

**Council Meeting 1/16/17**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm      Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Hinck, Sitz, Lister & DeVoe

Council Absent: none

Employees: Haugh, Bretsnyder, Smith, & Tryon.

Visitors: Pat Cox (BG Consultants) Eric Vogel & John Vogel (KwlKom) & Garrett Nordstrom (GAS), Jeremy Gaston, (OCHC)

**Meeting called to order by Mayor Fulton at 7pm.**

**Minutes for previous meeting:**

Minutes read for Council meeting on 1/3/17

★ Motion by Hinck, 2<sup>nd</sup> by Sitz to approve minutes as read. Motion carried.

**Kwlkom**

John and Eric Vogel spoke to the council about leasing our tower for their phone, internet & u-verse services. An information packet was given to the council members.

They would like to install at least six 2' dishes around the water tower. They may be able to bring in a fiber optic feed, if so they would want a longer contract. Generally they provide free internet to the city and some phone services. They could also possibly offer free internet at the City Park.

After inspecting the agreement, Atty DeVoe stated that 17c should be removed.

Council would like to discuss this more and get back with Mr Vogel, City office to contact insurance agent to see if any change in insurance is needed or if premiums would be affected.

**CDBG Community Improvements Project**

Pat Cox presented a Certificate of Substantial Completion to the council.

★ Motion by Hinck, 2<sup>nd</sup> by Ryan to approve the signing of the Certificate of Substantial Completion by Mayor Fulton. Motion carried.

Cox also gave the City a Contractor's Affidavit signed by Trinium and notarized and a Release of Final Estimate by Surety.

The breakdown of Contractor payment requests:

- 1. \$ 12,917.15 pd 10/3/16
- 2. \$ 55,231.10 pd 10/3/16
- 3. \$167,596.58 approved to pay 12/19/16
- 4. \$ 76,380.52
- 5. \$-13,127.22
- 6. \$ 15,736.74

\$314,734.87 Amended final Construction Contract Amount

★ Motion by Hinck, 2<sup>nd</sup> by Ryan to pay requests No 4, 5, & 6 totaling \$78,990.04. Motion carried.

There is some plumbing work that news completed and Westar will need to connect the electricity to the building.

Garrett Nordstrom noted that the monitoring by the state is ready to go.

There is \$242,039.75 yet to draw, \$240,039.75 will be drawn down, there will be \$2,000.00 left in the account until the close-out paperwork is turned in, then the \$2,000.00 would be deposited to our account.

The bathroom doors will be painted red and Pat will get another bathroom key for the maintenance department.

### **Police Dept**

Chief Smith spoke to the council about the 2001 Crown Vic. It needs many repairs and asked the council how much money they want to put into it. The repair of the gas tank, rear pinion seals, radiator and new tires total approximately \$2,000.00. He requested checking into a 2009 Crown Vic or a pick-up, available through Shawnee County. The pick-up would be used as a patrol car and could also be used to haul bicycles for the bicycle program. Chief Smith would also like to replace the seats in the Chargers with plastic seats. Hinck suggested that he look into a pick-up, Smith said he would have the information at the next meeting on 2/6/17.

### **Maintenance Dept**

Brad Haugh spoke to the council.

Carbondale Tire and Auto has repaired the brake line on the 2004 F250.

The parts for the clarifiers should be shipped on Tues 1/17/17.

The Christmas lights have been taken down and put in storage.

The generator that is used for the City Hall and lift station has been repaired.

Tomorrow Alliance Pump and Sam from BG will meet to check on the lift station repairs.

Haugh noted that they need a johnboat to work on the clarifier, 10' jon boat is about as large as they can use. Mayor Fulton told him to look for one.

No results have been received on the TOC test.

Spreader was ready for the storm.

Water line was fixed at the apartments, they will need a new valve installed in nice weather. They will need a better shut-off system there. Hinck noted that we should expect a bill from Black Excavation, Tanner was a big help with this job. Maintenance needs to locate and create an updated map of shut-off valves.

Davin Electric will be at the Water plant Tues 1/17/17 to fix VFD for transfer web well pump.

### **Request from Zoning Committee**

Request to amend the Carbondale Planning Commission regulation, Article 5 by adding the following to District regulations R-s, R-1, R-2, #6 to read as follows:

Minimum square footage" Minimum square footage for new construction or placements of a structure/building.

Minimum square footage shall not be less than 750 sq feet.

Minimum width of structure/building 10' wide

Building must be mounted on the appearance of a foundation. No skirting is allowed.

★ Motion by Ryan, 2<sup>nd</sup> by Hinck to adopt the amendment. Motion carried.

### **Land & Water Conservation Fund (LWCF) O&M Statement for pool/ball park property**

★ Motion by Lister, 2<sup>nd</sup> by Hinck to have Mayor Fulton sign the assurance statement for 2017. Motion carried.

### **Dam Safety Inspection Notice**

The office will get a list of engineers from the website in the letter.

### **Pay scale review**

★ Motion by Ryan, 2<sup>nd</sup> by Hinck to have a work session on 1/30/17 @ 7pm to discuss the pay scale. This meeting will also include discussion on the KwIKom request to use the water tower for internet/dish service.

Motion carried.

### **Annual Utilities for Library**

★ Motion by Lister, 2<sup>nd</sup> by Sitz to forego any utility payments from the Library while they are still in the current building. When they move they can pay the bills for that building. Motion carried.

**Extension Requests:**

★ Motion by Ryan, 2<sup>nd</sup> by Hinck to approve all extension requests. Motion carried.

**Executive Session:**

★ Motion by Ryan, 2<sup>nd</sup> by Sitz to close the regular meeting and enter into executive session for 10 minutes @ 8:37pm. Motion carried.

8:47pm executive session closed by Mayor Fulton

Ryan noted that there was a 10 minute executive session with no decisions made.

★ Motion by Ryan, 2<sup>nd</sup> by Sitz to give Dustin Bretsnyder a pay raise of \$.50 per hour effective 1/23/17. Motion carried.

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**Approved Bills**

☞ Motion by Sitz, 2<sup>nd</sup> by Ryan to pay all approved bills. Motion carried.

**Adjournment**

☞ Motion by Sitz, 2<sup>nd</sup> by Lister to adjourn @ 8:47 pm. Motion carried.