

**Council Meeting 06/06/2016**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm      Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Curtis, Hinck, Sitz, Lister & DeVoe

Council Absent: none

Employees: Richardson, Reynolds, Smith & Tryon.

Visitors: Susan Whalen for Os Co Herald-Chronicle, Pat Cox (BG), Kandy Hinck, Rebecca Sinclair, Dan Rukes (Os Co Herald Chronicle), Janet Brown, Shawn Eckhoff, Julie McNickle, Brad Studebaker, Vicki & Nick Trejo.

**Meeting called to order by Mayor Fulton at 7pm.**

**Minutes for previous meeting:**

Minutes read for Council meeting on 05/16/16

✍ Motion by Hinck, 2<sup>nd</sup> by Sitz to approve minutes as read. Motion carried.

**Close regular meeting to open Public Building Commission Meeting @ 7:08 pm**

Meeting called to order by Mayor Fulton.

Minutes for meeting on 6/1/15 read.

✍ Motion by Hinck, 2<sup>nd</sup> by Ryan to approve minutes as read. Motion carried.

Minutes for meeting on 10/5/15 read.

✍ Motion by Ryan, 2<sup>nd</sup> by Lister to approve as read. Motion carried.

Appointment of Officers according to bylaws of the Public Building Commission.

President is Mayor, Mike Fulton

Secretary is President of the Council, John Ryan

Treasurer is Council Member holding Position #2, Cheryl Lister

✍ Motion by Ryan, 2<sup>nd</sup> by Sitz to approve the officer appointments.

✍ Motion by Sitz, 2<sup>nd</sup> by Ryan to adjourn the PBC Annual Meeting @ 7:12pm and re-open the regular meeting. Motion carried.

**Bury Creek follow-up**

Attorney DeVoe had visited with Janet Brown and checked the condition of the creek with Kim Reynolds.

Multiple pictures of the creek and notes were given to the council to show the condition of and problems with drainage in the creek bed. Atty DeVoe offered a couple of options:

- Authorize an engineer to see what it would take to get cleaned up
- Tell the property owner to clean up the property.

It was noted that the area of the creek that was cleaned up by the City a few years ago has not been kept up. Suggested that a letter be sent out to the property owners.

Hinck requested that Kevin Richardson contact Glenn Tyson at Osage County Road and Bridge to see how he handles these types of conditions- take the trees out and clear log jams. Possibly burn some of the dead stuff.

Mrs Brown also commended Officer Seals- she came to check on their condition while the lights were out for an extended time in the City.

**Mid-America Nutrition Program**

Martha Lagedorn-Krass spoke to the council about possibly serving meals for citizens 60 and older in the Community Room of City Hall 3-5 days a week. This is a branch of the Meals on Wheels program but allows more social interaction for the Senior Citizens. Osage City and Burlingame have this program up and running. Carbondale has seven individuals that receive the Meals on Wheels service (all are homebound). All cooking is done in Ottawa and food transported to the serving site. The meals meet

federal requirements and meet 1/3 of the daily nutritional requirements. The program hires a site manager and then the site manager gets volunteers to help serve the meals.

✍ Motion by Hinck, 2<sup>nd</sup> by Lister to send out a questionnaire provided by the program to get information on community interest. Motion carried.

### **Osage County Guide**

Dan Rukes from Osage County Herald Chronicle spoke to the council about another ad for the guide published every two years. A full page/full color ad is \$695.00, the inside front page is \$1065.00.

Target date for distribution is Mid –August, at least before Labor Day. Ad will be approved before publication. Should have ad for approval by the first meeting in July.

✍ Motion by Ryan, 2<sup>nd</sup> by Lister to purchase a full page ad for \$695.00. Motion carried.

### **Pat Cox of BG Engineers.**

Karen Becker has left BG Pat will take over the Community Improvements Project.

The Statutory Bond has been received. Pat left 4 Project Manuals for the 2015 Special Round Park and Sidewalks Improvements CDBG Project #15-PF 037. The Mayor needs to sign each in two places with City Clerk attesting. Pat Cox will pick up on Tuesday.

6/13/16 Pre-construction meeting @ 2:00 in City Hall

Contractor requested start date 6/15/16 (Notice to Proceed- to be completed 9/15/16). There will be a one year warranty from 9/15/16.

✍ Motion by Ryan, 2<sup>nd</sup> by Hinck to allow Notice to Proceed on Community Improvements Project on 6/15/16. Motion carried.

Cox would like the colors for the playground equipment and buildings by the first of next week. Must have the colors before the next council meeting.

Councilman Ryan brought up the Restoration of Public Water Supply Lakes Grant. He and Pat Cox checked the dam on the City Lake this afternoon. According to a conversation with the director of the program they typically fund 1/3 of a project. Pat Cox will get more information on the program. The deadline to submit a Letter of Interest is 6/20/16.

✍ Motion by Ryan, 2<sup>nd</sup> by Lister to submit the Letter of Interest. Motion carried.  
Pat Cox will get the paperwork filled out and sent in before the deadline.

Councilman Hinck asked about the price of the bridge for the Wastewater Treatment Facility and Lift Station Improvements. There are questions about the price. Pat Cox will get information for the meeting on 6/20/16. Probably Sam or a bridge specialist will be here.

### **Police Dept**

Police Chief Smith gave the council an update from the previous meeting.

He is still working on TASER, CPR and First Aid training for the department.

He found that the M-16 rifles are \$100.00 each through Federal Surplus. Councilman Hinck questioned the chief about the price of ammunition. He will check on that for the next meeting.

Neighborhood watch signs- Chief had five options for prices for the Neighborhood Watch Signs.

✍ Motion by Lister, 2<sup>nd</sup> by Sitz to purchase 20 signs 18"x24" @ \$43.50 each, not more than \$900.00. Motion carried.

Chief Smith plans to post the contest @ the Library, on City Website, local businesses & the ball park. He will also speak to the Postmaster about direct mail.

Jordan Best quit as of 5/22/16. He has an application for a full time officer.

Schedules were given to the council.

Citizen Studebaker had a complaint about the Police Department- he feels that they are picking on him. Sited an example of running an extension cord from a neighbor's house across the street to his house to work in his shop. Police Department had Westar come down to check on it. Atty DeVoe explained that it is against Ord 444-2010 and Natl Electrical Code 2006 Section 400-8 to use an extension code in this manner.

Studebaker also complained about a fence being built on his property and wanted to know how the permit was approved. Atty DeVoe Stated this was a civil matter and is not something the City Council can do anything about.

Mandatory Wear Body Armor Policy tabled until 6/20/16

### **Maintenance Dept.**

Kevin Richardson asked the council to allow Brad Haugh to work 40 hours for the week of 6/13-6/17 since Sherwood is off and they have lots of projects going on.

✍ Motion by Sitz, 2<sup>nd</sup> by Ryan to approve Brad Haugh to work 40 hours from 6/13-6/17. Motion carried. Richardson gave an estimate to the council for the rebuilding of the side mower and steering cylinder for \$3831.38.

✍ Motion by Ryan, 2<sup>nd</sup> by Hinck to accept the quote for the repairs. Motion carried.

They should continue to look for another mower after mowing season is over.

Richardson stated that the street repairs were satisfactory. Ryan noted that there are numerous culverts clogged, especially at 2<sup>nd</sup> and North. Richardson will check that spot and get back with Ryan.

### **Bid for Smoke Alarms in City Hall**

One bid was presented to the council from Shelley Electric for the installation of 6 smoke alarms, hard wired, with a battery back-up lasting 10 years.

Atty DeVoe suggested getting two more bids. Hinck will see what he can get.

### **Vacate Alley**

A Survey was done by Kramer engineering. Tabled until 6/20/16 meeting

### **Library**

Kandy Hinck spoke for the Library.

The Library will have their budget to the council soon.

The architect is working on an environmental study for the building donation drive.

The Summer Reading Program starts on Wed 6/8/16. They expect around 70 children.

### **Sewer Project – extra work**

Councilman Curtis questioned the price for the additional work approved for the Sewer project especially Option 2 Lift Station Rehabilitation for \$56,150.

✍ Motion by Curtis, 2<sup>nd</sup> by Hinck to table this until 6/20/16 for further review. Motion carried.

✍ Motion by Curtis, 2<sup>nd</sup> by Sitz to take a 10 min break @ 8:56pm. Motion Carried.

Meeting called back to order @ 9:06 PM

✍ Motion by Ryan to close the regular meeting and go into an Executive Session @ 9:07 for non-elected personnel for 45 minutes, 2<sup>nd</sup> by Sitz. Motion carried.

9:52pm a 10 min extension was requested.

Councilman Curtis left the meeting @ 9:52.

10:02 Executive session was closed and regular meeting reopened by Mayor Fulton

Ryan noted that there was a 55 min Executive Session with no decisions made.

✍ Motion by Ryan, 2<sup>nd</sup> by Lister to hire Shawn Eckhoff as a part-time police officer @ 10.75 per hour for less than 999 hour per year, starting 6/12/16. Motion carried. Mr Eckhoff accepted the position and terms.

✍ Motion by Hinck, 2<sup>nd</sup> by Sitz to give a \$.25 per hour raise to Albert Sherwood, Kim Reynolds and Paula Tryon effective the start of the next pay period. Motion carried.

### **Approved Bills**

Motion by Ryan, 2<sup>nd</sup> by Sitz to pay all approved bills. Motion carried.

### **Adjournment**

☺ Motion by Sitz, 2<sup>nd</sup> by Ryan to adjourn @ 10:05pm. Motion carried.