

**Date:** 09/21/15

Taken by Paula Tryon, City Clerk

Meeting: Time: 7:00pm

Presiding Officer: Mayor Fulton

Council present: Ryan, Curtis, Hinck, Sitz, Lister & DeVoe

Absent: none

Employee: Edin, Richardson, Sherwood, Tryon

Visitors: Susie Whalen from Osage County Herald-Chronicle, Marvin Stevens, Rita Horn, Kandy Hinck, Mark & Rebecca Sinclair, Kayla McNary, Jennifer Hudson, Jessica Rosine, & Vincent Cox

**Minutes read:** Minutes for meeting on 09/08/15 were read.

♦ Motion by Hinck, 2<sup>nd</sup> by Sitz, to approve minutes as read, motion carried

**Library:** Kandy Hinck reported. Alice Smith is recuperating from shoulder surgery. They are preparing for the **book sale** on 10/9 -10/10. Requested that iTone Fitness could change or cancel their class They would also like some help getting the books down stairs from the storage area. The Friends of the Library are starting to plan the Christmas in Carbondale Event.

#### **Police:**

Chief Edin reported.

A request was made for both Officers McNary & Williams to attend **training @ KLETC** in Hutchinson on 9/29/15 "Traffic Enforcement Strategies". A previous request was for only Officer McNary. No charge for the course.

♦ Motion by Ryan, 2<sup>nd</sup> by Lister to approve the attendance of both Officers McNary & Williams for this training. Motion carried.

**The 2012 Charger** received much attention at the Kansas Operation Lifesaver Event at the Kansas Expo Center Parking lot on 9/12/15 and was voted "Best Car".

Chief Edin has installed an App for loud music on his phone. There was a complaint about loud music in Melody Park. Chief said the Police Dept will stop by and talk to them.

#### **Maintenance:**

Kevin Richardson reported.

The Maintenance Department continues with ditch work in the city.

Kevin and Albert are attending the **L2 training** in Holton on Wednesday. Brad will be on duty.

Trees were cleared out of the park as requested.

The **05 Chevy** needs tires- an estimate from Carbondale Tire & Auto of \$652.08 was presented to the council for 4 tires on the rear.

♦ Motion by Sitz, 2<sup>nd</sup> by Ryan to purchase 4 tires for the 05 Chevy. Motion carried.

A letter was picked up regarding the culvert problem, no response has been received yet.

There was a **hot water heater** put in at the ball park this week to get them in compliance with the State inspection.

Ryan suggested that the maintenance department should **buy a good chain saw** so that they are not using their own for city work. Kevin will get prices for the next meeting.

**Christmas tree** was cut down, Kevin will purchase a tree to be replanted for the Girl Scouts.

Citizen Hudson requested that the Maintenance Dept check a rough place in the yard next to her after some work was done there.

#### **Other Business:**

**Hall Kitchen:** Larry Hinck had one bid for the kitchen upgrades. \$21,750.00 was the bid. 60 day time limit, to start after Fun Fest. A question was made about the Maintenance Department possibly doing this job instead. Maintenance could not promise a 60 day finish date. Electrical work would need to be contracted out.

♦ Motion by Sitz, 2<sup>nd</sup> by Curtis to approve the bid, with a contract provided by the City, if contractor would accept the changes. Motion carried.

**Office computer malware** 9/1/15 has caused a loss of documents from February to September. Comp time documents were lost, a request was made to use the last numbers emailed out to the employees rather than rebuilding it again. No questions were received about the last notification.

◆ Motion by Lister, 2<sup>nd</sup> by Sitz to carry forward balances from the last notification since there has been no problem. Motion carried.

Kim will be working extra time to recreate her QuickBooks records for the summer.

**Letter to USD 434 – a Letter of Understanding** will be sent to the school board to be accepted, that no charges will be made for the meter at the old football field. Hope to have that back for the next council meeting.

**Osage County Subdivision Regulations** will have no effect on the City of Carbondale. No action taken.

**00000 S Fourth St** (Judy Smith). John Ryan has had a conversation with her. She has contacted a person to have a look at the property. He requested that she send a letter to the City with a timeline of when the property could be cleared. Mr. Hendrix gave her an estimate of 9-10 thousand dollars to clear the property. The City has an easement for a water line, she stated that there was a chain link fence on the property that was to be replaced by the City.

Attorney DeVoe has requested that the City pay for the **City Attorneys Association of Kansas Fall Meeting** registration of \$80.00 so that she could attend on 10/9/15 in Topeka.

◆ Motion by Ryan, 2<sup>nd</sup> by Sitz to approve the payment of \$80.00 for Atty DeVoe to attend the one day workshop. Motion carried.

**Harmonette Club** request for donation for 50<sup>th</sup> Harmonette Halloween Contest

◆ Motion by Curtis, 2<sup>nd</sup> by Sitz to match the donation made in 2014 of \$50.00. Motion carried.

**Amortization requested by Curtis** was given to the council for the New Sewer Project documenting all monies dispersed to date.

**CDBG and Community Assistance Programs** funding opportunity.

Contact Craig VanWey to see what the City is eligible for.

Citizen Jessica Rosine is being contacted about the children being dropped off in hazardous areas in the school zone. Council said the City is not responsible for that, the school would need to handle that problem. Could be more law enforcement presence or parking tickets issued.

◆ Motion by Hinck, 2<sup>nd</sup> by Ryan to take a 10 minute **break** before the executive session. Motion carried.

◆ Motion by Ryan, 2<sup>nd</sup> by Hinck to enter into **Executive Session @ 8:10pm** for 15 min. for personnel matters for non-elected personnel, consultation with an attorney on matters that would be deemed privileged in an attorney-client relationship and employer/employee relations and negotiations., with Chief Chris Edin in attendance. Attorney Vincent Cox asked to attend also. Motion carried.

8:25 pm a 10 minute extension was requested.

8:35 pm a 10 minute extension was requested.

Mayor Fulton declared the executive session out @ 8:45 pm after two extension requests. No decisions were made.

◆ Motion by Sitz, 2<sup>nd</sup> by Lister to give Officer McNary a \$1.00 per hour raise effective 9/21/15. Motion carried.

Confirmation for training hours: all employees will be paid for training time.

◆ Motion by Sitz, 2<sup>nd</sup> by Curtis. Motion carried.

**Approval of Extension Requests:** Motion by Lister, second by Sitz. Motion carried.

**Approval of bills:** Motion by Ryan, second by Sitz. Motion carried

**Adjourn:** Time: 8:46pm Motion by Ryan, second Sitz. Motion carried.