in

8:50 pm Tryon out.

9:00 pm Exec session closed. Regular meeting opened.

Councilman Reed stated that there was an Executive Session for one hour with no decisions made.

☐ Motion by Reed, 2<sup>nd</sup> by Hudson to accept the resignation of Officer Matt Johnson as of 10/4/14. Motion carried.

Chief Edin requested that the City hire Officer Amanda Williams as full time officer at \$12.50 per hour for 43 hours per week.

☐ Motion by Hudson, 2<sup>nd</sup> by Lister. Motion carried.

Chief Edin requested permission to advertise in KPOA, Face book and on WU website for two part-time positions.

☐ Motion by Lister, 2<sup>nd</sup> by Ryan to approve the advertisement for two part-time officers. Motion carried.

Policy change request to put a "void date" on new check orders.

☐ Motion by Lister, 2<sup>nd</sup> by Reed to make the change on new check orders. Motion carried.

Discussion regarding making Osage County Burn Permits available at City Hall.

☐ Motion by Lister, 2<sup>nd</sup> by Hudson to allow the county to have burn permits available from City Hall.

Request by City Clerk to attend a webinar 10/16/14 from 10:30-11:30 on "New City Clerks Overview" fee is \$25.00.

☐ Motion by Ryan, 2<sup>nd</sup> by Lister to approve attendance of this webinar. Motion carried.

☐ Motion by Ryan, 2<sup>nd</sup> by Lister to pay all approved bills. Motion carried.

☐ Motion by Lister, 2<sup>nd</sup> by Ryan to adjourn at 9:11 pm. Motion carried.