

December 5, 2011

Regular meeting of the Carbondale City Council was called to order at 7:00 PM by Mayor Towne.

Council Present: Fulton, Reed, Traphagan and Zerbe; absent, M Reynolds.

Employees & visitors: Richardson, Sherwood, Kane, Winkleman and City Attorney Sue DeVoe; Talisha Traphagan, Larry & Kandy Hinck, Sandy Duncan, Joan Craig, Joyce Weir, Marvin Stevens, Susie Whalen, Tim Robitaille, Bud Garcia, Lee Curtis, Randy Piper, Brian Hinck, Lonnie and Lisa Wallace.

Minutes:

- November 21, 2011 minutes read. Motion by Fulton, second by Zerbe to approve as read. Motion carried.
- November 28, 2011 Special meeting minutes read. Motion by Traphagan, second by Reed to approve as read. Motion carried.

Police: Kane

- New tires on the 2004 Crown Vic
- Report on dogs taken to the vet; Kane will have report ready for the next meeting
- Mayor stated she received a complaint about vehicles parking behind the laundry-mat tenants during the downtown events. Kane spoke with the owner about her responsibility to post signs on the property.

Maintenance: Richardson

- All sewer manholes & clean-outs are located & marked.
- Will repair the frame & door on the east side of City Hall this week
- Reed asked about putting drainage along the alleys to keep the gravel from washing into the streets. Discussion. Richardson stated it would be difficult due to water meters & sewer clean-outs in some alleys. Richardson stated they would try to work on the problem.
- Sherwood request permission purchase air bag overload to allow the snow blade to rest on the ground; cost \$350-450. Motion by Reed, second by Traphagan to purchase the air bag overload. Motion carried.

Budget Amendment: Schiffelbein

- A copy of the 2011 Budget Amendment was reviewed by the council. The public hearing will be Dec 19, 2011 at 7:00 PM
- A letter was reviewed from Ranson Financial to consider refinancing KDHE Water Loans with bonds. Motion by Reed, second by Zerbe to request Ranson Financial attend the meeting on Dec 19<sup>th</sup>. Motion carried.
- Employee evaluations: motion by Reed, second by Traphagan to begin evaluations on Jan 3, 2012. Motion carried.

Eco. Development: Zerbe

- Stephanie Watson is preparing a handout of tax incentives to be given to new businesses & residents
- Discussed 140<sup>th</sup> celebration of Carbondale in 2012
- Still need to have a work session for goal setting

City Attorney: DeVoe

- ATV ordinance. Mayor stated did not feel any change was needed. Council wanted to review the ordinance further
- Examples of updates to the Rec Commission Ordinance was reviewed & discussed

- CMB Special Events permits; sample ordinance given. Discussion with members of the ELM Foundation & other audience members. DeVoe will do further research.
- Addressed a zoning question on carports in a mobile home park. Legal opinion is that a carport is considered an addition, which is within current regulations. The tenant must have written authorization from the owner.

Executive session:

- Kane requested an executive session on personnel. Motion by Fulton, second by Reed to go into executive session until 7:53 PM. Motion carried.
- Meeting called back to order at 7:53 PM.
- Fulton stated the executive session was for 5 minutes with no decisions made.

Bud Garcia

- Spoke to the council about a nuisance compliance letter he just received.
- Council did not have copies of the letter
- Attorney advised the council should attempt to follow procedure, setting a date for a hearing
- Garcia stated in the end he will demo the building, probably in March or April
- The council had no problem with extending time until Garcia could get the work done

Bills:

- Motion by Fulton, second by Traphagan to pay all approved bills. Motion carried.

There being no further business to come before the council, motion by Traphagan, second by Zerbe to adjourn at 8:05 PM. Motion carried.

Sandra Schiffelbein, City Clerk