

## **Council Meeting 12/07/2020**

Minutes taken by Paula Tryon, City Clerk

**Meeting:** Time: 7:00 pm      Presiding officer: Mayor Ryan

Council present: Ryan, Shreve, Seals, Sitz & Lister

Council Absent: none

Atty DeVoe present

Employees: Hill, Reynolds, Seals, & Tryon

Visitors: Jean Roberts, Sue and Vern Coffee, Chad & Kelli Moore, Chris Aspegren

### **Call to Order**

The meeting was called to order @ 7:00pm by Mayor Ryan

### **Reading of Minutes**

The minutes for the council meeting on 11/16/2020 were read for council approval.

🌲 Motion by Sitz, 2<sup>nd</sup> by Seals to approve the minutes as read, motion carried.

Mayor Ryan thanked former Mayor Fulton for his service to the city. Mayor Fulton resigned 11/18/2020, as council president, Ryan was next in line for the position of mayor, which he accepted. Ryan was sworn in as mayor on Nov 19, 2020.

Position of Council President was considered. Lister was offered the position and declined. Sitz was offered the position and accepted.

🌲 Motion by Seals, 2<sup>nd</sup> by Shreve to accept Sitz as Council President, Sitz abstained. Motion carried.

Kenneth Thompson water bill dispute. Mr. Thompson was not in attendance. No action taken; the bill was paid.

Jean Roberts water bill dispute. A new meter was installed last billing period. This was checked multiple times.

🌲 Motion by Sitz, 2<sup>nd</sup> by Lister to match this bill to previous month bill for a total of \$76.40. Motion carried. Hill was asked to recheck the meter to look for a sign of a leak.

### **Library**

Chris Aspegren reported for the Library.

A letter was reviewed from Lonnie Hinck, the board is requesting that the lease agreement be split. the first year as one agreement and the balance of time in a second agreement. The Library board wanted a second special meeting. Council discussed this option and stated that they did not need to split since the city is making the payment for the first year. Payments will be due March 1 and Sept 1 annually until paid in full. Atty DeVoe will make revisions requested by K Seals and return back to the Council. This will be forwarded to the Library before scheduling another meeting. Possibly meet at the 2<sup>nd</sup> council meeting.

Asphalt work has been completed.

Mayor Ryan will speak with Garrett Nordstrom regarding reimbursement for culvert expense. Lonnie is checking prices for furnishings and shelving for the Library.

There will be a virtual gingerbread house competition this year due to the COVID-19 virus.

### **Police Dept**

Chief Seals requested using CARES funds to purchase 3 Intoxilizer 800 kits for the patrol cars.

🌲 Motion by Sitz, 2<sup>nd</sup> by Shreve to purchase 3 units (\$1,275.00) plus mouthpieces (straws) at a maximum of \$1,500.00 total.

The State VIN Inspection unit has not responded to Seals request to have a station in Carbondale.

The Watchguard dashcams have been delivered Seals will set up a time for installation.

Four cubicles were purchased for the new police space for \$200.00. The cubicles are in storage until the Library has moved into the new building.

### **Maintenance Dept**

Jordan Hill reported for the department.

New water main is complete and the new meter for the business @ 322 N Topeka is installed.

Waiting for a new hydrant to repair a leak. The isolation valve has been received.

The Melody Lane project is complete.

Warren Smith has been contacted to get a third bid for the City Hall floor.

The new pumps at the water plant are running well.

25 tons of salt/sand mix were delivered last week.

A request was presented to purchase a portable valve exerciser for \$8,707.00.

Ryan noted that the valves should be exercised annually. Council requested that they wait until the new year since we have spent quite a bit from reserve funds.

### **Other Departments**

Compliance @ 105 S Second. Pictures show that items have been moved to allow the car under the carport but nothing cleaned up.

🌲 Motion by Sitz to send a letter requesting the owner attend the meeting on 12/21/2020 for an update. Lister second, motion carried.

217 N Kansas- Vern and Sue Coffey were in attendance. The owner of the trailer died in May 2020. They cannot do anything with the property for one year from death. Vern said it may have asbestos in the materials.

🌲 Motion by Sitz, 2<sup>nd</sup> by Lister to revisit at first meeting in July 2021. Motion carried.

Proposed limestone quarry east of Carbondale- the next meeting is scheduled for 12/15/2020 in Osage City at the Sr Citizens building at 7pm. Notification to be put on the website.

CMB license for Dollar General for 2021.


🌲 Motion by Shreve, 2<sup>nd</sup> by Sitz to approve the license for the sale of CMB. Motion carried.

CMB license for Casey's for 2021


🌲 Motion by Shreve, 2<sup>nd</sup> by Sitz to approve the license for the sale of CMB. Motion carried.

**Replacement of council person-** Chad Moore was asked if he would be interested. He will discuss with Kelli and let the council know his decision.

### **Employee Christmas gift**

 Motion by Sitz to give all employees (FT and PT) a \$75.00 gift card for a Christmas bonus. Shreve second, motion carried.


### **Community gift**


 Motion by Sitz, 2<sup>nd</sup> by Shreve to donate \$100.00 to Meals on Wheels, motion carried.

### **Time clock**


Sitz agreed that this should be investigated. Seals will gather information.

**Covid (CARES) funds** must be spent by 12/18/2020, the balance will need to be returned to OS Co Treas. City office to check on hands-free paper towel dispensers, hands-free soap dispensers.


 Motion by Shreve, 2<sup>nd</sup> by Lister to spend what we can with Mayor Ryan approval. Motion carried.

 Motion by Shreve, 2<sup>nd</sup> by Lister to refund any balance to Os Co Treas as approved by Mayor Ryan. Motion carried.

### **Motion for paying approved bills**

 Motion by Sitz, 2<sup>nd</sup> by Seals to pay all approved bills, motion carried.

### **Adjournment**

 Motion by Lister, 2<sup>nd</sup> by Sitz to adjourn @ 8:38 pm, motion carried.