

Council Meeting 1/21/2019

Minutes taken by Paula Tryon, City Clerk

Meeting: Time: 7:00 pm Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Shreve, Hinck, Sitz & Lister

Council Absent:

Employees: Reynolds, Bretsnyder, Smith, Tryon & Atty DeVoe

Visitors: Kandy Hinck, Julie Nelson (OCHC), Kevin Seals, John Welch (CPA)

Mayor Fulton opened the meeting at 7:00pm.

Reading of Minutes

The minutes were read for the meeting dated 1/7/19. Shreve had a correction for the Bury Creek inspection. "The area between Center and Ridgeway, and south, needs to be cleared out."

👉 Motion by Hinck to approve the minutes as corrected. Shreve 2nd, motion carried.

Audit Report

John Welch, CPA gave the final audit report for the 2018 audit.

The following points were noted:

- The City is required to receive the Library's board approved budget before including a tax levy in the City's adopted budget
- The Public Housing Authority must be included in the City Budget and provide a board approved budget for inclusion in the City's budget
- The Special Hwy fund was overspent as of 5/31/18, expenses were reclassified to correct the negative balance and a report with all current balances was created in QuickBooks
- Prior Annual Financial Statements did not properly segregate funds in accordance with State statute. Several Special Equipment funds and Capital Improvement funds were reported, by statute there is only one of each.

Mr Welch noted that he needed to make a correction as there is a large encumbrance for the Sewer project that needs posted to the report. A Single Audit will be required.

He will have new reports to the City by the end of the week.

Police Dept

Gordon Smith reported for the Police Dept.

KHP has notified him that the 2017 SUV will not be available now until Feb or Mar.

He has new bids for the lights for the KHP vehicle from 911 Custom and SpeedTech Lights. Chief Smith requested that he be allowed to attend the KDOT Conference in Wichita from April 2-3, 2019. Registration is \$80.00, hotel is \$124.00 per night for two nights, lunch is provided.

👉 Motion by Sitz, 2nd by Hinck to approve Smith's attendance to the KDOT Conference as requested. Receipts will need to be turned in for dinner expenses, hotel approved for up to \$124.00 per night. Motion carried.

Smith requested permission to get a Special Use Permit for a shooting range at West Lake.

👉 Motion by Hinck to not allow a shooting range at West Lake. Ryan 2nd the motion. Discussion followed. Vote: Hinck yes, Ryan, Shreve, Sitz & Lister -no.

More discussion followed. Lister requested to revisit the motion.

☛ Motion by Lister to not allow a shooting range at West Lake, Shreve 2nd.

Vote: Hinck, Sitz, Lister & Ryan voted yes to not have a range.

Vote by Shreve to allow the range. Yes votes carried, no shooting range allowed.

Maintenance Dept

Bretsnyder reported for Maintenance Dept.

He had two quotes for VFD replacements, one from Alliance Pump for \$22,954.81 and one from Logic for appx \$18,000.00. 8 VFD's replaced total, Dustin was concerned with the labor time and price from the Logic bid.

☛ Motion by Hinck to accept the bid from Alliance due to previous experience for \$22,954.81 + freight. Shreve 2nd, motion carried.

A bid was given to the council from HACH for replacing 6 Turbidimeters at the water plant.

Dustin wants to get more information but wanted to let the council know about the upcoming repairs.

They have received part of the safety equipment that was ordered but are waiting on delivery of tripod and winch.

B&B was out to help with the pump repairs needed, it didn't work. Dustin will need to get a 6" transfer pump to see if he can get it pumped out to repair the pump.

Discussion about Brad using accrued VL and Comp Time.

☛ Motion by Hinck, 2nd by Shreve to allow Brad to use accrued VL & Comp Time to meet the 20 hours per week required to be on KPERs. Motion carried.

Discussion about trash accumulating around the water tower due to Casey's business next door. Probably will just be a problem.

Zoning

Request for council to approve a change in the **fencing regulations** so that a privacy fence can come to the front corner of the home rather than to the back corner as is the current police. A public hearing notice has been published for Feb 14th.

☛ Motion by Sitz, 2nd by Lister to allow the change in policy as requested complying with all other regulations regarding fences. Motion carried, Hinck and Shreve both abstained since they are both on the Zoning board.

Drainage from one property to neighbor- DeVoe will do some research on this.

Number of Cars allowed for a restoration business- DeVoe's legal advice was to leave it alone.

Other Business

The **Competitive Development Grant Application for East Lake** deadline will be coming up in June. Hinck will speak to Bretsnyder about this project.

Boy Scout service project Shreve requested that the Boy Scouts be allowed to paint the Bulk water building with the City purchasing the paint needed. Could possibly paint the Police Dept building also.

☛ Motion by Ryan to allow the request for public service with the City paying for the paint expense. Lister 2nd, motion carried.

Mayor Fulton read the letter from **CDBG rewarding a grant for \$600,000.00 for the new Library building**. Kandy Hinck stated that the Library Steering Committee would like to make a joint press release in OCHC and Topeka Cap Journal. Sue Anderson is the suggested composer for the press release.

The following reports were given to the council: Carbondale Rec annual report, Court monthly report, updated salary scale, and a quarterly Library account report.

Extension Requests

👉 Motion by Sitz, 2nd by Ryan to approve all extension requests. Motion carried.

Paying approved bills

👉 Motion by Sitz, 2nd by Lister to pay all approved bills. Motion carried.

Adjournment

👉 Motion by Sitz, 2nd by Lister to adjourn at 8:56pm. Motion carried.