

## **Council Meeting 2/6/17**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm Presiding officer: Mayor Fulton

Council present: Fulton, Hinck, Sitz, Lister & DeVoe. Ryan in at 8:01pm

Council Absent: none

Employees: Haugh, Reynolds, Smith & Tryon.

Visitors: Albert & Joanna Sherwood, Brenda Miller, Daryl Makowski, Marvin Stevens, Rebecca Sinclair, Kandy Hinck, Mary Burgett, John Vogel, Anthony Lucas & Allan Holthaus.

### **Meeting called to order by Mayor Fulton at 7pm.**

#### **Minutes for previous meeting:**

Minutes read for Council meeting on 1/16/17

★ Motion by Hinck, 2<sup>nd</sup> by Sitz to approve minutes as read. Motion carried.

Minutes for Special Council Meeting/Work Session on 1/30/17

★ Motion by Hinck, 2<sup>nd</sup> by Sitz to approve minutes as read. Motion carried.

#### **Lions Club**

Mary Burgett spoke to the council about the Fall Festival for Oct 2017. If a carnival is hired the fee is \$6,000.00 and the date would have to be 10/12-10/14. Marvin Stevens added that the Lions funds are depleted and requested a donation from the City of \$3,500.00 for the carnival. The Lions club would like to sell advertising signs to raise income. Also would want to sell wristbands, starting at an earlier date.

★ Motion by Hinck, 2<sup>nd</sup> by Sitz to increase the donation to \$3,500.00 to be used to help pay for the carnival. Motion carried.

Also confirmed that a street dance could be held on 9/16/17.

Dawn Sitz volunteered to help with the car show for the carnival date.

#### **Kwlkom**

John Vogel & Anthony Lewis represented KwlKom.

The service is a fixed wireless connection, in some cases they can do a wired connection.

City would like 4 phone lines in City Hall

Police - two lines (one is a dedicated line)

Maintenance - one line.

Hot spot at City Park.

Pay the City \$200.00 per month.

Mr Vogel noted that they would need to survey all the buildings and the City Park with one of the City staff and would get back with the council.

#### **Library**

Kandy Hinck presented reports for Nov and Dec.

The new copy machine is installed but it now has a virus. NEKLS will be down Thursday to fix the copier. Approximately 25 people attended the Relaxation Day. May have another event in the spring.

Christmas Event went well as it was combined with another event, this helped attendance at both events.

Building update, the survey is completed. Brochures will be printed soon. They are working with a consultant for interviews for the Capital Campaign. Keller Consulting is helping them find grants to help with funding.

#### **Police Dept**

Gordon Smith spoke. Sn Co does not have pick-up trucks only SUV's. Os Co is selling some vehicles but they are wanting more than he wants to spend. He has a Crown Vic spotted from Sn Co to see what they will want for that (estimate is \$6,000.00). He wants something that can pull a small trailer. Gordon will continue to search for a vehicle.

Councilman Hinck noted that he called the Police Dept on Sunday about a broken window on the south side of the restroom building at the park.

Chief Smith requested attendance of training on 2/22/17 in Hutchinson for himself- VALOR: Characteristics of Weapon Concealment and Recognizing Assault Indicators

Request to send Officer Seals to Joplin, MO for training on May 9-11 "Inside the Tape" for unattended deaths. 16 hours credit. Registration fee is \$295.00 plus travel expense, & lodging.

KDOT Transportation Safety Conference in Wichita on Apr 3-5. Registration is \$70.00

★ Motion by Sitz, 2<sup>nd</sup> by Hinck to allow Chief Smith to attend the training on 2/22/17 in Hutchinson. Motion carried.

### **Maintenance Dept**

Brad Haugh spoke to the council.

The City needs a code that requires the apartment buildings to have a shut-off valve for each building.

They have been using our water pits to shut off the water to their buildings for repairs.

Atty DeVoe to check on the plumbing code for review at the next meeting.

WW Project bids & timeline- they are not complete, they will need some updates before presenting to the council.

KDHE inspection was at the water plant last week, they seemed pleased.

The actuators have been installed for the clarifier.

The Bartlett and West engineer came out to the plant for the TOC letter. He thought the maintenance dept was doing all they could and said that he could send out a letter to KDHE.

Street repair- Dustin did go get a free ton of patching material to patch streets before the repairs are started.

Council inspected the bids for the state required repairs to the door on the east side of City Hall.

★ Motion by Hinck, 2<sup>nd</sup> by Sitz to hire Overhead Door to replace/repair the door for \$2,919.00. Motion carried.

Dam Safety Inspection- tabled until first meeting in May

"Connecting Links" agreement- was not signed. Return unsigned to the County Highway Department Office.

### **Other Business**

Bury Creek Letter Brenda Miller and Daryl Makowski spoke to the council about the letter that was sent out regarding the clean-up of the creek bed. There is a beaver dam in the creek, city will need to check to see if animals will need to be captured and re-located, Atty DeVoe will check on this. Alan Holthaus also spoke concerning the letter and the condition of the creek. The mayor, council & maintenance department will need to walk the property for more detailed clearing information.

Meals on Wheels food service site update: They would like to start serving meals as soon as someone is hired.

Council approved starting as soon as someone is hired and there are no conflicts with the scheduling for the room. Food service Mon-Fri.

### **Executive Session**

★ Motion by Hinck, 2<sup>nd</sup> by Sitz to close regular meeting and open an executive session for 20 minutes regarding personnel matters of non-elected personnel and consultation with an attorney on matters that would be deemed privileged in an attorney-client relationship. Motion carried. Executive session started at 8:11 pm. Mayor Fulton called the regular meeting back into session at 8:31 pm. Council president Ryan noted that they were in executive session for 20 minutes with no decisions made.

★ Motion by Hinck, 2<sup>nd</sup> by Sitz to give all hourly paid city employees a 1.6% COLA raise effective the next pay period. Next period begins on 2/19/17. Motion carried.

Mayor Fulton brought before the council a recommendation to fill the empty seat on the council. He recommended Albert Sherwood.

Ryan- Yes

Hinck – No

Sitz – No

Lister- No

Mayor will check with another person to see if they are interested.

Citizen complaint Complaint about drainage tube at 2<sup>nd</sup> and North is not draining. There are also problems at 3<sup>rd</sup> and North. Council asked Brad to get prices for replacement tubes.

Barnum Brown signs have been approved to be placed on the highway according to a letter received from Eric Nichol at KDOT.

**Motion for Paying Approved bills**

★ Motion by Sitz, 2<sup>nd</sup> by Hinck to pay all approved bills. Motion carried

**Adjournment**

★ Motion by Sitz, 2<sup>nd</sup> by Lister to adjourn at 8:50pm. Motion carried.