

Council 6/1/2020

Minutes taken by Paula Tryon, City Clerk

Meeting: Time: 7:00 pm Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Hinck, Sitz & Lister

Council Absent: Shreve in at 7:40

Atty DeVoe absent

Employees: Bretsnyder, Reynolds, Smith & Tryon

Visitors: Kevin Seals, Gary Rush (OCHC), Kandy Hinck, Lonnie Hinck, CJ Stark, Susan Raby, Traci Smith & Christine Flynn.

Call to Order

The meeting was called to order @ 7:00pm by Mayor Fulton

Reading of Minutes

The minutes for the council meeting on 5/18/2020 were read for council approval.

☆ Motion by Hinck, 2nd by Sitz to approve the minutes as read, motion carried.

Larry Hinck proposed that CJ Stark be approved for the zoning committee.

☆ Motion by Sitz, 2nd by Lister to approve the recommendation. Motion carried.

Susan Raby spoke to the council about possible **organized activities** for kids or families. Two young boys suggested bike races and kickball. She suggested that since the pool and ball seasons were not going to happen this year maybe there would be Recreation funds for some other activities, or city funds that would have been spent on chemicals and pool supplies or utilities. Councilperson Sitz requested that she get a estimate of how much money she might need and let the council know. Susan stated there will be a meeting on Wed @7pm at the City Park.

Christine Flynn introduced herself to the council and public in attendance as a candidate for Osage County Clerk, the primary is August 4th.

Public Building Commission Annual Meeting

Approval of minutes

☆ Motion by Hinck to close the public meeting and open the PBC meeting @ 7:22 pm. Ryan 2nd, motion carried.

☆ Motion by Hinck, 2nd by Ryan to approve the minutes for the meeting on 4/1/2019 as posted. Motion carried.

☆ Motion by Hinck, 2nd by Sitz to approve the minutes for the meeting on 6/3/2019 as posted. Motion carried.

☆ Motion by Hinck, 2nd by Sitz to approve the minutes for the meeting on 9/9/19 as posted. Motion carried.

☆ Motion by Hinck, 2nd by Ryan to approve the minutes for the special meeting on 11/21/19 as posted. Motion carried.

Report

The trusses will be set for the new Library building on Wed 6/3/2020.

Appointment of officers

☆ Motion by Hinck to appoint Mike Fulton as PBC president, Ryan 2nd. Motion carried.

☆ Motion by Hinck to appoint John Ryan as PBC secretary, Sitz 2nd. Motion carried.

☆ Motion by Hinck to appoint Cheryl Lister as PBC treasurer, Sitz 2nd. Motion carried.

Adjournment

☆ Motion by Hinck to adjourn the PBC meeting and re-open the regular council meeting @ 7:25pm. Lister 2nd, motion carried.

Library

Kandy Hinck reported for the Library.

The minutes for the latest board meeting were included in the council packet.

Genea will no longer be working for the Carbondale Library on Fridays, Traci will be taking over.

Mary is taking some training in service skills.

Traci is working on opening up curbside service and getting some training done with NEKLS through Zoom meetings. She has completed the online Summer Reading Program training on the website.

A request was made to consider Michele Ferris for the empty board member position. A letter from Michelle to the council was included in the packet.

☆ Motion by Sitz 2nd by Hinck to approve the request. Motion carried.

Lonnie Hinck spoke to the council about the Library Budget. Discussion followed about what should be included, how to change mill levy, what to change it to... Council requested that John Welch, the city auditor be asked to attend the next meeting on 6/15/2020.

Also a question was asked if the insurance premium was for the Library alone or would that be included with the city buildings to get the lower price. Paula will check with Bolz insurance.

Police Dept

Chief Smith was in attendance.

Officer Clay has resigned from his position.

There was nothing more to report.

Maintenance Dept

Dustin Bretsnyder was in attendance.

Dustin had gathered bids for the CFAP grant application for repairs to the Strowbridge Reservoir (city lake) dam. The lowest bid did not include an itemized list so was ineligible. Since the deadline is Jun 1st it was determined that the City would wait another year.

Dustin asked what color the council preferred for the storage/ evidence rooms. Requested a neutral color.

He plans to paint the stripes in front of City Hall and the apartments next door soon. He also confirmed that the parking between City Hall and the Library building will be angle parking. The water plant is working well. The city lake may have blue-green algae he took an HAB test in to KDHE today.

New/other business

An application for a fireworks stand for **3D Fireworks** was presented.

☆ Motion by Sitz, 2nd by Shreve to approve, motion carried. Hinck abstained.

First Impressions Community Development

Council person Lister had questions; she will stop by the office to look at the items on the website. Tabled for 6/15/2020 meeting

Dangerous Structures - the council was updated on the sites that had been contacted and next steps were approved.

Planning Commission

The Planning Commission requested ideas for the regulations on **back yard pool fences**, the commission could not come to an agreement at their last meeting.

Livestock and Fowl

Request to change 2-302b to read "Hens must be kept on owner's property, within a fenced area and inside a fully enclosed pen/coop. Pen/coop can't be larger than 10x10x8. Only one pen/coop per property and must obtain a building permit before construction."

☆ Motion by Sitz, 2nd by Lister to approve the new wording on 2-302b as recorded. Motion carried.

Reopen City Hall and park restrooms

Since the Osage County Health officer has opened things up the City hall and park restrooms will be reopened effective 6/2/2020.

Dustin will check with the fire chief about the egress rules inside the building.

Past due accounts

A list of past-due accounts was given to the council, these bills were extra-large due to the Gov Exec Order to not shut off utilities during the Covid-19 shut-down. A letter will be sent out notifying the customers that the current bill plus 1/3 of the past due amount will be due until the amount in arrears is paid in full. If no payment made or contact from customer, service will be shut off.

Job Descriptions

Leave all job descriptions in employee manual as they are.

Cleaning position description add "City will provide all cleaning and paper supplies" to the description as the 4th sentence. Council will review at next meeting.

Water Conservation plan

☆ Motion by Ryan, 2nd by Sitz to approve the plan as presented. Motion carried

218 Main property has been sold and paperwork is finalized.

Motion for paying approved bills

☆ Motion by Hinck, 2nd by Shreve to pay all approved bills, motion carried.

Adjournment

☆ Motion by Sitz, 2nd by Hinck to adjourn the meeting @ 8:43pm. Motion carried.