

Council Meeting 6/3/19

Minutes taken by Paula Tryon, City Clerk

Meeting: Time: 7:00 pm Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Hinck, Sitz & Lister

Council Absent: Shreve

Employees: Reynolds, Seals, DeVoe & Tryon

Visitors: Kandy Hinck, Kevin Seals, Gary Rush (OCHC), Susie Whalen (OCHC), John Welch (CPA), & Chris Aspegren

Minutes

The minutes for the meeting held on 5/20/19 were read for council approval.

👉 Motion by Hinck to approve the minutes as read, Lister 2nd. Motion carried.

Public Building Commission

▲ Motion by Ryan, 2nd by Hinck to recess the council meeting and open the PBC annual meeting at 7:06pm. Motion carried.

The minutes were read for the annual PBC meeting on 6/4/18.

▲ Motion by Sitz, 2nd by Lister to approve the minutes as read, motion carried.

The minutes were read for the special PBC meeting on 4/1/19.

▲ Motion by Sitz, 2nd by Lister to approve the minutes as read. Motion carried.

There was no new information to report.

PBC officers appointed:

Mike Fulton – President

John Ryan- Secretary

Cheryl Lister- Treasurer

▲ Motion by Sitz, 2nd by Hinck to approve each officer as listed. Motion carried.

▲ Motion by Ryan to adjourn the PBC meeting and reopen the council meeting at 7:09pm.

Motion carried.

Library

Chris Aspegren reported for the library.

Alice has planned events for the Summer Reading Program.

There will be a fun run this weekend on 6/8/19 to raise funds for the building.

Governance of Library options

- An open-ended mill levy
- City could budget funds
- Opt out of state statutes Library can opt to be included in the City audit but the Library has to request this.

Kandy Hinck asked about an audit

John Welch explained that if the audit is incorporated with the City audit there is not much checked. If specific procedures are requested a more detailed check is done.

Kandy noted that Laura DeBaun is the director of NEKLS and lives in Osage City. The City could contact her to ask her attend the next meeting.

John Ryan asked if the city could process the library payroll. Atty DeVoe was asked to get a charter ordinance together for the next council meeting.

Special meeting with TreanorHL on Thurs 6/6/19 @ 7pm.

An invoice from Osage Co Herald Chronicle for \$171.83 for publishing a release of funds for the CDBG grant.

▲ Motion by Hinck, 2nd by Ryan to approve paying the bill out of the Library building fund account. Motion carried.

Police

Shannon Seals reported for the department.

The 2010 Charger sold for \$3,000.00.

Alan passed the psychological test and is getting his medical exam on Wed.

Maint Dept.

No report.

New business

Proposed ditch ordinance.

▲ Motion by Ryan, 2nd by Hinck to table until 6/17/19 meeting

Compliance properties, Reynolds needs to know more specific information for letters to be sent out.

- All openings need to be closed and secure.
- Grass & shrubs cut
- Tires and debris cleared
- Signs fastened to building or removed

The job descriptions were approved with no changes.

A question about the pay scale was brought to the attention of the council, how do they want to handle employees that have not received their certification by the two-year anniversary. This was built into the pay scale when it was created. Just make a new line for no certifications.

John Welch gave a presentation about budgeting and possible options for the Library finances. The Library is currently in the city budget as a “related entity”, if there is an ordinance change and Library becomes a dept of the city and a part of the tax lid, then the Library 6.5 mill lid would come to the city but if they need more money it would have to come from the city’s funds. The City needs to know what money they are starting with & is currently holding “agency funds of approximately \$265,000.00.

The Library budget income and expenses must balance, the current proposed budget doesn’t meet statues.

City must levy a tax to increase the funds to pay for the bonds. Pledges can be used to pay for bonds unless they are promised for another purpose. Once the bonds are paid the levy stops. The Library can ask the City for appropriations for their expenses, the city decides if they will give the money to the Library or not. The Library can also ask for donations to cover operations expenses. The only obligation of the City is to accept a budget that is limited to the 6.5 mill.

The Library budget needs to show the PBC payments for the building. The Library budget hearing becomes part of the City's budget hearing because the Library board has already approved the budget.

Other

The City-wide clean-up is 6/15/19.

Motion for paying approved bills

▲ Motion by Sitz, 2nd by Lister to pay all approved bills. Motion carried.

Adjournment

▲ Motion by Sitz, 2nd by Ryan to adjourn @ 8:57pm. Motion carried.