

Council Meeting 05/01/17

Minutes taken by Paula Tryon, City Clerk

Meeting: Time: 7:00 pm Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Poley, Hinck, Sitz & Lister

Council Absent: None

Employees: DeVoe, Bretsnyder, Seals, Reynolds & Tryon.

Visitors: Julie Nelson (OCHC) & Kandy Hinck.

Meeting called to order by Mayor Fulton at 7pm.

Minutes for previous meeting:

Minutes read for Council Meeting on 04/17/17.

☸ Motion by Hinck, 2nd by Sitz to approve minutes as corrected. Motion carried.

Annual Installation of Appointed Officers

Chief of Police Motion by Hinck, 2nd by Sitz to retain Gordon Smith, Motion carried

City Attorney Motion by Hinck, 2nd by Sitz to retain Sue DeVoe, Motion carried

City Treasurer Motion by Hinck, 2nd by Lister to retain Kim Reynolds, Motion carried

City Clerk Motion by Hinck, 2nd by Lister to retain Paula Tryon, Motion carried

Municipal Court Judge Motion by Hinck, 2nd by Sitz to retain Frederick Godderz, Motion carried

Official Newspaper Motion by Hinck, 2nd by Lister to retain OCHC, Motion carried

Official Depository (Bank) Motion by Hinck, 2nd by Sitz to retain First Security Bank, Carbondale Branch, Motion carried

DeVoe, Reynolds & Tryon were sworn in. Chief Smith will be sworn in when he returns to work.

Information about the Collection Bureau of Kansas was given to the council to consider using them for collections of overdue accounts for court and water.

☆ Motion by Hinck, 2nd by Sitz to continue using the State set-off program at this time. Motion carried.

Library

Board President Kandy Hinck reported to the council.

The Library flower sale was very successful, they had their best 1st day ever. The left-over flowers will be sold at Hinck's on 5/5/-5/6 until they are gone. There is only a 6ft table of flowers left.

The City-wide garage sale map had very few people reporting sale sites. Only six locations were on the map. Kandy asked if they should continue to make the map. Discussed better advertising and to possibly have Sue Anderson, the social media person for the Library, help. Lynne Keefover has resigned as Library employee as of 4/28/17, she could possibly fill in at times, they will be looking for a new employee to replace her.

The steering committee is working on the building, they hope to get Garrett Nordstrom of GAS here for the next meeting.

Police Dept

Officer Seals reported for the department.

The Crown Vic is being advertised for sale by sealed bid with a minimum of \$500.00. Bids to be opened on June 5th at the council meeting.

Officer McNary resigned as of 4/17/17.

Advertisements for a replacement officer have been renewed.

Officer Seals and Chief Smith have both met their 40 hours of training for the year 7/1/16-6/30/17.

The rest of the expenses for the flag pole have been met by donations.

Maintenance Dept

Dustin Bretsnyder reported to the council.

A new quote was given to the council for replacing and installation of a new sc200 Controller for the water plant, for \$8283.08. This tells them how dirty the water is when it comes in and the turbidity.

☆ Motion by Ryan, 2nd by Poley to purchase the controller and get installed for \$8283.08.

Motion carried.

Maintenance dept had to work on **Stenner Pumps** today (water treatment pumps). Price to replace them is \$850.00 each. They would like to purchase four pumps, three to replace what they have and one spare.

☆ Motion by Sitz, 2nd by Ryan to buy the four Stenner pumps @ 850.00 each. Motion carried.

Bretsnyder noted that TOC percentages have been met for four months now.

Public Water Supply- Sanitary Survey Inspection

Update was given to the council on meeting the deficiencies found in the inspection on 2/1/17. A copy of the updated Emergency Water Supply Plan was send to Helen Holm on 4/24/17. Dustin noted that a meter is needed for the cross connection issue.

☆ Motion by Hinck, 2nd by Sitz to purchase the tester needed, spending up to a maximum of \$1,100.00. Motion carried.

Request for training for Dustin to attend **the Wastewater Certification Prep Workshop** on 5/3 & 5/4 in Ft Scott, Ks. Cost is \$140.00 for two days.

☆ Motion by Ryan, 2nd by Sitz to allow Dustin to attend training on 5/3-5/4 in Ft Scott. To stay overnight, use one of the maintenance vehicles for travel. Motion carried.

Mayor Fulton stated that Dustin should not drive the Ford noting that the council needs to consider replacing it.

The glass blocks that need replaced at the park restrooms have been acquired. Larry Hinck stated that he had talked with Ron Vanblaricon about replacing those. Atty DeVoe stated that we would need to have a contract with him to do the work, a possible charge of \$200.00 would be acceptable.

Weekend hours for Maintenance Dept. Previous employees put down 2 hours comp time for each day unless more hours worked. There is nothing in policy manual. Council decided to put this policy in the manual. Also on Shut-off day, one maintenance person will come in late and work until 5pm for any water service that needs turned back on.

Fish feeder bid opening. Only one bid was received. Council requested that he come in to talk with the council at the next meeting.

KDHE Consent Order for TOC problems

Information given to the council for the next step in compliance issue (An email with contact information for the KDHE engineer) Asked that the maintenance dept. contact him.

CFAP Competitive Development Grant Application

This is a grant to make improvements at the East Lake for the fishermen. Council decided to wait until next year since the deadline is June1, then they will have more time to get projects and bids for the grant.

Strowbridge Dam Inspection – Council asked Dustin to get a bid in writing from Bartlett & West Engineers. The dam needs to have a safety inspection between 5/1/17 & 4/30/18.

New Business

Auto Dial Service for emergencies- a questionnaire was given to the council from Jayhawk Software about the possibility of having a service to auto dial citizens in case of an emergency. No action was taken.

The Cafeteria Plan was tabled since BCBS had not gotten the information back to City Hall.

JUS Annual Software Assurance + 15 Support Hours eff 6/6/17-6/5/18

☆ Motion by Lister, 2nd by Sitz to approve the purchase of the agreement as previously done for \$550.00 for one year. Motion carried.

Training Opportunities

Asset Management Training follow up. Brad Haugh will attend the class on 5/31/17 in Ottawa. Checking to see if a Council person could attend, since that was the motion at the 4/17/17 meeting. John Ryan will check to see if he can attend and get back with the office.

Rates & Financial Planning Training

Class on 6/1/17 in Ottawa @ Neosho Comm College

☆ Motion by Sitz, 2nd by Lister to have Paula attend the class. Motion carried.

KanCap Elected Officials Training (Holton)

Tabled until next meeting.

Motion for paying approved bills

★ Motion by Ryan, 2nd by Sitz to pay all approved bills. Motion carried.

Adjournment

Motion by Lister, 2nd by Sitz to adjourn at 8:12 pm. Motion carried.