

Council Meeting 01/18/2021

Minutes taken by Paula Tryon, City Clerk

Meeting: Time: 7:00 pm Presiding officer: Mayor John Ryan

Council present: Ryan, Moore, Shreve, Seals, & Lister

Council Absent: Sitz

Atty DeVoe present

Employees: Bretsnyder, Kreshel, Reynolds, Seals, Kampsen & Tryon

Visitors: Gary Rush (OCHC) James Dodds, Michelle Ferris, Traci Smith, CJ & Ashley Stark, Josh McCain, John Welch, Kelli Moore, & Cory Hamilton.

Call to Order

The meeting was called to order @ 7:00pm by Mayor John Ryan.

Reading of Minutes

The minutes for the council meeting on 1/4/2021 were read for council approval.

🗣 Motion by Lister 2nd by Seals to approve the minutes as corrected, motion carried.

Officer and citizen recognition

Chief Seals recognized citizen Ashley Stark who called in a criminal act that she witnessed and turned in to law enforcement.

Officer Kreshel was also recognized for his work with a citizen in verbal de-escalation on two occasions.

Josh McCain spoke to the City Council about the possibility of selling temporary ATV/ UTV permits on weekends that he holds events at the strip pits southeast of the City limits. Atty DeVoe noted that the current ordinance would need modified. Ryan stated that Josh, Chief Seals and Atty DeVoe would need to meet to work out the details, this would be beneficial to the City and Josh.

James Dodds follow-up to previous compliance issues @ 215 Market.

There is still work that needs done, he hopes to have the interior and exterior ready for paint by spring. The engine is gone from the yard, he plans to nail up the siding next week. Ryan recommended a 90-day progress report at the Apr 19th council meeting. Some questions were raised about the electrical work, should have the City electrical inspector perform an electrical inspection. Mr Dodds should contact the City when he is ready for the inspection.

John Welch CPA gave the City Council his final audit report for 2020. He noted that when the City PBC adopts a budget for 2022 the PBC must have funds to pay next year's library bond payment in their account at the time they approve the budget or raise the mill levy. When the building is finished all funds left must be saved to make bond payments. A \$73,000.00 reserve is required according to the bond agreement, approximately \$41,000.00 is needed for the 2021 payments and approximately \$51,000.00 for 2022, for a total of \$165,000.00. The \$73,000.00 reserve funds have been reserved in a separate account.

🗣 Motion by Lister to accept the financial statement to be filed with the State for 12/31/2020. Shreve 2nd, motion carried.

Old Business

A bid for shelving and furnishings was included in the council packet from Demco. One bid was for shelving and furnishings only for \$84, 878.00 including shipping. The second bid included shelving, furnishings, shipping and installation for \$97,133.64. Council asked Michelle Ferris to check to see how much of the shelving will actually be attached to the building to be qualified for CDBG funds. Council noted that we are getting close to the end of the project and need to make sure the funds are available to pay contractors.

A quarterly report for the Library building fund from the City was included in the council packet. No quarterly report was available from the Library due to the death of Kandy H

Police Dept

Shannon Seals reported.

The Police Dept would like to have a Facebook page to send information to the public., more of a PSA platform, no posts but comments may be made. Officer Kampsen will be working on this site. The Facebook page falls under KORA regulations.

Chief Seals also presented Activity Reports for the department and each officer for tracking activity.

Chief Seals notified the council that two of the officers will need to purchase boots. She will have a proposal for uniform expense for the department at the 2/1/2021 meeting.

A Stewart was to report to the council regarding the number of dogs she has and getting them tagged. Chief Seals will check on the dogs. Stewart is to appear in court on Feb 9th.

Maintenance Dept

Three floor bids were reviewed for the City hall floor project.

Hardwood Floor Refinishing Co installation bid was \$3,250.00

Capital City Flooring, Inc installation bid was \$3,835.00

DJ Floorcovering installation bid was \$3,120.00

After discussion a decision was made.

🔊 Motion by Shreve, 2nd by Lister to choose the bid from DKJ for \$3,120.00 for installation, flooring to be picked out by Lister and Tryon.

Vance Bros. statement for \$2,060.00 waiting for them to get back with us about the difference.

City was notified by EMC insurance that work needs to be done on the Strowbridge Reservoir dam. There is a grant available to help pay for the repairs. Dustin will get new bids for the grant application. The work needs done whether the grant is approved or not.

Maintenance has set up a Purple Wave account to sell excess machinery and equipment.

The new valve exerciser was delivered today.

Other Business

A chart of sample water rate increases was reviewed by the council.

The City water income was \$62, 232.52 less than expenses for 2020. This does not include purchases made from the Water reserve account.

🔊 Motion by K Seals, 2nd by Lister to change water rates to \$27.50 for base charge and \$8.25 for 1,000 gallons above the first one thousand gallons included in the base charge, for intown residential service. The rate for RWD 5 will go to \$7.01 per thousand gallons.

Covid Leave policy

🔊 Motion by Lister, 2nd by Shreve, the following: Since the Federal rules have expired the council has made extended policy for 2021 for employees exposed to or sick with Covid virus. There will be 80 hours of paid leave allowed per employee provided there is a positive Covid test or a quarantine order given at time of testing. Employee must bring proof of testing result or quarantine order. This leave will not affect the regular sick leave or vacation leave accrued. Motion carried.

Quarry update:

Ryan noted that the meeting on 1/12/21 went smoothly with well-informed presentations given. The next Os. Co Planning Board meeting will be on 2/23/21. The Os. Co commission will negotiate with HAMMS. If the Os Co commission approves the quarry a petition can then be started to stop the action, this could then go up to a vote.

Employee Evaluations- all evaluations are completed and have been placed in the employee's file in a sealed envelope.

Tryon requested confirmation of the time period for the police department probation period for payroll. One employee was told a 90-day probation but at a different meeting it was stated 6 months.

🔊 Motion by Lister, 2nd by Seals to set the Police salary probation period to 6 months. Motion carried.

The annual reports for the Recreation Department and the Court were in the FYI folder.

Extension Requests

There were no extension requests.

Payment of approved bills

🔊 Motion by Lister, 2nd by Shreve to pay all approved bills, motion carried.

Meeting adjournment

🔊 Motion by Lister, 2nd by Seals to adjourn the meeting at 10:00pm, motion carried.