



**City of Carbondale**

234 Main Street  
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## Utility Extension Request

Name: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Account#: \_\_\_\_\_ Address: \_\_\_\_\_ Amount Due: \_\_\_\_\_

Date to be paid in full: \_\_\_\_\_

\_\_\_\_\_ Extension Granted: Yes  No

Signature

1. **This form must be filled out before the 3<sup>rd</sup> Monday of each month to be approved by the Carbondale City Council.**
2. Granted extensions are required to be paid in full by date stated or service will be disconnected.
3. It is your responsibility to the City office on Tuesday after the council meeting to verify the extension request was granted. No one from City Hall will call extension applicants.
4. **If you are granted an extension, late fees will still be applied if paid past the 10th. An Extension request does not exempt you from the late fee.**