

**Council Meeting 12/17/2018**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm      Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Hinck, & Lister

Council Absent: Shreve & Sitz


Employees: Haugh, Smith, DeVoe & Tryon

Visitors: Kevin Seals, Julie Nelson (OCHC)

Mayor Fulton opened the meeting @ 7:00pm

**Reading of Minutes**

The minutes were read for the meeting on 12/3/18.

 Motion by Hinck, 2<sup>nd</sup> by Lister to approve the minutes as read. Motion carried.

**Police Dept**

Chief Smith reported for the Police Dept.

The Christmas Celebration with the Fire Dept went well, they plan to repeat it next year.

The council was notified that there is a scam going around with callers saying they are collecting for Westar.

Smith said that he should get a call next week about looking at the KHP vehicle. He also has found a new source for the lights needed for the KHP vehicle, he will get bids from them.

**Maint. Dept**

Brad Haugh reported for the Maint Dept.


Ebert will seed the east sewer lagoons in the spring.

The lagoon repairs, separate from the sewer project, have been completed. An invoice from Ebert Construction for \$2,686.95 was presented to the council.

 Motion by Ryan, 2<sup>nd</sup> by Hinck to approve the invoice as presented. Motion carried.

The hazard lights have been installed on all the vehicles now.

The play equipment from Starkebaum has been getting hauled off by kids.

 Motion by Hinck, 2<sup>nd</sup> by Ryan to take it to West lake. Motion carried.

**RWD 5 contract**

Mayor Fulton noted that the next meeting will be on 12/19/18 with the RWD5 representatives.

**Family Adoption for Christmas**

The gifts and food for the family adopted by the City were delivered on Sunday 12/16/18, Mayor Fulton, Clerk Tryon and Council persons Sitz and Lister helped with the delivery.


**Bury Creek bed- tabled to 1/7/19**

### **Compliance officer.**


Hinck requested a copy of the compliance letters be given to the council members so they know about the complaint when speaking to a citizen. Chief Smith noted that there are quite a few houses that need house numbers. Council instructed that the forms presented at the last meeting be used for timesheets, scheduling and recordkeeping.


### **Employee Christmas Gift**

Tryon requested verification for Christmas gift cards, does council want to give cards to forestry worker and compliance officer as was done last year.

 Motion by Hinck, 2<sup>nd</sup> by Ryan to approve giving the listed workers each a \$50.00 gift card. Motion carried, Lister voted no.

### **2019 GAAP Resolution**

 Motion by Hinck, 2<sup>nd</sup> by Ryan to approve the resolution as presented. Motion carried.

 Motion by Hinck, 2<sup>nd</sup> by Ryan to enter into **Executive Session** at 7:31 for five minutes for personnel matters of non-elected personnel, discussion on specific personnel matters, not general policies. Motion carried.

Mayor declared executive session out at 7:36 pm.


Ryan noted that the council was in Executive Session for 5 minutes with no decisions made.

**The pay scale review** is due in Jan. Current pay scales were given to the council.


### **Extension Requests**

 Motion by Lister, 2<sup>nd</sup> by Hinck to approve all extension requests, motion carried.

### **Pay approved bills**

 Motion by Lister, 2<sup>nd</sup> by Ryan to pay all approved bills. Motion carried. Compliance officer pay will be adjusted for Dec.

### **Adjournment**

 Motion by Lister, 2<sup>nd</sup> by Ryan to adjourn at 7:38 pm. Motion carried.