

**Date:** 10/05/15

Taken by Paula Tryon, City Clerk

Meeting: Time: 7:00pm

Presiding Officer: Mayor Fulton

Council present: Ryan, Curtis, Hinck, Lister, Sitz, DeVoe

Absent: none

Employee: Richardson, Sherwood, Tryon, Reynolds, McNary, Williams

Visitors: Susie Whalen from Osage County Herald-Chronicle, multiple citizens

**Minutes read:** Minutes for meeting on 9/21/15 were read.

- ☺ Motion by Hinck, 2<sup>nd</sup> by Lister, to approve minutes as read, motion carried

Mayor Fulton closed the regular council meeting and opened the Public Building Commission meeting @ 7:09 pm

Call to order by Mayor Fulton

Reading of minutes for PBC meeting on 6/1/15

- ☺ Motion by Hinck, 2<sup>nd</sup> by Lister to approve the minutes as read. Motion carried.

Correction of officer titles from John Ryan, Vice President to John Ryan, Secretary

- ☺ Motion by Curtis, 2<sup>nd</sup> by Lister to approve the change of officer title from Vice President to Secretary according to PBC by-laws. Motion carried.

Engagement Letter from Cosgrove, Webb, Orman was signed by President Fulton and Secretary Ryan for refunding of bonds for the Swim Pool.

PBC meeting adjourned @ 7:11 pm, regular meeting re-opened.

#### **Executive Session:**

- ☺ Motion by Ryan, 2<sup>nd</sup> by Lister to close the regular meeting to enter into an executive session @ 7:12pm for 30 minutes regarding personnel matters of none-elected personnel, discussion on specific personnel matters, not general personnel matters. Motion carried.

At 7:40pm Mayor Fulton declared the executive session out, no decisions were made.

#### **Police:**

Kayla McNary reported.

Applications were given to the council over the weekend. One application was given to the council at the meeting.

Officer Charles Lindberg's last day will be 10/9/2015.

A request was made to change the status for Officer Scharf from reserve to part-time to finish his remaining hours for the year and to help with the lack of staffing & Carbondale Fall Festival.

- ☺ Motion by Ryan, 2<sup>nd</sup> by Sitz to allow Officer Scharf to return to part-time status for maximum of 60 hours. Motion carried.

Bryan Thompson has applied as a reserve officer, the background check was completed by Chief Edin, he has completed 15 ride-alongs. Council determined to wait at this time since there are applications being considered.

Microsoft 365 has been recently deactivated, they have no access to reports.

- ☺ Motion by Hinck, 2<sup>nd</sup> by Ryan to get a new account through the City Office. Price is \$9.99 per month. Motion carried.

Evidence.com account needs admin access, only Chief Edin has this. Atty DeVoe will see if she can get the access information from Chief Edin.

Requested funds for the purchase of candy for the Fall Festival Parade and Trunk or Treat. Officers McNary & Williams donated candy for the Homecoming parade.

- ☺ Motion by Sitz, 2<sup>nd</sup> by Lister to allow the Police Dept to spend \$104.00 for Trunk or Treat candy and \$35.00 to reimburse Officer McNary for candy previously purchased. Motion carried.

Request for Officer Williams to get a \$1.00 per hour raise since she has completed her training

- ☺ Motion by Ryan, 2<sup>nd</sup> by Curtis to give Officer Williams one dollar per hour raise effective immediately. Motion carried.

KC Chiefs gear at the Police department building will be donated to the Fall festival for distribution.

A request from Council person Sitz to be at the school 7:15-7:30 am for safety reasons.

**Maintenance:**

Kevin Richardson reported.

Prices for chain saws were presented to the council for purchase approval.

☺ Motion by Sitz, 2<sup>nd</sup> by Ryan to approve the purchase of Stihl Wood Boss saw for \$339.99. Motion carried.

Maintenance Dept has been preparing for the Fall Festival.

**Other Business:**

East Lake- Atty DeVoe will go to Peimann Title on Thursday. Hope to pick-up information then.

J Smith 00000 Fourth- no response so far

City Hall Kitchen

Publish open bids for contract in the Os Co Herald-Chronicle.

USD 434 Memo of Understanding providing water to the old football field will not be charged and Carbondale Rec will also be able to use the water.

☺ Motion by Hinck, 2<sup>nd</sup> by Ryan to approve Mayor Fulton signing the Memo of Understanding. Motion carried.

Request by City Clerk to attend training In Wichita at the Municipal Clerks Certification Institute Nov 2-6, 2015. Request was tabled until the 10/19/15 meeting.

SFT After-Prom donation request.

☺ Motion by Hinck, 2<sup>nd</sup> by Lister to match the donation from 2014 of \$100.00 motion carried.

Request to close the City Office on Oct 12, 2015 to work upstairs to get storage organized and put into file cabinets.

☺ Motion by Hinck, 2<sup>nd</sup> by Lister to close the office in the afternoon from 1-5pm for clean-up in the upstairs. Motion carried.

Request by Council man Curtis to close Main St from 2<sup>nd</sup> to 3<sup>rd</sup> on Halloween night from 6pm to 8:30 pm

☺ Motion by Hinck, 2<sup>nd</sup> by Sitz. Motion carried. Curtis and Ryan Abstained.

**Approval of bills:** Motion by Ryan, second by Lister, motion carried.

**Adjourn:** Time: 8:12pm Motion by Ryan, second by Lister, motion carried.