

Council Meeting 05/07/2018

Minutes taken by Paula Tryon, City Clerk

Meeting: Time: 7:00 pm Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Shreve, Hinck, & Sitz

Council Absent: Lister

Employees: Bretsnyder, Smith, Reynolds, Tryon & Atty DeVoe

Visitors: Kandy Hinck, Kevin Seals, Travisray Salyers, Josh Shreve, Gina Reynolds, Julie Nelson (OCHC).

Meeting called to order by Mayor Fulton at 7:00pm.

The minutes for the council meeting on 4/16/18 were read.

❖ Motion by Hinck, 2nd by Sitz to approve the minutes as read. Motion carried.

Compliance Hearing for 616 S First – tabled for 5/21/18 meeting

Jim Shively Wedding Venue

An easement for ingress and egress was received from Peiman Title for Jim and Michele Shively. This document was not accepted by the council. Atty DeVoe was instructed to get a more standard utility easement with the language the council has requested. DeVoe will also send a conditional letter of approval to the Os Co Land Development Office stating the following:

1. The main access road into the venue will be moved onto the Shively property
2. An easement is needed for the pre-existing road. The Governing body of the City of Carbondale must approve the easement.
3. An easement is needed for the electrical line which will be located at least 20 feet above the water. A proposed easement for the electrical line has been submitted to the City Council. The governing body of the City of Carbondale must approve the easement.
4. The property owners are responsible for all maintenance in the easements and on the property itself.
5. The venue (and guests) must abide by existing City and State rules for East Lake. A sign (approved by the City) stating said rules will be posted on the property.
6. An engineer must approve the septic system for the venue and provide the City with a project completion form.
7. The Shivelys will provide the City with progress updates.
8. The power poles must be on the Shively's property.

Nuisance hearing for properties on Main St. – tabled for 5/21/18 meeting

Junk Vehicle Ordinance

8-302b1 add "or is not visible or is behind a fence or screen of sufficient size, strength and depth to screen such vehicles from the public".

Applicants for Pool Lifeguard positions

All lifeguards must be WSI certified

❖ Motion by Ryan, 2nd by Hinck to hire all applicants numbered 1-18 for the pool lifeguard/concession positions. Motion carried.

Changes to Staff Manual pg 11 #4 cell phones turned in before going into the showers/restrooms. Travisray Salyers felt that this was too much to handle. Remove current #4 and replace with policy to instead post a sign that says that cell phones are not allowed in this area.

Request to delete on pg 13, section 21, #6 Only children that can swim should be jumping off the diving board.

◆ Motion by Hinck, 2nd by Ryan- Children that cannot swim may not jump off into the deep end. Motion carried, Sitz opposed.

Request addition:

Only Coast Guard approved flotation devices will be allowed for use at the pool. Inflatable Water Wings & Inflatable Inner Tubes will not be allowed. Children using approved flotation devices must be within arms reach of someone 14 years or older.

◆ Motion by Hinck, 2nd by Sitz to remove the sentence: "Inflatable Water Wings & Inflatable Inner Tubes will not be allowed" and approve the rest of the policy. Motion carried.

WSI lessons will be provided this year. Dustin thinks there are paddleboards at the pool.

Mr Salyer will get prices for flotation devices, councilman Ryan suggested possibly renting the devices for \$1.00.

Kevin Seals requested clarity on the subject of **Comp Time**, two police officers have comp time that needs used. Council responded that they have 90 days to use the time, they need to choose dates, fill out the leave form and get approval from the Chief of Police.

Installation of appointed officers.

Chief of Police	Gordon Smith	4 yes	0 no
City Attorney	Sue DeVoe	4 yes	0 no
City Treasurer	Kim Reynolds	4 yes	0 no
City Clerk	Paula Tryon	4 yes	0 no
Municipal Court Judge	Rick Godderz	4 yes	0 no
Official Newspaper	OCHC	4 yes	0 no
Official Depository	First Security Bank	4 yes	0 no

Each council person was polled for the vote.

Library

Gina Reynolds gave the council an update on the Library.

Garage sale maps were created and distributed

Alice attended a NExpress meeting on 4/27

Alice attended to Os Co Librarian's meeting on 4/28

The annual April flower sale was cancelled

The Girl Scouts visited to plant flowers

Kandy Hinck distributed a new Library Building Fund Summary to the council members.

Memorandum of Understanding (MOU) with Library

An updated Memorandum of Understanding was in the packet.

Ryan stated that he felt they should move forward with no MOU.

Shreve feels that the City needs to see deposits and where funds are allocated to.

Kandy Hinck stated that no donated or pledged funds have been designated for any special purpose. If any funds are designated to a particular need she will open a new account for those funds.

Shreve felt that a floor plan is more important than a MOU.

◆ Motion by Sitz, 2nd by Hinck to approve the MOU. Ryan and Shreve opposed. After discussion Fulton voted to approve the MOU. Motion carried.

Fulton noted that Garrett Nordstrom should be consulted on the grant.

Mayor Fulton asked if the Council was in agreement with the sq footage of the proposed building.

◆ Motion by Hinck, 2nd by Sitz to approve the sq. footage of 6,000 sq ft as proposed. Motion carried.

Police

Chief Smith made a request to change the direction of traffic for the drop-off for children to run from east to west to help keep children out of the roadway. The school has requested this change.

◆ Motion by Hinck, 2nd by Shreve to change the traffic flow as requested after the school year ends. Maintenance would change the signage. Motion carried.

Maintenance Dept.

Dustin Bretsnyder reported.

Hach has a service partnership quote for the SC200 for 6 months until the regular contract is due in the amount of \$476.05.

◆ Motion by Ryan, 2nd by Sitz to approve payment. Motion carried.

Two quotes were received for street/intersection repair at 4th and Commercial.

Black Excavating \$22680.00

Ebert Construction \$57263.13

◆ Motion by Sitz, 2nd by Ryan to approve the bid from Black Excavating, Inc. Motion carried.

The swim pool is painted and curing, cleaning robot is locked in the building, dumping buckets are painted, new pool rope is ready for installation & new umbrellas are ready.

Gail has her learners permit for her CDL

The broadleaf has been sprayed

The Bridge walk- thru has been completed and a "substantial completion" was signed by the Mayor.

Westar is working on getting a pole for the line to be moved for the Salt/Sand building. Westar says that it needs to be moved two ft higher and a fence is needed.

They are ready for the road for the culvert replacement on 3rd and North. That work is scheduled for May 16-18.

Notice from KDHE that Atrazine testing has failed, the State had not notified the City that the testing schedule had changed. The rest of the testing is good.

The work on the new gas lines has had some changes due to street work being done. Dustin got the Gas Service Co to rearrange their plans so that roads freshly repaired will not be torn up. The streets that the gas company repairs will need to be sealed also.

Other Departments

The JUS Annual Software Assurance + 15 Support Hours contract was approved

◆ Motion by Ryan, 2nd by Sitz to approve the annual contract 6/6/18-6/5/19 for \$550.00. Motion carried.

WWTF pay request no1 for Ebert Cons.

A Request for payment of \$112,064.23 was presented to the council for the James St Bridge.

◆ Motion by Ryan, 2nd by Sitz to approve the claim. Motion carried.

Jones Park inspection by Ks Wildlife, Parks & Tourism

The inspection went well. Dustin will get new "Hazardous Materials" signs and they will repair the handrailing.

Request by Councilman Shreve to allow **Eagle Scouts** to repaint the crosswalks in town. The City will supply the paint and scouts will supply free labor to work toward requirements for the Eagle Scout badge.

◆ Motion by Sitz, 2nd by Ryan to approve the request. Motion carried.

Chief Smith mentioned that the **Crosswalk light** on Main St has been damaged and is not working. Dustin will research to see how it might be repaired

Bill Approval

◆ Motion by Sitz, 2nd by Shreve to pay all approved bills. Motion carried.

Adjournment

◆ Motion by Sitz, 2nd by Ryan to adjourn at 8:52pm. Motion carried