

Council Meeting 06/05/17

Minutes taken by Paula Tryon, City Clerk

Meeting: Time: 7:00 pm Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Poley, Hinck, Sitz & Lister

Council Absent: None

Employees: DeVoe, Bretsnyder, Smith, Reynolds & Tryon.

Visitors: Julie Nelson (OCHC) & Kandy Hinck, Sam Johnson (BG), Justin Kreshel, Tim Manning, & Cory Hamilton, Jeff Young & Robert Griffin.

Meeting called to order by Mayor Fulton at 7pm.

Minutes for previous meeting:

Minutes read for Council Meeting on 5/15/17.

☞ Motion by Hinck, 2nd by Sitz to approve minutes as read. Motion carried.

Fish Feeder: Council spoke to Robert Griffin who placed a bid for the position. His bid was for \$110.00 per week for 17 weeks, June-October.

☞ Motion by Ryan, 2nd by Sitz to accept the bid. Motion carried.

Jeff Young compliance complaint Council spoke to Jeff Young regarding the pictures of vehicles, wood and rock on his property- all out of compliance with city code. Jeff would like 30 days to clean up the property. Atty DeVoe confirmed what items were leaving the property with Mr Young.

☞ Motion by Sitz, 2nd by Poley to allow 30 days to get the property cleaned up. Motion carried.

Raymond Emory complaint: Mr Emory returned to speak to the council regarding his water bill for March. He still feels that he was charged for water he did not use. After a heated discussion the council told him that they would investigate the issue.

Sam Johnson (BG) came to give the council an update on the sewer improvements project. KDHE & USDA have approved drawings & specifications and PER amendment #2 procurement documents. Alliance Pump has completed all KDHE forms & submitted to KDHE. Equipment delivery expected 12-14 weeks after PO is signed. Project bidding is expected by the end of summer 2017. Construction Completion is expected by EOY 2017, Division of Water Resources (FEMA) has determined that the bridge needs to be 3 foot higher than BG has determined. BG is going through the process to get this straightened up. This will cost \$400 rather than the \$150.

☞ Motion by Ryan to move forward with the two lift station projects by approving the mayor to sign the estimates for the lift station improvements from Alliance Pump. 2nd by Lister, motion carried.

☞ Motion by Hinck 2nd by Lister to close the open meeting and open the **Public Building Commission meeting** at 7:39 pm. Motion carried.

Meeting opened by Pres Mike Fulton.

Reading of minutes for the 6/6/16 meeting

☞ Motion by Hinck, 2nd by Ryan to approve the minutes as read. Motion carried.

There was no business to report.

Motion by Hinck, 2nd by Sitz to approve the 2017 officers as required in the bylaws.

President: Mike Fulton

Secretary: John Ryan

Treasurer: Cheryl Lister.

Motion carried.

☞ Motion by Hinck, 2nd by Lister to close the PBC meeting at 7:42pm, motion carried.

Regular meeting reopened at 7:42 pm.

Library

Board President Kandy Hinck reported to the council.

The Library has sent an ad to OCHC for the open library position.

The Summer Reading Program starts on Wed 6/7/17 and will continue each Wednesday in June.

July 9th is the pool party.

The \$100,000 grant from Jones Trust for the building project has been obtained.

Only actual funds in the account can be counted toward funds required for grants. Monies already spent does not count.

The board will be attending the annual trustee meeting next week.

The original 2018 budget for the Library did not include water/sewer/ trash, mowing, & snow removal, asked the council for advice whether this would be part of the Library Budget or the City budget.

☞ Motion by Lister, 2nd by Ryan to put all items listed into the Library budget to show full expenses. Motion carried.

Kandy Hinck asked if the mowing and snow removal could be contracted out. This can be done but if over \$5,000.00 there will need to be sealed bids.

Police Dept

Officer Smith reported for the department.

There was one bid received for the **2004 Ford Crown Vic**.

☞ Motion by Ryan, 2nd by Sitz to accept the bid of \$550.00 from Jan Schinze (Yellow Cab Co) Motion carried.

Property at corner of Hug & Wilson- Chief Smith has a Certificate of Title from the owners.

The property is 19,000 sq feet. City still needs a Power of Attorney and signatures on all forms.

☞ Motion by Ryan, 2nd by Hinck to allow the appraisal to go forward after the POA is received. Motion carried.

Quote for computer purchase- Chief Smith presented the council with a quote from PCM Tiger Direct for the purchase of three rebuilt desktop computers, protection plans, monitors, and one 5tb expansion desktop ext hard drive for a total of \$1303.87.

☞ Motion by Hinck, 2nd by Lister to approve the purchase as described. To be paid out of the Police Equipment Reserve Account. Motion carried.

Dog Control – Chief requested getting cages to put dogs in. Council suggested that he get some information for the next meeting.

Maintenance Dept

Dustin Bretsnyder reported to the council.

The Water plant has passed its 5th TOC test.

Brad is doing well and will be off at least 6 weeks.

Bettis Asphalt will start working on the streets on Wed 6/7/17.

Mayor Fulton advised Dustin to avoid Mr Emory as much as possible, best to just walk away from harsh citizens. Dustin noted specifically that no water was flushed through Mr Emory's meter.

Cornerstone Church This property is out of compliance with the city minimum housing code. They are running a generator day & night for electricity needs.

☛ Motion by Sitz to have Atty DeVoe send a letter to the owner of the property and the residents about the compliance issues for this property and past compliance history. The generator should stop immediately and the rest of the issues should be taken care of within 30 days. 2nd by Lister, Motion carried.

Chief Smith will let the residents know that a letter is coming from the City.

Comp time for Dustin & Shannon

☛ Motion by Sitz, 2nd by Lister to pay both employees the comp time as accrued until otherwise noted. Motion carried.

New computers for City Office

A quote was given to the council for two new computers for the city office totaling \$3179.00. This does not include travel & installation of other programs or printers.

☛ Motion by Sitz, 2nd by Poley to approve the purchase not to exceed \$3,500.00. Motion carried.

iTone asked to use the community room M-Th 6pm-7pm for free exercise classes for the community.

☛ Motion by Sitz, 2nd by Lister to approve the use as requested by iTone as long as a paying citizen does not want to use it. Motion carried, Hinck opposed.

Fast Lane request for reduction of price of admission to the pool. (tabled from 5/15/17 meeting) Requesting \$1.50/ student for regular admission vs \$2.50 regular admission, possibly attending once or twice a week.

They would also like a reduced rate for a pool party on 6/30/17 from 9:15-11:15am.

☛ Motion by Ryan, 2nd by Hinck to allow the Fast Lane program to have a pool party for \$150.00 for appx 100 children, for Fast Lane program only. Motion carried. Sitz abstained since she is the director of the Fast Lane program.

Ryan did attend the class in Ottawa on 5/31/17 on asset management. This would be a good program for the city to implement for maintenance and budgeting. Tryon attended the class on 6/1/17 in Ottawa for Rates & Financial Planning training.

Executive Session

☛ Motion by Ryan, 2nd by Sitz to close the regular meeting and enter into an executive session @ 9:00pm for 30 minutes to discuss matters of non-elected personnel. Motion carried.

5 min extension requested at 9:30pm

9:35pm mayor declared the executive session out.

Ryan stated that the council was in Executive Session for 35 minutes with no decisions made.

☛ Motion by Ryan, 2nd by Sitz to hire Corey Hamilton full time as a police officer at \$13.00 per hour. Effective 6/11/17 after all background information is received. Motion carried.

☞ Motion by Ryan, 2nd by Lister to hire Justin Kreshel and Tim Manning as part time officers at \$10.75 per hour, after all psych evaluations and background checks are finished. Effective 6/11/17. Motion carried.

Motion for paying approved bills

★ Motion by Ryan, 2nd by Sitz to pay all approved bills. Motion carried.

Work Session on 6/26/17 @ 7pm to discuss the water and sewer rates.

Adjournment

Motion by Hinck, 2nd by Poley to adjourn at 9:41 pm. Motion carried.