

**Council Meeting 10/17/16**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm      Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Hinck, Sitz, Lister & DeVoe

Council Absent: Curtis

Employees: Haugh, Smith, & Tryon.

Visitors: Susan Whalen for Os Co Herald-Chronicle, Rebecca Sinclair, Alex Barezinsky

**Meeting called to order by Mayor Fulton at 7pm.**

**Minutes for previous meeting:**

Minutes read for Council meeting on 10/03/16

★ Motion by Sitz, 2<sup>nd</sup> by Lister to approve minutes as read. Motion carried.

**Alex Barezinsky** spoke to the council regarding a water line break. He requested a forgiveness of part of the expense for this bill

☆ Motion by Lister, 2<sup>nd</sup> by Ryan to forgive ½ the water fee and allow them to spread out the payments of the balance over 4 months. Paying ¼ of this bill plus the current bill each month. Motion carried.

**Police Dept**

Chief Smith spoke to the council about the two reserve officer applicants he has.

☆ Motion by Hinck, 2<sup>nd</sup> by Lister to have the applicants come in for the Nov 7<sup>th</sup> meeting. Motion carried.

The Police Dept has received the M-16s but now need mounting brackets for the vehicles. Council asked that he bring in quotes to the meeting on Nov 7<sup>th</sup>.

There will be a Neighborhood Watch meeting on Tues 10/18/16 at 6:30 pm at the Carbondale School cafeteria.

Bicycle Giveaway- the department has received 25 bicycles from the prison program. The Police Department will create a registry for the bicycles.

The Carbondale school sent a letter to the council requesting that the Police Dept enforce the city traffic ordinances on the school property.

☆ Motion by Ryan, 2<sup>nd</sup> by Sitz to approve the request from Mr Flax the Carbondale School principal. Motion carried.

Council person Sitz asked the Chief if Williams and McNary had returned their vests to the department. Chief is sure those have been returned.

Mayor Fulton noted that there were people taking items from the building @ 302 Main St after the paperwork had been signed. Ms Fannin and given them permission to take bicycles from the building then the building was later padlocked shut. Larry Hinck needs paperwork to cap off old utility lines to the property. Larry Hinck will be drafting specs for the bid for demolition.

Council person Ryan asked if all restrooms are being locked at night. Police Dept will make sure they are locked each night and Maintenance Dept will make sure that they get opened up in the morning until they are shut down for the winter.

**Maintenance Dept**

Brad Haugh spoke to the council about problems with water line work done at 315 S Fourth.

The new computer has come in, waiting on Matt from Systems Manufacturing to come install the SCADA system for the plant.

Dustin has completed the Cross Connection class and is certified now.

The park playground equipment came in today.

Service pump #2 at the water plant went out on Friday night, no notification was sent out, and the plant was shut down. Alliance Pump was contacted and came out to get the plant running again.

Pump #1 was removed last week to be rebuilt. There are thermocouple wires missing, Alliance Pump is working on a bid for those and to correct wiring issues at the plant.

Plan is to order one new pump, rebuild #1, and then rebuild #2 so there is a spare pump available.

A price for PTAC for water building office/lab was given to the council. One is available at Lowe's for \$889.54

☆ Motion by Ryan, 2<sup>nd</sup> by Hinck to purchase the PTAC system for the water building for \$889.54. Motion carried.

### **Other Departments**

**Casey's liquor license** application was presented to the council.

☆ Motion by Ryan, 2<sup>nd</sup> by Sitz to approve the License. Motion carried.

### **Charter Ordinance for Rec Committee.**

☆ Motion by Ryan, 2<sup>nd</sup> by Lister to table until 11/7/16 meeting

**Credit Card Use Policy** – to be emailed to office and forwarded to the council.

### **Business Travel Policy**

☆ Motion by Ryan, 2<sup>nd</sup> by Sitz to table the Credit Card and Travel Policies until the next meeting on Nov 7, 2016. Motion carried.

**Sign at the Forestry site.** An estimate was given to the council for a new sign stating hours of operation, State permit number, things not allowed to be dumped. Estimated charge is \$134.94.

☆ Motion by Lister, 2<sup>nd</sup> by Ryan to approve the purchase of the sign to be placed on fence along the drive. Motion carried.

**Letter from KRWA regarding help with the water plant.** Mayor Fulton will contact Lonnie Boller of KRWA to get specific information on the type of help available.

Friday after Thanksgiving- request to take the day after Thanksgiving off if we use our own leave time.

☆ Motion by Hinck, 2<sup>nd</sup> by Sitz to approve the day off as noted. Motion carried.

Request to make a partial payment on **account# 0226 @ 316 S Fourth**, get water turned back on Tuesday and a second check written as of 11/3/16 to cover balance of account. The plumbing problem has been fixed..

☆ Motion by Lister, 2<sup>nd</sup> by Sitz to approve the partial payment with water turned back on and balance of bill paid on 11/3/16. Motion carried.

### **Executive Session**

☆ Motion by Ryan, 2<sup>nd</sup> by Lister to close regular meeting and go into executive session to discuss non-elected personnel at 8:04pm for 20 minutes. Motion carried.

Tryon into executive session at 8:14pm

8:24 Executive session closed regular meeting re-opened by Mayor Fulton. Councilman Ryan noted that they were in executive session for 20 minutes with no decisions made.

☆ Motion by Ryan, 2<sup>nd</sup> by Hinck to give Officer Seals a 50 cent per hour raise effective the start of the next pay period. Motion carried.

☆ Motion by Ryan, 2<sup>nd</sup> by Lister to give Officer Felix a 25 cent per hour raise effective the start of the next pay period. Motion carried.

☆ Motion by Ryan, 2<sup>nd</sup> by Sitz to raise the salary of Chief Smith up to \$47,476.00 per year effective 12/1/16 to stay in compliance with federal law. Motion carried.

### **Approved Bills**

★ Motion by Ryan, 2<sup>nd</sup> by Sitz to pay all approved bills. Motion carried.

### **Adjournment**

★ Motion by Sitz, 2<sup>nd</sup> by Lister to adjourn @ 8:28pm. Motion carried.