

Fee \$50.00

**CITY OF CARBONDALE, KANSAS  
SPECIAL USE PERMIT APPLICATION**

234 Main  
P.O. Box 70  
Carbondale, KS 66414

Date Paid: \_\_\_\_\_

For Office Use Only

Case No.: \_\_\_\_\_ Public Hearing Date: \_\_\_\_\_  
Date Advertised: \_\_\_\_\_ Planning Commission Recommendation: \_\_\_\_\_  
Date Notices Sent: \_\_\_\_\_ City Council Decision: \_\_\_\_\_  
Resolution No.: \_\_\_\_\_

Please complete both pages of the form and return to the City of Carbondale at the above address.

This application must be turned in at least twenty-five days prior to the Planning Commission meeting. The Planning Commission meets the second Tuesday every month, when called. You must also provide a list of the names and addresses of all property owners within 200 feet of any of your property lines.

APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ ZIP: \_\_\_\_\_

OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ ZIP: \_\_\_\_\_

LOCATION OF PROPERTY: \_\_\_\_\_

LEGAL DESCRIPTION (Please use the legal description off property deed):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ADJACENT ZONING AND LAND USE:

	Land Use	Zoning
North	_____	_____
South	_____	_____
East	_____	_____
West	_____	_____

Present Use of Property: \_\_\_\_\_

	Yes	No
1. Is deemed necessary for the public convenience at that location.	<input type="checkbox"/>	<input type="checkbox"/>
2. Is so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected.	<input type="checkbox"/>	<input type="checkbox"/>
3. Is found to be generally compatible with the neighborhood in which it is proposed.	<input type="checkbox"/>	<input type="checkbox"/>
4. Will comply with the height and area regulations of the district in which it is located unless specifically granted.	<input type="checkbox"/>	<input type="checkbox"/>
5. Off-street parking and loading areas will be provided in accordance with the standards set forth in the zoning regulations, and such areas will be screened from adjoining residential uses and located so as to protect such residential use from any injurious effect.	<input type="checkbox"/>	<input type="checkbox"/>
6. Adequate utility, drainage, and other such necessary facilities have been or will be provided.	<input type="checkbox"/>	<input type="checkbox"/>
Should this special use be valid only for a specific time period? Yes _____ No _____ If Yes, what length of time? _____		

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Attachments Required:

- . Site plan showing existing and proposed structures on the property in question, and adjacent property, off-street parking, driveways, and other information.
- . Certified list of property owners within 200 feet of property. This can be obtained from the Osage County Mapping Department located at 234 Main, Carbondale, KS.