

## **Council Meeting**

10/17/2022

Minutes taken by Trisha Breese, City Treasurer

**Meeting:** Time: 7:00 pm Presiding officer: Mayor John Ryan

Council present: Moore, Sitz, Lister, Seals

Council Absent: Shreve

Atty Vignery Present

Employees: J. Shreve, S. Seals, T. Breese

Visitors: per registry

### **Call to Order**

The meeting was called to order @ 7:00pm by Mayor John Ryan.

### **Reading of Minutes**

The minutes for the council meeting on 10/03/2022 were read for council approval. Councilman Moore pointed out he was not in attendance.

☞ Motion by Sitz, 2<sup>nd</sup> by Lister to approve minutes with corrections, motion carried, Moore abstained.

### **Globe Life**

Nick Padgett went over options and cost for supplemental life insurance with Globe Life. The council will take the information under review and discuss at the next meeting.

### **Ray Whittaker**

Mr. Whittaker attended to thank the council for the work on the roads. He stated the chip and seal has really helped to reduce dust at his property.

### **202 Main St**

The council discussed the appraisal provided by Veritas and reviewed options for how to sell the property. The council voiced concern over use of the driveway. Council decided to sell by owner with the city office as first point of contact. Mayor Ryan will handle questions and collect incoming offers to provide to council. Atty Vignery inquired about requiring a letter of financing from potential buyers to provide proof of funding.

### **Library**

Heather Garrison attended for the Library. She stated there were 728 visitors in the month of September compared to last years 537. Tween Time currently has 20-25 kids attending weekly. Heather advised the library will be closed on November 11<sup>th</sup> in observance of Veteran's day. Heather also clarified that state statutes require the City Council to approve any Library Board Members.

☞ Motion by Sitz to approve a \$100 donation for the Library Costume Contest on October 30<sup>th</sup> at the middle school, 2<sup>nd</sup> by Moore, motion carried.

### **Website**

Seals confirmed the website domain is owned by the city. He advised an account would need to be setup with GoDaddy to take over the site. Email would need to be provided through another vendor which Councilman Seals is looking into. Chief Seals stated she and the City Clerk Shreve will have their final presentation for their capstone in November and can furnish it to council for review at that time. Council agreed to table it until the next meeting.

### **Reimbursements**

Reimbursement for miles driven for Ashley Madden's training in Pittsburg was discussed.

☪ Motion by Sitz to approve the reimbursement requests for Autumn Shreve totaling \$91.88 and Ashley Madden totaling \$229.39, 2<sup>nd</sup> by Lister, motion carried.

### **Police**

Chief Seals reported for the Police Department. She presented her Leeds plaque and certificate. She also discussed some things she learned and experienced. Councilwoman Sitz stated Chief Seals makes our town proud every day.

The Tahoe's water pump went out. It was sent to Carbondale Tire & Auto for a new water pump and replaced the belts damaged by it. The cost is approximately \$560.00.

Chief Seals discussed all the training provided to the department. She stated the 150<sup>th</sup> Celebration went really well with only a few minor incidents to report. Chief Seals advised Officer Garner is doing a very good job and is coming along well.

### **Maintenance**

Josh Shreve reported for maintenance. He stated the water plant and pool have been winterized but the park bathrooms have not. They currently have heaters in them and should be winterized by the first week or two of November.

The Hach contract to add turbidimeters with cleaning modules was discussed.

☪ Motion by Seals to accept the Hach contract to include turbidimeters with cleaning modules for \$14,678.00, 2<sup>nd</sup> by Sitz, motion carried.

The women's bathroom toilet at the north park is still leaking. Josh advised the bathroom will remain locked until repaired.

Josh stated the smoke test went well.

Mayor Ryan discussed the skid loader. One of the tracks came off and was torn. The other track was also torn. The Mayor approved the repair immediately. He also stated the he authorized Dustin to order a new pump for the sewer jetter. Dustin is currently looking into that. A new blowdown valve has been ordered since the prior one had gone bad. The new valve should be in this week. Mulch at the park had to be moved around and Dustin is also researching options for products to protect the underlayment.

### **Other Departments**

#### **Water Heater**

The Mayor advised the council of a carbon monoxide issue caused by the water heater. It is currently red tagged by Kansas Gas. Brandon Smith was called out to look at it. Information was provided to the council with Mr. Smith's quote to replace the current tankless heater with an all-electric, 6 to 10 gallon water heater. Lister & Sitz requested 2 more quotes before the water heater can be replaced and hot water available again at City Hall.

### **Toddler Park**

Examples of different park toys were presented to council. Mayor Ryan advised CDBG grants this year will include parks. He stated an engineer and grant writer would have to be involved to apply for it. The placement of the park was discussed. Moore recommended enclosing an area with the pavilion so parents have a place to sit while children play.

### **Ebill/ACH Options**

Trisha Breese presented quotes from Jayhawk Software and Nexbill Pay to offer ebilling and ACH payments for utility and court fees. First Security bank was also asked about ACH payments but Sandy has not yet provided a quote. Different options and information were discussed. The council requested quotes from other providers before moving forward.

### **616 S 1<sup>st</sup>**

Claude Duncan attended to provide an update on the progress at 616 S 1<sup>st</sup>. He advised walls, floor joists, egress windows and bay windows have been replaced. The home has temporary power. He stated hopefully in January they will frame in the front porch and start the siding.

### **Annexation**

The city office needs to create a letter to send out as registered mail for all property owners planned to be annexed into the city limits. Mayor Ryan recommended December 1<sup>st</sup> at 7:00pm for the public hearing. The office will work with Atty Vignery to prepare and mail out annexation letters.

### **Pat Cox**

Mayor Ryan noted that Pat will attend the next council meeting to discuss the sidewalk project. He hopes to have bids available for review by the last council meeting in November.

### **RHID**

Ross Vogel and Jeremiah will attend the next meeting to discuss the next step in the RHID process. Mayor Ryan advised a second resolution will be needed.

- ☹ Motion to approve extension requests by Sitz, 2<sup>nd</sup> by Lister, motion carried.
- ☹ Motion to approve all paid bills by Sitz, 2<sup>nd</sup> by Lister, motion carried.
- ☹ Motion to adjourn at 9:40pm by Lister, 2<sup>nd</sup> by Sitz, motion carried.