

March 19, 2012

The regular meeting of the Carbondale City Council was called to order at 7 PM by Mayor Towne.

Council present: Reynolds, Reed, Traphagan, Zerbe, Lister.

Employees & visitors: Richardson, Sherwood, Kane, K Reynolds, Attorney DeVoe; Marvin Stevens, Lee Curtis, Randy Piper, Ron Lister, Talisha Traphagan, Susie Whalen, Brian Hinck, Sandy Duncan, Joan Craig, Rick Keefover.

Minutes:

- Regular meeting on 03-05-2012 read. Motion by Traphagan, second by Zerbe to accept as corrected. Motion carried.

Maintenance: Richardson

- Start prepping the pool next month
- 2004 Ford truck was taken to Carbondale Tire & Auto for spark plug replacement; we don't have right the tools
- Cox will attend KRWA conference & take water certification test on Thursday
- ACE Electric will install the lights on the water tower on Wednesday
- Davin Electric will be out tomorrow to repair frequency drive at the water plant
- Sewer inspection project came in under budget; engineers will be here April 16<sup>th</sup>
- Reynolds asked about the condition of the tractor. Richardson named off several items which need repaired. Discussion. Richardson to research cost to repair and cost of purchasing a used tractor.

Sewer inspection:

- Engineer's report and invoice was review by the council
- Motion by Reed, second by Reynolds to approve the payment to Mayer Specialties for \$54,255.39. Motion carried.

Police: Kane

- Verbal department report
- Presented quotes from Office Depot on computers; desktop \$669.98 & laptop \$569.98. Discussion
- Motion by Reed, second by Lister to purchase 2 laptop computers at \$569.98 each. Motion carried

Street meeting:

- Greg Rickel was unable to attend the meeting
- Chief Kane stated the police would provide security if needed
- Concerns were expressed about the noise with the use of a PA system bothering neighbors. Hinck stated that speakers could be a problem.
- Craig stated the city does not allow park to be reserved for personal events and was concerned that others would not be able to use the park during street meeting event.
- Attorney DeVoe advised the council on their options; deny the event, allow all the dates during the summer, or allow on a case by case basis
- City Clerk is to contact Rickel and ask him to attend the next meeting for further discussion.

Water Rates:

- 2009 water rate study was reviewed by the council
- Discussion
- Auditor, Connelly will do new study for \$1500-\$2000.
- Motion by Traphagan, second by Zerbe to have a new rate study done by Connelly. Motion carried.

Economic Development: Zerbe

- West Lake development study is underway. Met with Richardson and Sherwood on cost and plan layouts
- Attending the OCED dinner on Tuesday

- Attended a community planning meeting on the Fall Festival. Discussed street closings & times. The date is Sept 7<sup>th</sup> & 8<sup>th</sup>. Need more volunteers. Next meeting is Thurs. 6:30 PM at the ELM Building.
- Emergency Plans: Reviewed the city's Emergency Water Plan with Richardson, Police department has several plans. Osage County also has an Emergency Plan. The Fire District follows the County plan. Spoke with Bryce Romine, on County plan.
- Zerbe stated the City needs to have its own emergency plan and distributed a plan he drafted. Zerbe read the plan out loud.

#### Osage County Emergency Plan:

- Letters were reviewed about meetings on the Osage County Emergency Plan
- Clerk request permission to attend the meeting on March 24<sup>th</sup>. Motion by Reynolds, second by Traphagan to allow the clerk to attend and receive comp time for the hours. Motion carried.

#### SFT Renaissance:

- Donation letter was reviewed
- Motion by Reynolds, second by Traphagan to donate \$50 to the SFT Renaissance Committee. Motion carried.

#### Recess:

- At 8:16 PM, motion by Reynolds, second by Zerbe to recess for 10 minutes. Motion carried
- Meeting called back to order at 8:27 pm.

#### Insurance:

- Insurance policy renewal was reviewed and discussed
- Motion by Traphagan, second by Reed to approve the renewal with Bolz Insurance. Motion carried.

#### Extension request:

- Request from account #0818 was reviewed & discussed.
- Motion by Traphagan, second by Zerbe to approve with the understanding there will be no further extensions, due to the frequency of their requests; a letter is to be written stating the conditions of the extension. Motion carried.

#### Executive session:

- City Attorney requested an executive session on personnel and attorney-client privilege
- Motion by Reynolds, second by Zerbe to go into executive session until 8:47 pm with the attorney present. Motion carried.
- Meeting was called back to order at 8:55 pm
- Reynolds stated the executive session was for 19 minutes with no decisions made.

#### Public comment:

- Hinck asked when the pothole at Main & Topeka would be fixed
- Reed stated he spoke with Tyson at the County and it needs to dry up before asphalt work can be done.
- Stevens asked about leaves in ditches. K Reynolds stated 36 letters were ready to be mailed addressing the leaves in ditches.
- Stevens stated the Fall Celebration would like to incorporate the 140<sup>th</sup> anniversary of Carbondale. Asked for input from the City.

#### Bills:

- Motion by Reynolds, second by Reed to pay all approved bills. Motion carried.

There being no further business to come before the council, motion by Traphagan, second by Zerbe to adjourn at 9:02 pm. Motion carried.

Sandra Schifflbein, City Clerk