

Council Meeting 03/05/2018

Minutes taken by Paula Tryon, City Clerk

Meeting: Time: 7:00 pm Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Hinck, Sitz & Lister

Council Absent: Shreve

Employees: Bretsnyder, Seals, Tryon & Atty DeVoe

Visitors: Kandy Hinck, Paul Ross, Jim Shively, Bob Chambers (CFS Engineering) and Julie Nelson from OCHC

Meeting called to order by Mayor Fulton at 7:00pm.

The minutes for the Council meeting on 2/20/18 were read.

Motion by Hinck, 2nd by Sitz to approve the minutes as read. Motion carried.

Jim Shively attended with updated information regarding the proposed Wedding Venue on his property at Carbondale East lake. Bob Chambers of CFS Engineering spoke to the council about the crossings that have been built. He suggested that the crossing be raised, the reinforcing steel be removed and that rails be added for safety. A permit will also be needed from the Corp of Engineers. Hinck requested that all property pins be marked. The crossing is one lane only at this time. Hinck suggested that the road be moved to the 40' area purchased from Badger. Ryan asked that he get an engineer's drawing of the placements of the building, laterals, parking and the tank (site plan). When the property pins are found Jim was asked to contact Ryan or Hinck to come out to the property.

Library

Kandy Hinck reported for the Library.

Phone issues have been taken care of.

The City-wide garage sale will be April 14th.

Library hours have been extended. Thursdays hours will now be 9am – 6pm starting 3/1/18.

Traci has received her 90-day evaluation.

The Library will begin offering a small afterschool snack to children in March. They hope to solicit donations to help pay for this.

Edye Freund was recommended to be appointed to the City Library Board to fill the position that will be vacated by Kandy Hinck effective 4/30/18. Edye will attend meetings before she takes office.

Motion by Hinck, 2nd by Lister to approve the appointment of Edye Freund to the Library Board eff 5/1/18. Motion carried.

A new Building Fund Summary was given to the council.

Police Dept

Officer Seals reported for the Police Dept.

A request was made to attend a Domestic Violence class at Pittsburg State Univ on 3/8/18.

They would leave on the 7th and would need a hotel room for each officer (Smith & Seals).

The class lasts from 8am to 5pm.

Motion by Ryan, 2nd by Hinck to allow their attendance to the training as requested . Motion carried.

Councilman Hinck suggested that the next time the 2010 Charger is having problems to take to Lewis Toyota, they have an Aztec system to test the car. Mayor Fulton stated that he would speak with them to get that set up.

The Topeka Police Dept will be donating 8 **eye glass cameras** to the Police Department as they are replacing theirs.

Maintenance

Dustin Bretsnyder reported for the department.

Dustin has checked on the "**Yellow cabinets**" at Fed Surplus, they run approximately \$150.00 each for the larger ones.

The sewer main has been located but he needs to contact Sam Johnson from BG again.

Hinck questioned if the bell could be removed and replaced with a line and sleeves instead of using cement to encase the bell.

The 10 ft **jon boat** has been purchased and coated with Flexsteel to use at the clearwell. The oars and anchor were included with the purchase.

Dustin spoke to the council about street repair for the summer. Some of the streets have only 2" of asphalt, they should have 4", that has affected the number of streets that can be repaired for 2018.

A Street bid form was given to the council.

Motion by Hinck, 2nd by Ryan to approve the bid form, to be sent out to vendors. Motion carried.

John, Larry and Dustin checked the fences at the city park along the RR tracks and at Jones Park. Dustin has contacted the **BNSF roadmaster** and they have permission to remove the trees along the fence line. The BNSF roadmaster requested that they be called before starting the work. Hinck will be getting three bids for the fence replacement project.

Fishfeeder- a copy of the contract was inspected by the council. Robert Griffin was used last year and did a good job.

Motion by Hinck, 2nd by Ryan to offer the contract to Robert Griffin as fish feeder for 2018. Motion carried.

Other Departments

Hinck has acquired the **shredder** from FSB and is willing to loan the machine to City Hall to use, the shredder will be returned to Hinck if it is no longer needed.

Greg Rickel wrote a letter to the council requesting the use of the City Park on 6/30/18 from 4pm-5:30pm for an outdoor church service. He has used the park for this in previous years, no conflict with this event.

Junk car ordinance. This item was tabled for further review. To be placed on 3/19/18 agenda.

Cintas Clothing- a bid was given to the council. Dustin said that the maintenance department is happy with the current policy. No action taken to make any changes.

Paul Ross asked the Council about a recycling trailer he had read about. He was notified of the location of the recycling trailer and what can be recycled.

Acct 0593 extension request- an extension requested to pay 3/9/18 rather than 3/2/18.

Motion by Hinck, 2nd by Ryan to approve the extension as requested. Motion carried.

Motion by Ryan, 2nd by Sitz to close the regular meeting at 8:11pm and enter into an **Executive Session** for personnel matters of non-elected personnel, discussion on specific personnel matters, for 10 minutes. Motion carried.

A 10-minute extension was requested. At 8:31 pm the Executive session was closed and the regular meeting re-opened by Mayor Fulton. Ryan noted that they held a 20 min Executive Session with no decisions made.

Council requested that the pay scale be updated each year as COLA raises are applied.

Motion by Ryan, 2nd by Hinck to change the pay rate for Dustin Bretsnyder from Maint Step 2 to Maint Step 3 pay rate, effective immediately. Motion carried.

Motion by Hinck, 2nd by Sitz to hold a special meeting/work session with the Library to work out details of the transfer of funds and building plans on Mon 3/26/18 @ 7pm in the community room. Motion carried.

Motion for paying approved bills

Motion by Sitz, 2nd by Hinck to pay all approved bills. Motion carried.

Adjournment

Motion by Sitz, 2nd by Hinck to adjourn at 8:36 pm. Motion carried.