

**Council Meeting 08/03/2020**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm Presiding officer: Mayor Fulton

Council present: Fulton, Ryan, Shreve, Seals, Sitz & Lister

Council Absent: none

Atty DeVoe present

Employees: Bretsnyder, Reynolds, Kreshel, Seals, & Tryon

Visitors: Kandy Hinck, & Gary Rush (OCHC)

**Call to Order**

The meeting was called to order @ 7:00pm by Mayor Fulton

**Reading of Minutes**

The minutes for the council meeting on 7/20/20 were read for council approval.

● Motion by Shreve, 2<sup>nd</sup> by Sitz to approve the minutes as read, motion carried.

**Public Hearing**

● Motion by Ryan to recess from the council meeting and open the Public Hearing regarding the 2021 budget @ 7:05 pm. 2<sup>nd</sup> by Sitz, motion carried.

There were no questions asked.

● Motion by Ryan to close the public hearing and reopen the council meeting at 7:07 pm. Shreve 2<sup>nd</sup>, motion carried.

**Regular meeting**

● Motion by Sitz, 2<sup>nd</sup> by Ryan to accept the **2021 budget** as presented, motion carried.

**East Lake** no new information, Justin Shreve needs help from Police dept to survey the area. A letter was sent at an earlier time to the current owners.

**First Impressions** – no update

**Spark Program**- Atty DeVoe will be gathering information.

**Library**- Kandy Hinck reported

They have been working on the Ks Library Care Grant.

The petting zoo was rescheduled for this Wed from 5pm-7pm at the city park.

Tracy was gone from 7/25-7/29.

The Library is still open limited hours due to the Covid 19 virus.

Kandy and Michelle Ferris have met to work on the job descriptions and to update the Library Policy manual.

A sample of a lease agreement was included in the council packet for the council to review.

**Police Dept**- Shannon Seals reported.

Ord 477-2014 regarding skate boards was tabled until the 8/17/2020 meeting.

Probation period for new hires

1. Change police dept probation period to one year
2. No change to salary policy- probation raise @ 6 months.

● Motion by Sitz, 2<sup>nd</sup> by Lister to accept the policy change, motion carried. Kim Reynolds noted that the Police manual and employee manual will need updated.

Chief Smith's retirement reception is this Sat from 2pm-4pm at city hall.

**Maint Dept-** Dustin Bretsnyder reported.

Dustin didn't have the floor samples.

An air compressor has gone out, motor replacement is more that a new compressor. He can purchase a new one at Menards for \$550.00.

● Motion by Sitz to approve up to \$600.00 for a new air compressor, 2<sup>nd</sup> by Shreve. Motion carried.

Mayor Fulton asked that the dirt pile at the Library building site be cleaned up, lots of weeds growing there.

Dustin will be contacting Bettis Asphalt to see when they will be in town to do the street work on 1<sup>st</sup> street.

The plant is running fine, Dustin will get a sign for the plant warning of a federal offence for any activity that affects the plant.

They have placed rip rap at the end of North street to cover the gulley that goes to the creek.

A copy of the Emergency Water Supply Plan and the Emergency Supply Plan were given to the council for annual review.

The CDBG grant monitoring for the Library project was completed 7/30/2020, the report will be sent to Western Consultants.

● Motion by Ryan to recess from the council meeting and enter into an executive session at 7:33pm for 15 minutes for personnel matters of non-elected personnel, discussion on specific personnel matters, not general personnel policies, Sitz 2<sup>nd</sup>, motion carried.

7:48 pm Mayor Fulton called the executive session closed and reopened the council meeting. Councilman Ryan noted that they were in executive session for 15 minutes with no decisions made.

Councilman Shreve asked if we had heard from Kramer about the possible annexation or bordering properties.

● Motion by Shreve, 2<sup>nd</sup> by Sitz to have Atty DeVoe send a letter requesting action on this or to send a bill and we will have another company do this project. Motion carried.

A question was asked about the house at 616 S First. There has been activity observed, looks like they are cleaning up from the fire damage. Councilperson Lister stated that there have been two dumpsters of stuff taken out, her husband spoke with them. This couple has purchased the house, they are either going to fix and flip or they may just move in.

- Motion by Sitz to pay all approved bills, Seals 2<sup>nd</sup>, motion carried.
- Motion by Ryan to adjourn @ 7:55 pm, Shreve 2<sup>nd</sup>, motion carried.