

Meeting 1/19/15

Taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm Presiding officer: Mayor Towne

Council present: Ryan, Hudson, Curtis, Lister

Employee: Richardson, Sherwood, Reynolds, Edin, Atty Sue DeVoe

Absent: George Reed

Visitors: Randy Piper, Jordan Herrick from Os Co Herald-Chronicle, Marvin Stevens, Pat Kuney, Mark and Rebecca Sinclair, Larry Hinck, Nancy Warren

**Meeting called to order by Mayor Towne at 7pm.**

**Reading of the minutes** for 1/5/15 meeting by Paula Tryon, City Clerk.

› Motion by Ryan, 2<sup>nd</sup> by Hudson to approve minutes as corrected. Motion carried.

### **Police:**

Chief Edin reported

**Use of Force Policy-** all requirements from the council have been met.

A video is available for viewing if the council desires to see it.

The training for the Tasers must be renewed every two years. City Officer Brian Scharf is a certified trainer.

Employees signed a waiver at the time of the training; it is included in the training handout.

The Tasers are yellow in color and are carried on the "off" side so there is no confusion when reaching for a weapon.

☐ Motion by Lister, second by Ryan to approve the policy change and the officers will be able to carry/use the Tasers as trained. Motion carried

**Police Car- 2004 Crown Victoria** the vehicle currently has 157,250 miles.

According to maintenance employee Sherwood he feels it would take \$9500.00 to repair the car. After discussion it was determined that the Chief would get a mechanical estimate.

A **Year End Report** was provided to the council for their review.

### **Maintenance:**

Kevin Richardson reported

Kevin checked with the City of Topeka concerning their old bus-stop buildings: those are being repurposed and will not be available for the City to obtain.

The Handheld reader had a problem this morning (due to a programming issue with Jayhawk). They started reading water meters this afternoon.

### **Other Business:**

The City Office requested the **purchase of two new desktop computers** to replace those currently being used. The Treasurer's computer was purchased in Aug 2012 and the City Clerks was purchased in April 2013. A quote was provided from Advantage Computer for \$3024.00. This included the two computers and the set-up. The City has purchased computers from them in the past and they also are the suppliers for the water and court programs used by the City.

☐ Motion by Ryan, 2<sup>nd</sup> by Curtis to purchase two new computers from Advantage Computer for \$3024.00. Motion carried.

**Sewer Project Update** Sam Johnson of BG Consultants has requested the following schedule:

Advertise the job 1/22/15

Open the bids 2/24/15

Award the bids with a Special Meeting 2/26/15

Discussion concerning the definition of a Prescriptive Easement, Atty DeVoe explained that it means an implied easement.

☐ Motion by Lister, 2<sup>nd</sup> by Ryan to have a Special Meeting on 2/26/15 @ 7pm to award the sanitary sewer project to the lowest responsible contractor. Motion carried.

There will a **Work Session on 1/26/15 @ 7 pm** for the purpose of reviewing the water rates for possible rate change.

**Employee evaluations** were postponed until the 2/2/15 council meeting so the supervisors have opportunity to fill out evaluations for their department employees. The mayor also noted that the council should consider COLA pay raises for the employees.

**Bus stops-** suggestion from councilman Curtis to have a bus stop on the city property at area of 1<sup>st</sup> and Main. Would like for the council to consider options for another site around Ridgeway and Topeka Blvd. Need to check with the school or maybe Miss Jensen will report back.

**Compliance issue-** Citizen Stevens has an issue with a building downtown that has multiple tires on the roof that were to be disposed of. The office will ask the compliance officer to recheck the property.

☐ Motion by Lister, 2<sup>nd</sup> by Ryan to approve all **extension requests**. Motion carried.

☐ Motion by Lister, 2<sup>nd</sup> by Hudson to **Pay all approved bills**. Motion carried.

☐ Motion by Lister, 2<sup>nd</sup> by Ryan to **adjourn @ 8:02 pm**. Motion carried.