

City of Carbondale 234 Main Street P.O. Box 70 Carbondale, Kansas 66414 Phone: 785-836-7108 Fax: 785-836-7942 Email: cityhall@carbondaleks.com Website: carbondaleks.com

Extension Granted: Yes No

## **Utility Extension Request**

Date of Request:
Amount Due:

Signature

- 1. Extension request MUST be approved by council prior to shut off day. Council meets the 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7:00pm.
- 2. Granted extension require must be paid in full by date stated or service will be disconnected.
- 3. It is your responsibility to the City office on Tuesday after the council meeting to verify the extension request was granted. No one from City Hall will call extension applicants.
- 4. If you are granted an extension, late fees will still be applied if paid past the 10<sup>th</sup>. An extension request does not exempt you from the late fee.



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## **Utility Extension Request**

Name:		Date of Request:
Account#:	Address:	Amount Due:
Date to be paid	in full:	
		Extension Granted: Yes 🗌 No 🗌

Signature

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