

Council Meeting 08/16/2021

Minutes taken by Autumn Shreve, Assistant City Clerk

Meeting: Time: 7:00 pm Presiding officer: Mayor John Ryan

Council present: Ryan, Moore, Shreve, Seals, Lister & Sitz

Atty DeVoe: present

Employees: Bretsnyder, Seals, A Shreve, Tryon, and Madden

Visitors: Kelli Moore, Emily Gorman, Holly Hinck, Gary (OSCH), Claude Duncan

Call to Order

The meeting was called to order @ 7:00pm by Mayor John Ryan.

Reading of Minutes

The minutes for the council meeting on 08/2/2021 were read for council approval.

☞ Motion by Sitz, to accept minutes with removal of "paperwork only in office from clarification of Court Clerk position" 2nd by Shreve to approve the minutes as adjusted, motion carried.

Old Business

Linda Seastrom- Stop sign move- Not present, no action will be taken.

Ordinance 526-2021 for change of liquor store hours- Motion made to pass ordinance 526-2021 to allow Sunday Liquor sales to be extended to opening at 9:00am by Sitz, second by Shreve, motion carried.

Skate Park legalities- Atty DeVoe stated it will require bonding if project will be over \$100,000 but needs to be the Church not Holly. There can be a memorandum for the agreement. The city will need to deal with the Church and not Holly for the memorandum. The council agreed to have questions together for the church and emails to city hall. Autumn/Paula will gather questions and send them to Holly or the Church for their September 14th meeting.

Charter Ordinance 16- Motion made to repeal charter ordinance #9 and pass charter ordinance #16 by Shreve, second by Sitz, motion carried.

Ordinance 527-2021 to separate the rec treasurer position from city office- motion to pass ordinance by Shreve, second by Sitz, motion carried.

Resolution 2021-04- Atty DeVoe has asked for Chief to do a dangerous structure checklist for 122 W Ridgeway due to no record. Hearing for property will take place October 4, 2021. Motion to adopt resolution by Sitz, second by Shreve, motion carried.

Johnston Complaint- No action will be taken at this time due to property being on tax sale for county on August 24, 2021.

Dam Inspection- council agreed that inspection should be done soon as property looks good. Dustin stated he will call to schedule inspection.

616 First St.- Claude Duncan (new owner) was present and informed the council he plans to fix up the property, stated he covered the windows and secured the door with a lock, He also called the garage guy 3 weeks ago and will contact him again. Council informed him to make sure he keeps up on yard. A motion was made to allow him a year from 8/16/2021 to fix the property by Shreve, second by Sitz, motion carried.

Beer Garden- Atty DeVoe advised Emily that she does not need a resolution as there is already a city ordinance for special events CMB sales. Emily stated that she is going to have the beer garden between the car wash and Main Street Bargain building.

Street sign replacement- Dustin presented total price including shipping for 136 signs would be \$4797.40. Images were provided. Lister voiced concern about number of signs being purchased. Motion by Shreve to allow purchase out of general operating account for 136 signs with shipping for \$4797.40, Second by Seals, motion carried, Lister voted no.

Police

Officer Kreshel presented Med bag information to the council and the importance and benefits of each police car having an updated bag. Officer Kreshel presented information from Amazon on the bags they are interested in. Mayor Ryan request that they create a reusable inventory card/sheet and add it to their inventory. Motion by Sitz to purchase three med bags at \$79.99 a piece totaling \$239.97 out of the Police equipment reserve fund, second by Shreve, motion carried.

Chief Seals updated the council that they should be receiving Narcan in the middle of September, this was no cost to them due to the training/grant they received.

Forensic Digital Training Grant- Information was provided about the grant for the training for digital forensics, Chief Seals stated the city would only need one device and the officers would check it out as needed, it would become routine. She can get more information if the council is interested.

Knox, vehicle stickers- Chief stated she reached out to the company who did the stickers for the other vehicles but did not get a response. Knox sent three images for review and the council picked one that they liked. It was also discussed what the cost would be to redo the other two vehicles as well. Calculated cost for all three cars would be \$2145.00 and Knox would offer a 15% discount if we do all three vehicles bringing cost to \$1823.25. Chief would find out what the cost would be for removal of stickers on other two vehicles. Motions by Shreve to do all 3 vehicles with Design 1C(3A) with stars in lines, second by Sitz, motion carried. Tryon asked what account the council would like the funds to come out of, Council stated Police Equipment Reserve.

Police department will be taking part in "You Drink, You Drive, You Lose" event August 20, 2021 to September 6, 2021. And will take part in Railway safety week Sept. 20, 2021 to Sept. 26, 2021 and will be visiting the schools, posting flyers and posters around town.

Maintenance

Remote meter for Fire Department- Dustin stated that he would contact Olathe Winwater for the replacement part to repair the remote meter.

Expense report for maintenance worker- question was asked about location of calculator and pencils, Dustin will locate those. Motion made to pay expense report for water training expenses by Shreve. Second by Sitz, motion carried.

Question was asked about water test for Jordan, Dustin informed that test was not passed, council agreed that Jordan should take next test while information is still fresh. Dustin also stated he, himself needs two classes for 10 points for training for his certification.

Dustin informed council that recent maintenance worker left position, it did not work out.

New maintenance employee- Mayor Ryan stated that he spoke to next candidate regarding maintenance 2 worker and that he is interested in the position. Councilman Moore brought up concerns about family member signing paycheck. Motion by Sitz to hire Joshua Shreve as Maintenance 2 worker for \$15.50 per hour, second by Lister, motion carried, opposed by Moore, Shreve abstained.

Mayor Ryan will contact Josh 8/17 and offer, start date should be August 30 or 31. Dustin was asked about the training for new employee, he stated he would be on his coat tail for the first few months, morning will be a lot of training while afternoons he may send him to do easier stuff on his own.

Dustin stated that the KDHE inspection is at 10am 08/17/21 and Sludge profile is 08-18-2021.

New Business

Update for signatures on FSB accounts- Motion made to have Mayor John Ryan, President of Council Dawn Sitz, City Clerk Autumn Shreve, and Treasurer Trisha Breese for signatures on all accounts and Safe deposit box at First Security Bank by Shreve, Second by Sitz, motion carried.

Autumn & Trisha benefit time frame-motion was approved to waive benefit timeframe for Autumn and Trisha's health and dental benefits by Lister second by Sitz motion carried.

City Forestry Dump- Mary asked about schedule for forestry dump for Sept. 11. Motion made to close forestry dump for September 11, 2021 by Shreve, second by Sitz, motion carried. It was mentioned to post it on Police Facebook page.

Sitz requested that Kelli Moore add to her posts on Facebook, "not an official city post" when she is posting City information as to not confuse members of community.

2021-2022 Propane Central Contract- Motion to accept contract for the 2021-2022 year by Sitz, second by Shreve, motion carried.

Training for Court Clerk- Motion made to send Ashley to KACM conference for Thursday September 30, 2021 and Friday, October 1, 2021 and pay \$100 for conference in Lawrence, KS as well as mileage at GSA rate by Sitz, second by Shreve, motion carried, Seals abstained.

EAP for Strowbridge Dam, Municipal Water Conservation Plan, Emergency Response Plan, and Emergency Water Supply Plan were presented to council with 2021 updates for contact and rates. It was requested to add Autumn's information to the ERP and correct CAC's number to 1800# and bring just corrected pages to next council meeting for approval. Motion made to approve EAP for Strowbridge Dam, Municipal Water Conservation Plan, and Emergency Water Supply plan as updated by Sitz, second by Shreve, motion carried.

Payroll- Shreve brought up how the pay scale is confusing and didn't understand why it doesn't start from the anniversary date (start date). Multiple opinions and information were heard regarding the pay scale. Motion made to change the words on the boxes of the pay scale to say 6 months, 2 years, 5 years, and 8 years and to remove top paragraph by Sitz, second by Shreve Motion Carried.

Motion to make previous motion wording effective as of 08/17/2021 no backdating, by Seals, seconds by Moore motion carried.

Motion to accept water bill extensions by Sitz, second by Lister, motion carried.

Paula requested executive session.

Motion by Sitz second Shreve to enter into executive session at 9:52pm for 5 minutes for personnel matters of non-elected personnel, discussion on specific personnel matters, not general personnel policies, motion carried.

Mayor declared out of executive session at 9:56pm, no decision made.

Motion for Paying Approved Bills

🕒 Motion by Sitz, 2nd by Shreve to pay all approved bills, motion carried.

Adjournment

🕒 Motion by Sitz, 2nd by Shreve to adjourn at 9:57pm, motion carried.