

## **Council Meeting 11/18/19**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm      Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Shreve, Hinck, Sitz & Lister

Council Absent: none

Employees: Reynolds, Seals, Bretsnyder, Kreshel & Tryon

Visitors: Kandy Hinck, Kevin Seals, Chris Cunningham, Sue DeVoe, Gary Rush (OCHC) & Zane Shook.

## **Minutes**

The minutes were read for the Council meeting on 11/4/19.

Motion by Hinck to approve as corrected, Sitz 2<sup>nd</sup>. Motion carried.

## **Shook water bill**

Zane Shook spoke to the council about the high usage on his water bill 201,464 gallons for water for a bill of \$2,091.41. He has had the pump repaired at his house that caused the problem.

💡 Motion by Sitz to adjust his bill to the following:

Water	\$796.56
Sewer	\$45.00
Trash	\$13.75
WPL	\$6.45
Total	\$861.76

2<sup>nd</sup> by Lister, motion carried.

Council was informed that his reading on 11/14/19 showed usage of 123,070 gallons of water, Mr. Shook was instructed to come to the meeting after he received his next bill.

Mr. Shook also complained about the condition of the road in front of his house. That road is maintained by the township and Larry Hinck will give him a phone number to contact them.

## **Library Building Bid Evaluation Form**

A form provided by Chris Cunningham from TreanorHL was available to compare bids from five construction companies. Council wanted Library board members to be involved. A special meeting was planned for Thurs 11/21/19 @ 7pm to discuss options for the building and the bids made. A decision will be made regarding which construction company to award the project to. Kandy Hinck asked Paula to make copies of documents for the Library board meeting on 11/19/19.

💡 Motion by Hinck, 2<sup>nd</sup> by Shreve to have a special meeting on 11/21/19 @ 7pm with the Library board to discuss and choose the building options and the contractor for the Library building. Motion carried.

## **Police Dept**

Shannon Seals reported for the police dept. Officer Seals requested training for all three officers.

- Domestic Violence, Protection Order, Stalking and Elder Abuse Response and Investigation in Ottawa on 1/09/2020 for Chief Smith
- Drug Identification and Field-Testing Certification in Salina on 1/22/20 for Officer Kreshel

- Kansas Anti-Human Trafficking Training in Kansas City on 11/26/19 for Officer Seals.

💡 Motion by Hinck, 2nd by Sitz to approve all requests. Motion carried.

Meals will be reimbursed with a receipt provided.

The **pre-exposure rabies vaccine** prices are \$411.00 each with each officer needing three vaccines for a total of \$4,932.00. It was decided to not get the vaccines.

**Amending restricted parking ordinance**, a change to the local traffic regulations was proposed to help with problems with people parking boats, trailers and RVs in the street causing hazardous driving conditions. The following was added to 14-202:

d) Boat, RV and Trailers:1. It shall be unlawful for anyone to park any boat, trailer or RV upon any street, alley, avenue, or other public right of way within the city.

💡 Motion by Lister, 2<sup>nd</sup> by Sitz to approve the addition. Motion carried.

### **Maintenance Dept**

The new sign at Melody Lane and 4<sup>th</sup> has been installed 30 ft from the corner.

**Cameras** approved at the 11/4/19 meeting have been ordered, four have been received and four yet to come. They have a 5 year warranty and were bought 25% off. Eight were purchased, he was planning on using six at the water plant. These cameras will also record sound. Sitz suggested that we have the cameras professionally installed. Dustin was asked to call Protection 1 to see what they would charge to install the cameras we have purchased or if they will install them.

Discussion concerning the price to charge **OS RWD #8** for water purchased from the city.

OS RWD#5 has changed from 3 mill to 1 mill gallons per month, that is a difference in income of approximately \$13,000.00 per month less than we have been receiving.

Council was asked about **CDL requirement** when we don't have a vehicle that requires one. Atty DeVoe asked to get new wording for the emp handbook that states that a CDL will be required only if we have a vehicle that requires one.

**Probation period discrepancies**- The employee handbook states there is a 60-day probation period for health and life ins but a 90-day probation period for a pay raise.

💡 Motion by Hinck, 2<sup>nd</sup> by Lister to change both periods to 90 days in the employee handbook. Motion carried. DeVoe will get wording.

Dustin will be attending the Backflow recertification class in Emporia on Dec 5<sup>th</sup> & 6<sup>th</sup>, the Lawrence class was full.

The Westar guy will help with hanging the Christmas decorations on Wed 11/20/19.

Four water sample sites and the straw approved on the 11/4/19 meeting have been ordered. Dustin found them on another site for a cheaper price.

### **Other Departments**

#### **Compliance issue @ 323 S First**

Watch this property see if he does anything with it.

#### **Compliance issue @ 623 W North**

Write this up- write-up all dangerous structures

#### **Compliance issue @ 218 Jones**

Write up for inoperable vehicles.

#### **Compliance issue @ 218 Main**

Find out who owns this property

### **Adopt a Christmas Family**

Many suggestions were thrown out

💡 Motion by Hinck to adopt a family with help from the school, at least five families suggested; must be residents of Carbondale; need to know number of children in family and list of items for each member. Shreve 2<sup>nd</sup>, motion carried.

Dawn will do the shopping.

**Casey's pay at pump** no action taken, Clerk Tryon spoke with Dist Manager Ward, she said there was not that much of a problem at this time.

### **Extension requests**

💡 Motion by Sitz, 2<sup>nd</sup> by Hinck to approve all extension requests, motion carried.

### **Motion for paying approved bills**

💡 Motion by Sitz, 2<sup>nd</sup> by Lister to pay all approved bills, motion carried.

### **Adjournment**

💡 Motion by Sitz, 2<sup>nd</sup> by Ryan to adjourn @ 8:28 pm, motion carried.