

**Council Meeting 03/19/18**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Hinck, Sitz & Lister

Council Absent: Shreve

Employees: Bretsnyder, Smith, Tryon & Atty DeVoe

Visitors: Kandy Hinck, Kevin Seals, Julie Nelson (OCHC)

**Meeting called to order by Mayor Fulton at 7:00pm.**

The minutes were read for the council meeting 3/5/18.

◆ Motion by Hinck, 2<sup>nd</sup> by Lister to approve the minutes as read. Motion carried.

Larry Hinck noted that the **shredder** he that had loaned to the City Hall for use will be donated to the City instead.

**Police Dept**

Chief Smith reported for the Police Dept.

Chief requested attendance for **SFST training** at KLETC in Hutchinson for Officer Seals and himself. KLETC now charges \$45.00 per night for housing, this includes meals. Request for Smith to attend 4/9-4/11 and officer Seals to attend 4/23-4/25. They would each receive 24 hours of training.

◆ Motion by Sitz, 2<sup>nd</sup> by Hinck to approve the training as requested. Motion carried.

The **body cameras** that were to be donated to the department will now have to be purchased by an auction online. Chief can spend up to his \$200.00 limit for these.

Chief Smith had a question regarding the Chief of Police job description under Administrative Duties/Responsibilities #5, regarding attendance of county, area, & state police conferences & meetings. Council noted that this is not mandatory training.

**Maintenance Dept**

Dustin reported for the department.

The fences at both parks are out.

Dustin requested permission to attend the **Sampling & Distribution Monitoring** class in Lawrence on 4/24/18 for both Gail and himself.

◆ Motion by Hinck, 2<sup>nd</sup> by Ryan to approve attendance to the training. Motion carried.

The bridge work is underway.

The Lagoons have been drained two feet as requested for the riprap work.

The pole still needs set by Westar for the sand/salt storage building.

The headwalls for the lagoon outfall may be changed by using a precast form rather than pouring one.

No update available for the West Lake dam repairs.

## Other Departments

Request for City Clerk to attend the **2018 Budget Workshop** on 5/30/18 in Topeka.

❖ Motion by Sitz, 2<sup>nd</sup> by Lister to approve attendance. Motion carried.

Atty DeVoe will contact, Carbondale Cornerstone, Bud Garcia & Shawn Marks to attend the meeting on 4/16/18 about work needing done on their buildings downtown.

**Junk Vehicle Ordinance:** tabled until the 4/2/18 meeting.

**The Edgar house at 616 S First** -the attorney for the family should be available next Monday.

**Law Enforcement in Action for Kids-** a copy of the Articles of Organization was given to the council. No action was taken. Atty DeVoe will look at this and check on wording for a contract between the City and the organization. The City would own the property and any buildings, all contents would belong to the Organization.

**Property Tax due** for property at Hug & Wilson. Toelkes gave Chief Smith the billing for the second half of the property taxes (\$175.15), the Toelkes' will not pay the balance due. No action taken by the council.

**Fire Department billing for water-** council was given a printout from the water program showing the amount of water use over 48 months vs amount billed. The Fire Dept is currently being billed the base charge no matter how much water is used. Ken Buchholz is the current Fire Chief. Mayor Fulton and Larry Hinck will attend the next Fire Dept board meeting on 4/12/18 to talk with the board.

Clarification was asked by City Clerk regarding the **COLA raises** since this is new.

1. COLA raises will be given automatically on the first full pay period in February each year without notification to the council.
2. Entry level is step 1, 6 months later is step 2, 2 years from that date is step 3, 3 years from that date is step 4, 3 years from that date is step 5. Steps 3, 4, and 5 will be set from the 6-month anniversary not the actual start date.

An updated pay schedule was given to the council.

Attorney DeVoe requested that she be considered for a COLA raise since it has been quite a while since she has had a raise. No action was taken.

Larry Hinck and Ron Fike had three bids for the fence replacement at entrance to Jones Park.

Kent Fence 490 ft, 11 ½ gauge wire and 3 terminals for \$4,980.50

Kansas Fencing 497 ft, 9-gauge wire, 3 posts and one rail for \$5,915.93

Davis Fence 490 ft, 9-gauge wire, posts and railing for \$5,270.00

❖ Motion by Hinck, 2<sup>nd</sup> by Ryan to select the Davis Fence bid for \$5,270.00. Motion carried. To be determined what funds will be used to pay this.

Discussion on other fence line and trees to be replaced. Fiber optics could be in the area. Replacement dirt will be needed, and trees will need to be dumped to be burned. Larry Hinck will bring bids to the 4/2/18 meeting.

There is a Special Meeting on 3/26/18 to discuss Library building details. The meeting will be at 7pm in the City Hall back room.

#### **March Extension Requests**

◆ Motion by Sitz, 2<sup>nd</sup> by Lister to approve all extension requests. Motion carried.

#### **Paying Approved Bills**

◆ Motion by Sitz, 2<sup>nd</sup> by Ryan to pay all approved bills. Motion carried.

#### **Adjournment**

◆ Motion by Sitz, 2<sup>nd</sup> by Lister to adjourn at 8:06 pm. Motion carried.