

Date: 1/5/2015

Taken by Paula Tryon, City Clerk

Meeting: Time:7:00pm Presiding Officer: Councilman John Ryan

Council present: Ryan, Curtis, Lister, Hudson

Absent: Reed & Towne

Employee: K. Reynolds, DeVoe-CA, Richardson

Visitors: Jordan from Osage County Herald-Chronicle, Randy Piper , Larry Hinck, Marvin Stevens, Diedra Jensen, Denny Johnson, Mike Reynolds, Mark & Rebecca Sinclair

Minutes read: Minutes for meeting on 12/1/14 were read and approved as corrected.

☉ Motion by Curtis, 2nd by Lister, motion carried

Minutes read for meeting on 12/15/14.

☉ Motion by Ryan, 2nd by Lister to approve minutes as read. Motion carried.

Minutes read for meeting on 12/22/14.

☉ Motion by Curtis, 2nd by Lister to approve minutes as read. Motion carried.

Police:

Chief Edin was absent

Discussion was led by Attorney Sue DeVoe regarding the Use of Force Policy.

Officers are qualified to use tasers at this time.

Tasers are locked-up at this time.

☉ Motion by Curtis to table this decision until 1/19/15 when Chief Edin is in attendance to answer questions. 2nd by Hudson, motion carried.

Police car

☉ Motion by Lister to table this item until 1/19/15 meeting when Chief Edin is in attendance. 2nd by Curtis, motion carried.

Maintenance:

Kevin Richardson reported.

Christmas Lights have been removed from Main Street.

The Maintenance Department is working on a valve problem at the water plant, it does not affect operations.

Councilman Curtis requested a review of the snow plowing protocol: 3" or more the streets will be plowed. Main streets will be plowed first then the lesser used streets after.

The Police Dept will call the Maintenance Department or the Mayor if they feel it is necessary to get the trucks out during non-business hours.

Other Business:

Citizen Diedra Jensen spoke to the council concerning the possibility of supplying bus stop shelters for the school kids. There are at least 3 sites that school kids gather at to catch the in-town bus. The majority of these sites are on private property. After discussion it was decided that she should contact the school district to see if the bus stop locations would be changed.

Diedra Jenson also asked the council if the City could be stricter on enforcing the purchase of dog tags for dogs in the city limits. Attorney DeVoe noted that this would be expensive due to the man-hours required, but stated that if the council is serious about compliance they should consider hiring an animal control officer.

Denny Johnson, Jr requested an update on possibly painting of the step on the north side of Main Street, especially in front of the ELM building. It was determined to follow-up in March when the weather improves.

Rental fees for hall rental: Suggestion to raise the rate for rent of the city hall to \$25.00 per event, with the deposit fee staying at the \$75.00 rate. Hours from 6am -10pm.

☉ Motion by Curtis, 2nd by Lister to raise the rental fee to \$25.00 per event. Motion carried.

Repairs for the kitchen in City Hall: Discussion concerning the condition of the kitchen area in the City hall. It was determined that the Maintenance Department would get some prices for the repairs and report to the council at the 1/19/15 meeting.

City Clerk job description: the council was given two options describing the City Clerk position for a possible change to the Employee Handbook. Attorney DeVoe stated that she felt the longer, more detailed description is a better fit for the position.

☉ Motion by Lister, 2nd by Hudson to replace the current position description with the longer, more detailed position description after the current sample has been cleaned up. Motion carried.

Sewer Project Easement update:

A notice will be mailed to all addresses this week.

A Right of Access will be sent to those whose properties will need more intervention on their property.

The BNSF easement is a separate issue that will be resolved with a relocation of sewer service. Pictures will be taken before any construction work is done, so that the property will be returned to current condition or better.

Legal Fees for Atty DeVoe: A contract will be coming from Rita Clary of KRWA, Atty DeVoe will bring the contract to the council meeting on 1/19/15. Her fees will not be as high as the table shows on the printout given to the council.

Request for City office to contact Sam Johnson of BG Consultants for an up-to-date easement map to be sent to the City.

Spring Elections: The positions of Mayor (Ruth Towne) and two council member positions (George Reed and Jenny Hudson) will be on the ballot for the City of Carbondale.

Employee Evaluations are due next meeting on 1/19/15. Attorney DeVoe suggested that the council fill out the forms given as the council members are the supervisors to the City Employees.

Water Rates: A Work Session will be held on 1/26/15 @ 7pm for the purpose of evaluating water rates & the contract with Rural Water Dist #5.

☉ Motion by Curtis, 2nd by Lister, motion carried.

Approval of bills: Motion by Curtis, second by Lister to pay all approved bills, motion carried.

Adjourn: Time: 8:14 pm Motion by Lister, second by Hudson to adjourn, motion carried.