

Council Meeting 05/06/2024

Minutes taken by Emily Bessette

Meeting: Time: 7:00 pm Presiding officer: Mayor John Ryan/Anthony DaPrato

Council present: Moore, Ball, Lister

Atty Vignery: Absent

Employees: Joshua Shreve, Emily Bessette, Shannon Seals, Ashley Madden

Visitors: per registry

Call to Order

The meeting was called to order @ 7:00pm by Mayor Anthony DaPrato

Council Minutes

The minutes for the council meeting on 04/15/2024 were reviewed by council. K. Seals motioned to approve minutes with corrections under maintenance. "KDHE has a voluntary monitoring program to help systems prepare and respond to Harmful Algal Blooms. The current estimated cost is \$115 for laboratory analysis and the cost to PWS system will be no more than \$25 per sample. K. Seals motioned to approve KDHE Algal Bloom monitoring at \$115 per sample for analysis and \$25 for PWS. 2nd by Ball, motion carried."

Library

The library has asked for a donation for the Summer Reading Program. K. Seals motioned to donate \$100 to the Carbondale Library for the Summer Reading Program, 2nd by lister, motion carried.

Police

Chief Seals presented tires for the 2020 Durango. Motion by Lister to approve Kansas Land tires of \$696 for all four tires including mounting, balance, install and disposal, 2nd by Moore, motion carried.

Chief Seals is teaming up with the Osage County Sheriff's office to put on a movie night in the park at 8:30pm on Friday May 17, 2024. She is expecting about 100 people to attend the safety event. She will be providing mini cans of pop and S.A.F.E Summer 2024 cups.

Chief attended a Narcan training. She can now help people in accidental situations as well as overdoses. She was trained to train others on the proper use of Narcan.

The software for the police departments bodycams is going away. She presented different companies. Axon Fleet 3 has GPS and LPR, License Plate Readers. These functions could be lifesaving.

City Hall Security

A-1 lock and key submitted a bid of \$9,982.98 which included handles, latches, locks, labor and trip charges. Key cards are \$5.28 each. ADT came to look at the building but did not submit a bid. ADT did not offer badge entry and solution was that if someone who was unauthorized entered the building then the alarm would sound. Clerk will attempt to get more bids including Tech Electronics. Sargent Kreshel will see who the fire department uses and Ball will see who the school uses. There are options of HID fobs and cards.

Collections

Madden presented two different companies, CBK and Bulter Law, as collection agencies. Currently the Set-off program is only collecting money when people file taxes and depends on where the City of Carbondale is in the line for individuals' debt on whether the city actually receives any funds. K. Seals motioned to approve court to use Bulter and Associates, PA, 2nd by Ball, motion carried.

Elliot Insurance

It is time to update our contract with Elliot Insurance. Mayor Daprato will contact Elliott for a walk-thru on loss-control.

Maintenance

Shreve presented a list of street repairs.

Wells from N 4th to N 3rd (26'x505'+radius=1,493 sq yds)
Wilson from W Main to W North (21.5'x337'+radius+861 sq yds)
Norris from W Main to Lawrence (20.5'x1,111'+radius=2,559 sq yds)
W. Market from Kansas to Norris (19.5'x518'=1,123 sq yds)
Kansas from W Main to W Market (21'x383'+radius=920 sq yds)
All streets are 4" mill and 4" asphalt this year.

There was discussion on W North street.

Bretsnyder will need to get bids including W. North.

Biologist found zebra mussels in East Lake. Bretsnyder will put a copper screen on the intake to the water plant to prevent the zebra mussels from attaching.

Bulk water now has an internal door that is locked keeping the money behind two locked doors.

Johnathan Clark is doing very well on the maintenance team.

Recess

Seals motioned to recess for executive session for nonelective personnel for one hour, returning at 9:10pm, 2nd by Ball, motion carried.

9:10pm resumed meeting with no discussions made.

City Treasurer

K. Seals made a motion to offer Michael Martin the treasurer position at \$16.30 a hour, 2nd by Ball, motion carried.

Martin will get a 60-day raise putting him at \$16.80, his COLA will be his next increase. Martin stated he could start work on 05/08/2024.

Forestry Dump

K. Seals made a motion to hire Harold Bourquin for the forestry dump position at \$10.00 per hour, 2nd by Lister, motion carried.

Jayhawk Software

Jayhawk Software contract is due. Lister motioned to approve Jayhawk Software contract renewal for \$1,900, 2nd by Ball, motion carried.

Autopay

Madden and Bessette spoke on auto pay forms for utility accounts. Current program does not allow auto pay. Auto pay would be a signed paper agreement with a card number or bank account allowing month charges for the amount billed. Clerks will reach out to other cities to see what forms they are using and how they are stored.

Shut off went well last month with only two shut offs. Do away with late bills and hang tags will be hung "three days" prior to shut off day.

Resignation

Justin Shreve submitted a letter of resignation to Mayor Daprato earlier this month. Motion by Seals to accept resignation, 2nd by Moore, Motion Carried.

Ronald Moeller is present and interested in the councilman position. Moore made a motion to nominated Ronald Moeller to the empty council seat, 2nd by Ball, Motion carried.

Bills

Seals motioned he saw the bills, 2nd by Lister, Motion carried.

Adjourn

Motion to adjourn by Lister, 2nd by Seals, motion carried 9:45pm