

**Council Meeting 12/07/15**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm Presiding officer: John Ryan

Council present: Hinck, Curtis, Sitz, Lister & Atty Sue DeVoe.

Council Absent: Mayor Fulton

Employees: Amanda Williams, Kim Reynolds, & Paula Tryon

Visitors: Marvin Stevens, Rebecca & Mark Sinclair, Susan Whalen for Os Co Herald-Chronicle, Alice Smith.

**Meeting called to order by John Ryan at 7pm.**

**Reading of Minutes for 11/16/15 meeting**

☺ Motion by Lister, 2<sup>nd</sup> by Hinck to approve the minutes as read. Motion carried.

**Reading of Minutes for Special meeting 11/30/15**

☺ Motion by Hinck, 2<sup>nd</sup> by Lister to approve minutes. Motion carried.

**Old Business**

**Resolution 2015-04** A resolution to add John Ryan as authorized person to execute and file an application on behalf of the City of Carbondale with KDHE for a loan to aid in the construction of Sewer Rehabilitation in the absence of the Mayor.

☺ Motion by Hinck, 2<sup>nd</sup> by Lister to approve the resolution. Motion carried.

**Police Department**

Officer Williams reported for the department..

Williams requested training on 12/11/15 from 8-11 for Intox 9000 training, a new machine to use for DUI stops.

☺ Motion by Hinck, 2<sup>nd</sup> by Sitz to send both officers to the training and permission to use a police car. Motion carried.

A schedule for Dec 2015 was given to the council. Officer Williams noted that she would be on vacation for two weeks from 12/20/15-12/29/15. Council reminded her that an application for leave must be submitted and approved for all leave. Also noted that a longer notice is needed for training requests in the future.

**Maintenance Department**

No employee was present but a report was given to the council from Supervisor Richardson. The report stated that ditch work continues. The water plant is running fine, they are working with Hawkins on TOC issues. (Hawkins is the chemical supplier for the City of Carbondale)

A request was made for Albert Sherwood to attend a water class on 12/16/15 in Lawrence. He needs 5 hours credit for water certification, this training will meet that need.

☺ Motion by Hinck, 2<sup>nd</sup> by Sitz to approve the training. Motion carried.

Councilman Hinck requested an inventory from the Maintenance Department. After discussion it was moved that an inventory be given to the council by 2/1/16 from each department, and every 6 months after that.

☺ Motion by Hinck, 2<sup>nd</sup> by Curtis. Sitz and Lister voted no. Motion did not carry.

Councilman Ryan asked Officer Williams about the inventory and LESO & State Surplus programs that they have been involved in.

**Other Departments**

**Library**

Alice Smith reported for the library.

The Christmas in Carbondale Event was 12/6/15 it was well attended. Santa was at City Hall and the SFT FBLA dressed as elves and helped the little ones write a letter to Santa. Snacks were served, the cookie bake-off was successful.

In 2016 they will begin a Storytime again, Hattie Lee will head that up.

### **New Business**

#### **Online payments**

The council discussed the options between BancCard and KanPay

☺ Motion by Sitz, 2<sup>nd</sup> by Lister to get a contract with KanPay for the online payment program. Motion carried.

#### **Other Business**

City office **copy machine**- contract is expired. Information was given to the council about the purchase/lease of a new machine from Logan & Xerox. Larry Hinck gave the council another price for a different option from Logan.

Tabled until 12/21/15 meeting for more information regarding the trade-in value of the old machine for the new offer dated 11/18/15

New information was presented to the Council regarding **BCBS premium/coverage** options received.

After discussion regarding the various options,

☺ Motion by Hinck, 2<sup>nd</sup> by Lister to take option #1 that most matches the coverage currently offered at a much lower price. Motion carried.

**Employee Handbook** it was decided to add the new inventory requirement and item was tabled until the 12/21/15 meeting to give the council some time to look it over.

**Tree limbs from the ice storm.** The City does not have a program for picking up individuals limbs.

**Hazard Mitigation** – office will fill out and turn in.

☺ Motion by Hinck, 2<sup>nd</sup> by Lister to close the regular session and open and open an **Executive Session** for non-elected personnel for 10 minutes @ 8:10pm. Motion carried.

8 min extension requested.

8:18 pm Executive session closed and regular meeting reopened.

Ryan states that they were in executive session for 18 minutes with no decisions made.

Citizen Stevens commented that the new street light decorations look very nice.

Councilman Hinck asked Officer Williams to correct the Dec 2015 Police schedule and remove all “on call” notations. The PD should notify the Os Co Sheriff’s Dept. when they go off duty.

The council may work something out for the 7-9am school zone period.

#### **Pay approved bills**

♦ Motion by Sitz, 2<sup>nd</sup> by Lister to pay all approved bills. Motion carried

#### **Adjournment**

♦ Motion by Sitz, 2<sup>nd</sup> by Lister to adjourn @ 8:22 pm. Motion carried.