

Date: 2/2/2015

Taken by Paula Tryon, City Clerk

Meeting: Time:7:00pm Presiding Officer: Mayor Ruth Towne

Council present: Ryan, Curtis, Lister,

Absent: Reed & Hudson

Employee: DeVoe-City Attorney, Richardson, Sherwood, Edin

Visitors: Jordan Herrick, Randy Piper, Kandy & Larry Hinck, Marvin Stevens, Mike Fulton, Mark & Rebecca Sinclair, & Pat Kunej

Reading of the Minutes for 1/19/15 council meeting by Paula Tryon, city clerk.

⇒ Motion by Ryan, 2nd by Curtis to approve minutes as read. Motion carried.

Police:

Chief Edin presented to the council two estimates for repairs to the **2004 Crown Vic**.

16346 for \$432.53 to replace the starter, repair toggle switch for headlights & replace #1 ignition coil for misfire.

#16345 for \$1473.84 to replace lighting module, repair wiring & lights, replace intake manifold, replace #1 ignition coil and starter.

⇒ Motion by Curtis, 2nd by Lister to approve work on estimate #16345 for \$1473.84, in hopes that the city will get another year of service out of this vehicle.

Officers McNary and Williams are now driving the 2010 Dodge to class, they will complete their training on 4/10/15.

Maintenance:

Kevin Richardson reported on the expense for the **City Hall Kitchen Remodel**. The estimate for the repairs would be \$1566.00. This would include: new paneling for the walls, 2 base cabinets, 2 upper cabinets, 1 stainless steel sink, 1 range hood, counter top, plumbing supplies, end caps, trim and 2 lights. No flooring is included in the estimate.

After discussion it was decided to table this project until 2/17/15. The council could meet before the next council meeting in the City Hall kitchen at 6:30pm for a work session to determine what repairs are needed for an estimate from a contractor, so all bids are for the same job description.

Also noted that the job description for Albert Sherwood does include working on the city vehicles.

Curtis, is anyone working until 5pm as previously discussed and approved by council?. Richardson- the Maintenance Department will be on duty until 5pm.

Other Business:

2015 Municipal Court Clerk Conference- Kim has requested attendance on 3/27/15. There is no fee.

⇒ Motion by Ryan, 2nd by Lister to allow Kim to attend the conference as requested. Motion carried.

Beginning Excel and Intermediate Excel classes on 4/23/15 & 4/24/15. Request for Paula to attend both classes and Kim to attend the Intermediate class. The fee is \$50.00 per class through KRWA. The office would need to be closed on Fri. 4/24/15 if both are allowed to attend.

⇒ Motion by Ryan, 2nd by Lister to all the attendance of both classes for Paula and the Intermediate class for Kim and to close the office on 4/24/15. For a fee of \$150.00. Motion carried.

Water Rates The council was presented with a sheet of possible water rate changes at varying rates. After discussion there was no action taken.

The billing to RWD5 for actual use is possible, after a conversation with Jayhawk they can talk us through the process of changing this billing for RWD5. A letter will be sent to RWD5 regarding this billing change.

Consumer Deposit vs Connection Fee – Suggestion by Ryan to switch the City Policy and ordinance to charge a connection fee rather than a consumer deposit. Atty DeVoe will work on the changes for the ordinance.

Library Report by Kandy Hinck gave the council the statistics for the months of November and December.

Kandy said that the Library is getting ready for the annual plant sale. Council person Lister suggested that maybe the Library could use the desktop computers that are being replaced in the City office.

Treasurer's Annual Report was accepted by the council with no discussion.

Sewer Project

The City still needs an easement from one property owner for the Sewer Project. Councilman John Ryan was chosen to contact the property owner.

Insurance needs from BNSF were discussed. The insurance agency (Bolz Ins) is looking into the coverages required by the railroad.

⇒ Motion by Ryan, 2nd by Curtis to buy the insurance as required by section 15.4

Question from Councilperson Lister regarding the date on the website concerning the filing date cut off to be on the ballot for city office. There were two questions regarding that date, no other problems.

⇒ Motion by Ryan, 2nd by Lister to close regular session and open Executive session @ 8:12pm Motion carried.

Councilman Ryan- executive session lasted for 30 minutes with no decisions made.

⇒ Motion by Lister, 2nd by Ryan to give each employee a \$.25/ hour raise effective 2/15/15. Motion carried. The Mayor will speak to each employee individually.

SFTHS After Prom request for donation. Motion by Lister to donate \$100.00, 2nd by Curtis. Motion carried

Request from council to find a **Sexual Harassment class** for the employees to attend here in Carbondale.

Request that the email concerning **refinancing of the city water loans** to Atty DeVoe and each council person to study.

Approval of bills: Motion by Ryan, second by Lister to pay all approved bills.

Adjourn: Time: 8:50pm Motion by Ryan, second by Lister. Motion carried.