

**Council Meeting 4/18/2016**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm      Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Curtis, Hinck, Sitz, & DeVoe. Lister in @ 8:50pm

Council Absent: none

Employees: Richardson, Tryon, Reynolds, & Smith

Visitors: Susan Whalen for Os Co Herald-Chronicle, Pat Cox (BG), Joe & Joyce Greene, Alice Smith, Gina Reynolds, Traci Cashier, Heather Hastings, Garrett Stout, Kandy Hinck, Chris Cunningham (Treanor Architects), & Rebecca Sinclair

**Meeting called to order by Mayor Fulton at 7pm.****Minutes for previous meeting:**

Minutes read for Council meeting on 4/4/16

★ Motion by Hinck, 2<sup>nd</sup> by Sitz to approve minutes as read. Motion carried.

**City Park**

Pat Cox of BG Consultants spoke to the council about bids for the CDBG Community Improvements Project Grant.

Bids were opened at 2pm on Monday 4/18/16. All the bids were above construction allowance of \$310,187.50

Trinium Contractors bid      \$329,113.87

RE Construction bid          \$416,212.46

★ Motion by Ryan, 2<sup>nd</sup> by Hinck to accept the bid of \$329,113.87 from Trinium Contractors. Take overage out of the Improvement Reserve account up to \$20,000.00. Motion carried.

City will make change order deductions for tree removal and sidewalk removal.

Contractor is prepared to start immediately after the contract is completed and bonds are in order.

Pre-construction conference needs to be in the first part of May with construction to start mid-May.

**Library**

Kandy Hinck & Chris Cunningham of Treanor Architects spoke to the council regarding the desire of the Library to build a new building. Drawings and research paperwork were given to the council for three possible options. Two options were for the property just east of the City Hall and one option at the old Casey's building.

Building desired would be 5600-6000 sq ft. Monthly operating expenses for the new building for Gas & Electric would be \$750-\$900 per month. Library currently pays for the phone and internet out of their budget.

Hope to get a CDBG grant of \$400,000 and a Jones Fund grant of \$100,000.

The Library would still need \$646,535 to complete the project. The Library has \$53,465 in savings.

There are allowances for the interior needs also, they may need to make some adjustments.

A USDA loan payment would be \$29,705-\$32,630 per year. For 30 or 35 years.

Bonds would only extend out for 20 years. Payment unknown at this time.

Library has asked that the City would help with the payments for the project.

Council has asked the city office to contact Rick Ensz to see if the City can do this and what the process is and what the payments would be. Check to see if bonds need to be voted on by the people.

Need a public interest meeting?

The architect's fees are included in the numbers given to the council.

Is there a fee for the bond work?

Library prefers not to raise the mill levy.

No plans at this time to change the hours open or number of employees.

Check the mill levy and see how much that would help with the funding.

Tabled until the 5/2/16 meeting to gather more information.

### **Executive Session**

Motion by Hinck, 2<sup>nd</sup> by Sitz to close the regular meeting and open an executive session for personnel matters of non-elected personnel for a period of 15 minutes @ 8:05pm.

Garrett Stout in executive session.

8:20pm executive session closed by Mayor Fulton.

Councilman Ryan noted that they were in executive session for 15 minutes with no decisions made.

★ Motion by Hinck, 2<sup>nd</sup> by Lister to waive the age requirement for the Pool Manager for 2016. Motion carried.

★ Motion by Hinck, 2<sup>nd</sup> by Curtis to hire Garrett Stout as Pool Manager at \$10.00 per hour for 36 hours per week. Motion carried.

### **Police Department**

Gordon Smith spoke.

The Evidence room is 80% taken care of. 1/3 of items have no case number.

Three officers are qualified for their guns, one will qualify on Tuesday afternoon.

More duty rounds will need to be purchased.

The vehicles will need shotgun racks and first aid kits.

Kayla McNary has volunteered to help with National Night Out.

Officer Seals is working tonight and did attend City Court last week.

A schedule was given to the council- most hours not covered are early morning hours.

A copy of an application for officer was given to the council for a full-time position. No decisions tonight, info for council inspection only.

★ Motion by Ryan, 2<sup>nd</sup> by Sitz to waive the 60 day waiting period for BCBS coverage. Motion carried.

Suggested that Chief Gordon get first Aid Kits and First Aid training soon.

### **Maintenance Department**

Kevin Richardson reported.

*Tri-Star* is in town doing sewer repair work, they should be done in 2-3 days.

A new chemical will be used to the water plant to correct the TOC readings.

Richardson noted that many *ditches* were full of leaves and caused many clogged culverts & ditches after the rain we received. There was a suggestion that the Compliance Officer would write the addresses up and a Good Neighbor Letter be sent to those addresses for clean-up.

Richardson got two responses regarding the *lock replacements* for City Hall. Neither company wanted to come to Carbondale but requested that he send pictures for a bid for push-button locks.

A1 Lock bid \$981.77

Lockworks bid \$1000.00. They have worked at the Water Plant previously.

After council discussion, Richardson was asked to contact Lockworks to get them to come down for a firm bid.

Tractor replacement- no leasing is available with a boom. Richardson passed out some printouts for possible purchase options.

Richardson would like a tractor with a sickle bar & 50 hp for the brush hog. He can't find much available.

The Maintenance Dept. mows the dam and at the lake twice a year. The lagoons and water plant are mowed regularly.

Decision was made to get prices to fix the 3- point.

Tree clean-up really looks nice.

### **Osage Waste**

Joe Greene spoke with the council about the contract they currently have. He asked the Council to extend the contract with same prices for 2016-2018.

★ Motion by Sitz, 2<sup>nd</sup> by Lister to approve the extension for the contract with Osage Waste for 2016-2018 at the same prices. This is a long standing contract with excellent service. Motion carried.

★ Motion by Sitz, 2<sup>nd</sup> by Lister to approve the license for Osage Waste. Motion carried.

**Trash service for 113 N Topeka and 224 Main.** After discussion, it was decided to bill the service at 224 Main as residential and service at 113 N Topeka as business- they will have to contract trash service for the 113 N Topeka address.

### **Election Ordinance 487-2016**

Motion by Ryan, 2<sup>nd</sup> by Sitz to pass ordinance 487-2016 stating that the City of Carbondale elections are non-partisan. Motion carried.

### **Connecting Links Agreement**

The city council did not accept the agreement with Osage County – no action taken.

Request from **Washburn Rural Middle School** for a presentation to the council regarding a project on Barnum Brown a former Carbondale Citizen. Council requested they come to 5/2/16 meeting.

### **Smoke Detectors for City Hall**

Rebecca Sinclair reported for the Fire Dept.

The Fire Dept suggested that the building would need 5 smoke detectors. They are available at \$24.89 each @ Menards. Carbon monoxide/Smoke detectors are available @ \$51.00. They would need to be inter-connected and hard-wired.

Council noted that we would need a professional electrician for installation.

★ Motion by Hinck, 2<sup>nd</sup> by Ryan to have Shelley Electric make an estimate for the building. Motion carried.

### **Letter from Osage County Land Development Office**

The office was contacted and information was sent to City Hall regarding junk cars.

Atty. DeVoe suggested that a council member consider attending the meeting on 4/26/16.

### **Swimming Pool Manual (revised)**

★ Motion by Hinck, 2<sup>nd</sup> by Ryan to approve the manual as revised. Motion carried.

### **Storage Building at Ball Park**

Ron Fike had contacted Larry Hinck about purchasing a new building for storage at the Ball Park, they are using money in the Recreation savings account. Council gave their blessing.

### **Extension Requests**

★ Motion by Sitz, 2<sup>nd</sup> by Lister to approve all extension requests. Motion carried.

### **Approved Bills**

★ Motion by Sitz, 2<sup>nd</sup> by Lister to pay all approved bills. Motion carried.

### **Adjournment**

★ Motion by Lister, 2<sup>nd</sup> by Sitz to adjourn @ 9:39pm. Motion carried.