

**Council meeting:** Nov 7, 2016

Time: 7:00 pm

Minutes taken by Paula Tryon, City Clerk

Council present: Mayor Fulton, Ryan, Hinck, Sitz, Lister & DeVoe

Employees present: Smith, Haugh & Tryon

Guests present: Kandy Hinck, Marvin Stevens, Susan Whalen, Kevin Seals & Brian Thompson

Meeting opened by Mayor Fulton, presiding officer, @ 7pm

The Minutes for the meeting on 10/17/16 were read.

Δ Motion by Sitz, 2<sup>nd</sup> by Lister to approve the minutes as read. Motion carried.

A **letter of resignation** was presented to the council from councilman Curtis.

Δ Motion by Ryan, 2<sup>nd</sup> by Sitz to accept the resignation of Councilman Curtis. Motion carried.

### **Library**

Kandy Hinck reported to the council.

Monthly statistics were reported

In addition:

- The book sale made over \$300.
- The Halloween contest was held Oct 28<sup>th</sup> approx. 60-70 kids attended.
- The Library needs a new copy machine.
- Christmas in Carbondale will be 12/4/16 @ City Hall.
- The Library is moving forward with the capital campaign.
- The Carbondale Connection will be out in a week or two.
- There will be a town hall on 12/7/16 at City Hall @ 7pm

### **Police Dept**

Chief Smith reported.

Chief requested that the department be allowed to purchase winter coats for \$60.00 each rather than the items noted in the employee handbook stating it is less expensive and better suited for winter weather.

Δ Motion by Ryan, 2<sup>nd</sup> by Sitz to approve the purchase of the coats not to exceed \$60.00 each. Motion carried.

Chief reported he had one application for a full-time officer to be given to the council. The person is not a certified officer. The two reserve officer applicants are in attendance.

There are two more Neighborhood Watch meetings- Nov 17<sup>th</sup> and Nov 28<sup>th</sup> at the Carbondale Attendance Center from 6:30 – 8pm.

Quoted for M-16 mounting racks for vehicles- this was tabled until the 11/21/16 meeting.

The number of hours for the police chief position remains at a minimum of 45 hours per week.

### **Maintenance**

Brad Haugh reported for the Maintenance Dept.

- The park toys are in
- Spring toys needed parts that should be in soon
- New sign for the tree dump is put up on the fence

- PTAC for water plant is installed and running, the furnace
- The new computer has been delivered and set-up, SCADA program installed
- Salt and sand has been ordered at a price of \$66.15 / ton. 30 ton ordered.
- Davin Electric has been contacted to fix VFD
- 1-2 weeks out for new pumps at water plant
- Locates are done for culvert installation
- KDOL has inspected all city buildings- we will be getting a list of things to be corrected.
- The chlorine line at the water plant has been fixed.

**Bury Creek letters to property owners** north of Main St- tabled until 11/21/16.

**SFT After Prom** request for donation.

Δ Motion by Ryan, 2<sup>nd</sup> by Sitz to donate \$100.00 as done in previous years. Motion carried.

Councilman Hinck gave the council a copy of a suggested RFP for the demolition of the building at the new City property. Suggestions were offered. Hinck will make changes and get to the three contractors he has contacted. Sealed bids will be due 11/21/16 at City Hall by noon.

Δ Motion by Ryan, 2<sup>nd</sup> by Hinck to have sealed bids for demolition turned in to the City Hall by noon on 11/21/16. This is a specialized job. Hinck will get the bids out to the contractors he has already contacted. According to Atty DeVoe this is specialized work and will not need to be let out.

Hinck will also get more information for the RFP for the City Hall heating/AC system.

**Travel policy, Credit Card Policy and Recreation Charter Ordinance** all were tabled until 11/21/16.

The last of the cement has been poured at the ball field.

Discussion followed regarding the progress on the Community Improvements Grant Projects. Instruction to office to contact Ron Bolz about insurance coverage for the improvements

Mayor Fulton spoke to Lonnie @ KRWA, he will be available to help us when we need him, he will do what he can for the City.

Δ Motion by Ryan, 2<sup>nd</sup> by Sitz to close the open meeting and enter into an **Executive Session @ 7:55 pm** for 20 minutes to discuss non-elected personnel and interview two officers for Reserve officer positions. Motion carried. Kevin Seals and Bryan Thompson both asked into the Executive session individually. A 15-minute extension was requested at 8:15. 8:30 pm Mayor Fulton declared the executive session out. Councilman Ryan noted that they were in executive session for 35 minutes with no decisions made.

Δ Motion by Sitz, 2<sup>nd</sup> by Ryan to **pay all approved bills.**

Citizen Marvin Stevens noted that there are still tires on top of the property on Main. Officer Smith will write a ticket since all previous notices have been ignored by the owner.

Δ Motion by Sitz, 2<sup>nd</sup> by Lister to adjourn at 8:39 pm Motion carried